



School District No.59 (Peace River South)

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7TH Street, Dawson Creek, BC V1G 4R8

Open Session Minutes

DATE & TIME: October 24, 2019 – 10:30 AM

PLACE: Little Prairie Elementary School – Chetwynd

PRESENT: Trustees:
C. Anderson (Chair)
C. Hillton (Vice-Chair)
B. Borton
R. Gulick
T. Jones – absent
J. Lalonde
T. Ziemer - via teleconference

C. Clouthier, Superintendent
C. Fennell, Assistant Superintendent
F. Christenson, Acting Secretary-Treasurer
R. Schwartz, Recording Secretary

10:35 AM

The board made a motion to designate a Secretary-Treasurer for the purpose of the board meeting.

(2019-10-001)

MOVED/SECONDED – Gulick/Hillton

THAT, the board designate Flora Christenson, the authority of Acting Secretary-Treasurer for the purpose of this Open Meeting (October 24, 2019);

WHEREAS, the authority gives permission to perform the duties of Secretary-Treasurer including signature of any documents relating to this meeting.

CARRIED UNANIMOUSLY

APPROVAL OF AGENDA

Additions:

Deletions:

(2019-10-002)

The Board Chair moved that the Regular Meeting agenda be approved as presented.

1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – September 17, 2019

The Chair asked for any corrections to the minutes.

(2019-10-003)

The Chair declared the minutes of the open meeting September 17, 2019 approved as presented.

R1.2 Excerpts of Closed Board Meeting – September 17, 2019

(2019-10-004)

The Chair declared the excerpts of the closed board meeting September 17, 2019 approved as presented.

2.0 BUSINESS ARISING

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 School/Student News

The Superintendent reported school/student news:

- Little Prairie held an intermediate volleyball tournament; the Grade 7's are on an overnight field trip to Gwillim Lake.
- Central Campus held a thanksgiving lunch for the whole school to participate; Me to We field trip to Edmonton; student vote activity.
- A Grade 6 student from Tumbler Ridge Elementary won a logo contest. The company logo had to represent unity, togetherness, team work and equality. Chief Ken Cameron from Saulteau First Nations presented Faith Belcourt with a hoodie and a cheque for \$500.
- South Peace Campus – Career Life Connections grade 12 course is preparing students for career and life transition beyond Grade 12. Students participate in volunteer and interim experiences which will lead to a capstone project that will be presented prior to graduation. The campus is also developing a student entrepreneurship program in partnership with the Nawican Friendship Centre.

R5.2 Student Discipline Report

The student discipline summary report for the month of September 2019 was presented. A total of 38 suspensions were reported. Following is a breakdown of the main offences:

- Fighting 16
- Safety of Others 9

R5.3 Principal Announcements

The following principal announcement was missed being reported at the previous board meeting:

- Cynthia Percy, Principal at Crescent Park Elementary School (effective August 31, 2019)

R5.4 Student Voice

The group held their first meeting in September with students across the district participating. Students reflected on where they left the program from last year and identified three themes they want to work on for this year: Education (ie: access to courses), Transitions, Mental and Physical Health.

R5.5 Class Size, Composition and Remedies

As of September 30th, 2019, the district has 11 schools not in compliance with class size or composition maximums as defined in LOU 17. The district met with the local PRSTA and determined best efforts were given to find solutions and remedies have been applied for those circumstances.

- There are 9 elementary schools not in compliance:
 - In total, 24 teachers are being remedied for composition (40 remedies)
 - In total, 1 teacher is being remedied for class size (1 remedy)
- There are 2 secondary schools not in compliance:
 - In total, 26 teachers are being remedied for composition (51 remedies)
 - In total, 2 teachers are being remedied for class size (3 remedies)

The district is reporting the following ratios:

- met and exceeded the ratio for Teacher Librarians (+.106 FTE)
- shortfall in the combined ratios of SERT, LAT and ELL (-1.386 FTE)
- shortfall in the ratio for Secondary Counsellors (-.395 FTE)

6.0 REPORTS FROM THE SECRETARY TREASURER

R6.1 Final Enrollment

As of September 27, 2019, the final enrollment for the district was reported at 3683.81 FTE (an increase of 74.81 FTE from last year). Three schools with the largest increase in FTE are Crescent Park Elementary (31) Don Titus Elementary (27) and Ecole Frank Ross Elementary (30).

R6.2 Executive Compensation Disclosure

The Acting Secretary-Treasurer presented the 2018-19 Executive Compensation Disclosure Report. The report is an annual reporting requirement which includes the compensation philosophy of the district, including labour market comparators, cash and non-cash compensation, compensation administration and accountability. The disclosure includes the Superintendent and the next top three decision makers with compensation over \$125,000.

R6.3 SOFI Report

The Statement of Financial Information (SOFI) report was presented in accordance with the Budget Transparency and Accountability Act. This report is required by all public institutions.

The report publishes the names and salaries of employees over \$75,000 (wages & benefits), vendors over \$25,000, and trustee income and expenses.

The report is sent to the Ministry and will be posted on the school district website.

R5.4 Pouce Coupe Portables

The second portable at Pouce Coupe Elementary School has been delayed and is now scheduled to arrive in early November. Once it is here, the hook up will go quickly as the site work has been completed.

7.0 TRUSTEE ITEMS

R71 BCSTA/Ministry Meetings – C. Anderson

Trustee Anderson attended the joint liaison meetings hosted by BCSTA and the Ministry of Education. Topics included workshops on difficult conversations, social media, framework for enhancing student learning, strategic planning, and funding model review.

The BCSTA Trustee Academy will be held in Vancouver from November 28-30, 2019.

R7.2 City Reply to Dog Park Letter – C. Anderson

Trustee Anderson received a reply from the City of Dawson Creek regarding the letter written by the board to Mayor and Council expressing concerns with the temporary dog park. The City acknowledges the proper signage is now in place, and mis-communication may have been the cause for early use of the temporary park before the site was ready.

R7.3 Chetwynd Transportation Meeting – B. Borton

Trustee Borton attended a meeting on October 17, 2019 in Chetwynd regarding the crosswalk on Hwy 97 in front of Chetwynd Secondary School and Windrem Elementary School. Various stakeholders attended the meeting to discuss the issues presented by parents, students and staff. The Ministry of Transportation gathered information from the stakeholders and will review the concerns and recommendations that were brought forward.

8.0 COMMITTEE REPORTS

R8.1 Policy Committee

The policy committee met on October 9, 2019 to review policies.

R8.1.1 Policies for Circulation

The Policy Committee presented revised policies for circulation. Policy 2205 combines several current policies into one.

(2019-10-005)

MOVED/SECONDED – Hillton/Lalonde

THAT, the board approve to circulate the following new and revised policies for feedback for a minimum period of 45 days:

- Policy 2100 Mission, Vision, and Guiding Principles
- Policy 2205 Trustee Remuneration, Benefits and Recognition (Combined)
- Policy 4505 Menstrual Products (New)

- Policy 4550 Immunization
CARRIED UNANIMOUSLY

The bylaw on the organization and operation of the board has been revised to reflect current board practices. The board read the first and second readings of the bylaw. The third reading and final approval is to occur at the Regular Meeting of the board in December 2019.

(2019-10-006)
MOVED/SECONDED – Gulick/Lalonde
THAT, revised Bylaw 1-99 Organization and Operation of the Board be read a first time.
CARRIED UNANIMOUSLY

(2019-10-007)
MOVED/SECONDED – Gulick/Borton
THAT, revised Bylaw 1-99 Organization and Operation of the Board be read a second time.
CARRIED UNANIMOUSLY

R8.1.2 Policy for Repeal

Policy 2140 District Goals was found by the policy committee to be outdated and not needed as policy. The policy committee made a recommendation to repeal the policy.

(2019-10-008)
MOVED/SECONDED – Lalonde/Borton
THAT, the board repeal Policy 2140 District Goals, effective immediately.
CARRIED UNANIMOUSLY

R8.1 Professional Development Committee

Trustee Borton reported the professional development committee reviewed four requests of which 2 were approved and two were denied.

(2019-10-009)
MOVED/SECONDED – Ziemer/Lalonde
THAT the denied applications of the professional development committee be referred to the board for review at the next regular board meeting.
CARRIED UNANIMOUSLY

9.0 DIARY

- January 2020 - Student Voice Presentation

10.0 NOTICE OF MOTION

11.0 QUESTION PERIOD

12.0 FUTURE BUSINESS

R12.1 - Regular Board Meeting – November 20, 2019 (Dawson Creek)

ADJOURNMENT

(2019-10-010)

MOVED – Hillton

THAT, the Regular Meeting be terminated. (11:58 AM)

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:



(C. Anderson) Board Chair



for _____
(M. Panoulis) Secretary Treasurer