



School District No.59 (Peace River South)

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7TH Street, Dawson Creek, BC V1G 4R8

Open Session Minutes

DATE & TIME: October 24, 2018 - 1:05 PM

PLACE: School Board Office – Dawson Creek

PRESENT: Trustees:
T. Ziemer –Chair
C. Hillton (Vice-Chair) - Absent
R. Powell
S. Berringer
A. Smith via zoom
W. Ezeard
N. Soontiens

C. Clouthier, Superintendent
C. Fennell, Assistant Superintendent - absent
M. Panoulis, Secretary-Treasurer
R. Schwartz, Recording Secretary

Guests: E. Noonan, PRSTA
C. Anderson
J. Lalonde

Media: A. Cozicar, Dawson Creek Mirror

Called to Order – 1:05 PM

The Board Chair acknowledged that we share this territory with the people of Treaty 8.

APPROVAL OF AGENDA

Additions: 7.3 Superintendent Announcement
7.4 Facilities Recycling

Deletions:

(2018-10-005)
MOVED/SECONDED – Powell/Soontiens
THAT, the Regular Meeting agenda be approved as amended.
CARRIED UNANIMOUSLY

1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – September 19, 2018

The Chair asked for any corrections to the minutes.

(2018-10-006)

The Chair declared the minutes of the open meeting September 19, 2018 approved as distributed.

R1.2 Excerpts Closed Board Meeting – September 19, 2018

(2018-10-007)

The Chair declared the excerpts of the closed meeting on September 19, 2018 approved as Distributed.

2.0 BUSINESS ARISING

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 School/Student News

The Superintendent reported the following school news:

- Windrem Elementary intermediate students attended a learn to curl clinic hosted by the Chetwynd Curling Club
- CSS hosted a community dinner with over 150 people in attendance
- Find your Fit Tour at DCSS Central Campus – CSS will be hosting the tour next week
- DCSS Central Campus participating in a Cannabis presentation – interactive classroom discussions
- DCSS Sr. Girls Volleyball attended a volleyball tournament in San Diego and competed very well against the larger schools.

R5.2 Student Discipline Report

The student discipline report for the month of September was reviewed. Following is a breakdown of the main offences:

○ Safety of Others:	10
○ Fighting	6
○ Profanity	4

R5.3 Class Size and Composition Report

As of September 30th, 2018, the district has thirty-two classes not in compliance with class size or composition maximums as defined in LOU 17. The district met with the local PRSTA and determined best efforts were given to find solutions and remedies have been applied for those circumstances.

R6.4 – Montessori Program Review

The Superintendent outlined the process for reviewing the Montessori program in Chetwynd. The review is to assist in ensuring the program is operating in accordance with Montessori principles. The review will include input from all stakeholders.

6.0 REPORTS FROM THE SECRETARY TREASURER

R6.1 Final Enrolment

As of September 28, 2018, the final enrolment for the district was reported at 3639.25 FTE (an increase of 106.25 FTE from the preliminary budget). All communities saw an increase in students, with Dawson Creek Secondary School recording the largest increase.

R6.2 Executive Compensation Disclosure

The Secretary-Treasurer presented the 2017-18 Executive Compensation Disclosure Report. The report includes the compensation philosophy of the district, including labour market comparators, cash and non-cash compensation, compensation administration and accountability. The disclosure must include the Superintendent and the next top four decision makers with compensation over \$125,000.

R6.3 SOFI Report

The Statement of Financial Information (SOFI) report was presented. This report is required by all public institutions. The report publishes the names and salaries of employees over \$75,000 (wages & benefits), vendors over \$25,000, and trustee income and expenses.

The report is sent to the Ministry and will be posted on the school district website.

R6.4 Restricted Surplus Funds

The Secretary Treasurer advised the board that all funds accounted for in the internally restricted operating surplus should have a plan to be spent within the near future. The Secretary-Treasurer found that both the Board Contingency Fund and Transportation Contingency are both accounted under the internally restricted operating surplus and have no plan to be spent within three years; therefore, the Secretary-Treasurer recommended moving the funds in those accounts to unrestricted operating surplus.

(2018-10-008)

MOVED/SECONDED – Ezeard/Berringer

THAT, the Board approve to transfer \$2,737,317 from restricted operating funds to unrestricted operating funds;

WHEREAS, the Transportation Fund will no longer exist;

FURTHERMORE, immediately ending the automatic transfer of 75% of the year end unrestricted surplus to restricted funds known as the Board Contingency Fund.

CARRIED UNANIMOUSLY

R6.5 Trustee Remuneration

Income tax laws will be changing January 1, 2019 and all trustee income will be taxable. This change will affect trustee stipends, as currently 1/3 of the trustee stipend is exempt. The Board was questioned if they wish to continue with the current salary and be charged income tax on the full amount or increase the salary to maintain the current net pay.

The Board agreed to forward this agenda item to the new board for a decision.

R6.6 Chetwynd Proposed School Closure Review Update

The Secretary Treasurer informed the Board that more time is needed to conduct a thorough review of the proposed school closure of Don Titus Montessori; therefore, no school closure bylaw is being presented at this meeting.

R6.7 Election Results/Trustee Recognition

The Secretary Treasurer reported the official elections results to the Board. The following individuals were elected as school trustee for the 2018-2022 term:

Trustee Electoral Area I – Chetwynd and Rural Area

- ✓ Becky Borton
- ✓ Crystal Hillton (Incumbent)

Trustee Electoral Area II – Tumbler Ridge
✓ Roxanne Gulick – Acclamation

Trustee Electoral Area III – Dawson Creek
✓ Jennifer Lalonde
✓ Trustee Ziemer (Incumbent)

Trustee Electoral Area IV – Rural Areas Surrounding Dawson Creek and Pouce Coupe
✓ Chad Anderson
✓ Travis Jones

Recognition gifts were given to the trustees leaving the board.

- Wayne Ezeard – 24 Years
- Richard Powell – 13 Years
- Sherry Berringer – 13 Years
- Nicole Soontiens – 4 Years
- Andrea Smith – 4 Years

7.0 TRUSTEE ITEMS

R7.1 School Review/Closure Process – T. Ziemer

Trustee Ziemer recognized many parents of Don Titus Montessori are upset with the process of the proposed school closure review announcement. The Board Chair acknowledges the review of Don Titus Montessori is more complex than other proposed school closure reviews where low enrollment, quality education and facility costs were the main factors of the review. The Board Chair has received eight letters to date from parents and the PAC group regarding the proposed closure review. The Board Chair has provided a reply to all letters and recommends the policy committee review Regulation 2320: School Closure to establish clear guidelines of the review process.

The Board agreed to refer Regulation 2320: School Closure to the Policy Committee.

R7.2 Crosswalk Safety – A. Smith

Trustee Smith is concerned about the safety of the students in Chetwynd when using the crosswalk on Highway 97S. Both high school and elementary school students use the crosswalk to cross the highway. There has been concerns of vehicles not stopping when the crosswalk lights are flashing, as well, as concerns of students not utilizing the flashing lights when crossing. RCMP has been involved in the incidents of vehicles not stopping and have agreed they will have more of a presence at the crosswalk during the busy times. As well, it was suggested that students have a reminder of crosswalk safety and the importance of using the lights to notify drivers when crossing.

Possible suggestions that were brought forward:

- Re-establish the crossing guard
- increase signage for drivers to notify they are approaching a crosswalk
- installation of camera's
- speed recording sign to notify drivers
- education

In Dawson Creek, there has also been concerns reported about student safety when using the crosswalks near South Peace Campus and Tremblay Elementary. The District is working with the City of Dawson Creek to install flashing crosswalk lights on 108th Avenue and 13th Street.

R7.2 - Superintendent Announcement – T. Ziemer

The Board Chair announced the extension of the current contract of Candance Clouthier as Superintendent for an additional one-year term, ending on July 31, 2020.

R7.3 - Facilities Recycling – N. Soontiens

Trustee Soontiens brought forward a concern that the facilities department is not setting a good example of environmental stewardship by not providing recycling receptacles in the individual departments.

The Board agreed environment stewardship is a responsibility of all areas of the district and directed the Superintendent to follow up with the Director of Operations on this matter.

8.0 COMMITTEE REPORTS

8.1 Policy Committee

The policy committee presented the following policies and regulations:

8.1.1 Policy/Regulation for Approval

With the legalization of Cannabis, the policy committee revised the following policies:

- Policy and Regulation 3160: Drugs and Alcohol
- Policy and Regulation 3180: Smoking and Smoke Free Spaces

(2018-10-009)

MOVED/SECONDED – Soontiens/Smith

THAT, the Board approve circulate the following policies as presented for review for a minimum period of 45 days:

- Policy and Regulation 3160: Drugs and Alcohol
- Policy and Regulation 3180: Smoking and Smoke Free Spaces

CARRIED UNANIMOUSLY

8.1.2 Policy/Regulation for Circulation:

(2018-10-010)

MOVED/SECONDED – Soontiens/Powell

THAT, the Board approve Policy and Regulation 4075: Diversity and Inclusion as presented.

CARRIED (Ezeard – Opposed)

(2018-10-011)

MOVED/SECONDED – Smith/Berringer

THAT, the Board approve Regulation 4370: District Code of Conduct as presented.

CARRIED UNANIMOUSLY

(2018-10-012)

MOVED/SECONDED – Smith/Soontiens

THAT, the Board approve Regulation 6070.2: School Bus Transportation – Authorized Non-Public School Passengers as presented.

CARRIED UNANIMOUSLY

8.1.3 Policy/Regulation for Repeal:

(2018-10-013)

MOVED/SECONDED – Powell/Soontiens

THAT, the Board repeal the following Policy and Regulation, effective immediately:

- Policy and Regulation 4080: Learning Services – Inclusion
- Policy and Regulation 4090: Diversity in the School Community

CARRIED UNANIMOUSLY

9.0 DIARY

10.0 NOTICE OF MOTION

11.0 QUESTION PERIOD

A question and answer period was held.

12.0 FUTURE BUSINESS

R12.1 - Inaugural Board Meeting – November 7, 2018 – Dawson Creek

R12.2 – Regular Board Meeting – November 21, 2018 – Dawson Creek

ADJOURNMENT

(2018-10-014)

MOVED – Smith

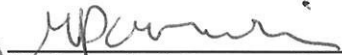
THAT, the Regular Meeting be terminated. (2:50 PM)

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:



(T. Ziemer) Board Chair



(M. Panoulis) Secretary Treasurer