



# School District No.59 (Peace River South)

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## BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59 11600 – 7<sup>TH</sup> Street, Dawson Creek, BC V1G 4R8

### Open Session Minutes

DATE & TIME: October 21, 2020 – 1:00 PM

PLACE: Chetwynd Recreation Centre – Chetwynd, BC

PRESENT: Trustees:  
C. Anderson (Chair)  
C. Hillton (Vice-Chair)  
T. Ziemer *via zoom*  
R. Gulick  
T. Jones  
B. Borton - *absent*  
J. Lalonde *via zoom*

C. Fennell, Superintendent  
M. Readman, Assistant Superintendent  
M. Panoulis, Secretary-Treasurer  
R. Schwartz, Recording Secretary

Called to Order – 1:00 PM

The Board Chair acknowledged that we share this territory with the people of Treaty 8.

### APPROVAL OF AGENDA

Additions: R6.5 Rural Swim Grant

Deletions:

(2020-10-006)

MOVED/SECONDED – Jones/Gulick

THAT, the Regular Meeting agenda be approved as amended.

CARRIED UNANIMOUSLY

### 1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – September 23, 2020

The Chair asked for any corrections to the minutes.

(2020-10-007)

The Chair declared the minutes of the open meeting September 23, 2020 approved as presented.

R1.3 Excerpts of Closed Board Meeting – September 23, 2020

(2020-10-008)

The Chair declared the excerpts of the closed board meeting September 23, 2020 approved as presented.

2.0 BUSINESS ARISING

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 School/Student News

The Superintendent reported school/student news:

- Orange Shirt Day was recognized throughout the schools.
- Canalta classes have been focusing on literacy and numeracy with fluency fun activities and “doggone words” and using numeracy anchor charts.
- Little Prairie Elementary is doing a school wide literacy blitz with literacy stations throughout the school.
- Windrem students went on a day trip to the Outdoor Education Centre at Gwillim Lake.
- Over 70 educators in the district participated in the Primary Literacy Conference via zoom.

R5.2 Student Discipline Report

The student discipline summary report for the month of September 2020 was presented. A total of 7 suspensions were reported. Following is a breakdown of the main offences:

- Fighting                            1
- Safety of Others                6

R5.3 West Moberly Learning Enhancement Agreement Update

The provincial Learning Enhancement Agreement with West Moberly First Nations has been signed.

R5.4 Mental Health Grant

The Ministry of Education has announced funding to support mental health wellness in schools. School District No. 59 (PRS) has been awarded a grant in the amount of \$55,000.

The following key elements are to be considered when planning mental health activities:

- Indigenous perspectives and culturally safe and inclusive environments
- Compassionate systems leadership
- Inquiry-based conversations around data
- Social and emotional learning, trauma-informed practice and mental health literacy

There are reporting requirements for this grant and all grant funds must be spent by the end of the school year.

#### R5.5 Class Size, Composition and Remedies

The district has 9 schools not in compliance with class size or composition maximums as defined in LOU 17. The district met with the local PRSTA and determined best efforts were given to find solutions and remedies have been applied for those circumstances.

The district is reporting the following ratios:

- met and exceeded the ratio for Teacher Librarians (+0.177 FTE)
- shortfall in the combined ratios of SERT, LAT and ELL (-0.100 FTE)
- met and exceeded the ratio for Secondary Counsellors (+0.008 FTE)

#### R5.6 Operational Plan Update

Senior administration has been creating the district's operational plan focusing on the three priorities addressed in the Strategic Plan. The Operation plan will include the strategies used to put the Strategic Plan into place. It will also include action plans and ways to measure that the strategic goals are being implemented. This rough draft will be presented to the Board of Education at the November board meeting.

## 6.0 REPORTS FROM THE SECRETARY TREASURER

### R6.1 Final Enrolment and In-Class Instruction Update

The final enrolment for the district was reported at 3622.4 FTE (a decrease of 92.3 FTE from last year). Chetwynd Secondary School has seen the largest increase of FTE and Pouce Coupe Elementary and Tumbler Ridge Secondary schools have the largest decreases in FTE (-21, -10.1).

The Secretary Treasurer also presented school FTE of students registered in distributed learning programs. Currently there are 157 students registered in an at home distributed learning program.

### R6.2 Executive Compensation Disclosure

The Secretary-Treasurer presented the 2019-20 Executive Compensation Disclosure Report. The report is an annual reporting requirement which includes the compensation philosophy of the district, including labour market comparators, cash and non-cash compensation, compensation administration and accountability. The disclosure includes the Superintendent and the next top three decision makers with compensation over \$125,000. This report is posted on the district website.

(2020-10-009)  
MOVED/SECONDED Hillton/Jones

THAT, the Board receive the 2019-20 Executive Compensation Disclosure report as presented.

CARRIED UNANIMOUSLY

### R6.3 SOFI Report

The Statement of Financial Information (SOFI) report was presented in accordance with the Budget Transparency and Accountability Act. This report is required by all public institutions. The report publishes the names and salaries of employees over \$75,000 (wages & benefits), vendors over \$25,000, and trustee income and expenses.

The report is sent to the Ministry and will be posted on the school district website.

(2020-10-010)

MOVED/SECONDED - Hillton/Jones

THAT, the board receive the 2020 SOFI report as presented.

CARRIED UNANIMOUSLY

### R6.4 Safe Return to School Grants

The Secretary Treasurer provided a breakdown on the two funding grants provided by the provincial and federal governments.

### R6.5 Rural Swim Grant

The Secretary Treasurer provided an update regarding the request to the Peace River Regional District to allow alternate use of the Rural Swim Grant due to the restrictions in place because of COVID-19. The Regional District deferred their decision to seek further information therefore, if a decision is made at the November Regional District meeting, it only allows four weeks for schools to plan activities and use the funds by the end of the calendar year.

(2020-10-011)

MOVED/SECONDED - Jones/Lalonde

THAT IN ADDITION TO, the original letter dated September 8, 2020 requesting to allow alternate use of the grant funds, the board write an additional letter to the PRRD Board to request the 2020 rural swim grant funds be deferred to the 2021 calendar year.

CARRIED UNANIMOUSLY

## 7.0 TRUSTEE ITEMS

### R7.1 BCSTA Update – T. Jones

Trustee Jones presented the latest news and events from the BCSTA.

Trustee Jones, Trustee Gulick and Trustee Lalonde will be attending the virtual Provincial Council meetings.

## 8.0 COMMITTEE REPORTS

## 9.0 DIARY

10.0 NOTICE OF MOTION

11.0 QUESTION PERIOD

A question and answer period was provided.

12.0 FUTURE BUSINESS

R12.1 - Regular Board Meeting – November 25, 2020

ADJOURNMENT

(2020-10-012)

MOVED – Gulick

THAT, the Regular Meeting be terminated. (2:31 PM)

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

  
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(C. Anderson) Board Chair

  
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(M. Panoulis) Secretary Treasurer