



# School District No.59 (Peace River South)

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## BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7<sup>TH</sup> Street, Dawson Creek, BC V1G 4R8

### Open Session Minutes

DATE & TIME: January 20, 2021 – 1:00 PM

PLACE: School District Board Office – Dawson Creek, BC

PRESENT: Trustees:  
C. Anderson (Chair)  
C. Hillton (Vice-Chair)  
T. Ziemer *via zoom*  
R. Gulick  
T. Jones  
B. Borton *via zoom*  
J. Lalonde *via zoom*

C. Fennell, Superintendent  
M. Readman, Assistant Superintendent  
M. Panoulas, Secretary-Treasurer  
R. Schwartz, Recording Secretary

Called to Order – 1:02 PM

The Board Chair acknowledged that we share this territory with the people of Treaty 8.

#### APPROVAL OF AGENDA

Additions:

Deletions:

(2021-01-005)  
MOVED/SECONDED – Ziemer/Lalonde  
THAT, the Regular Meeting agenda be approved as printed.  
CARRIED UNANIMOUSLY

#### 1.0 ITEMS FOR ADOPTION

##### R1.1 Regular Board Meeting Minutes – December 16, 2020

The Chair asked for any corrections to the minutes.

(2021-01-006)

The Chair declared the minutes of the open meeting December 16, 2020 approved as presented.

### R1.3 Excerpts of Closed Board Meeting – December 16, 2020

(2021-01-007)

The Chair declared the excerpts of the closed board meeting December 16, 2020 approved as presented.

## 2.0 BUSINESS ARISING

### 3.0 ESSENTIAL ITEMS

### 4.0 PRESENTATIONS

## 5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

### R5.1 School/Student News

The Superintendent reported school/student news:

- Little Prairie Intermediate Class made themed calendars they are selling as a fund-raising project. The calendar theme was “Wisdom of 2021” and used animals to share words of wisdom for each month.
- Little Prairie students were also diving into the Applied Design and Technology Skills curriculum and created an egg drop challenge. Little Prairie also continues the Literacy Blitz and is excited for their innovation fair in conjunction with the traditional science fair.
- TRSS had 17 students participate in the Avalanche Companion Rescue Course.
- Windrem Elementary has been focusing on the Joyful Literacy Framework. The K/1/2 class has already moved up 60 reading levels collectively.
- DCSS-SP Campus students designed and constructed popsicle bridges - the winning bridge sustained 45 lbs!
- The District has launched Wellness Wednesday for staff across the district. These sessions will be focusing on health and wellness.

### R5.2 Student Discipline Report

The student discipline summary report for the month of December 2020 was presented. A total of 24 suspensions were reported for December. Following is a breakdown of the main offences:

- Safety of Others     14
- Bullying                 3

### R5.3 Leadership Academy

The Leadership Academy was developed as part of Goal 2 of the Sustainable Use of our Resources priority in the 2020-2024 Strategic Plan. The intention is to build leadership capacity within the district, focusing on developing knowledge, skills and strategies to support the growth of educational leaders. The program is comprised of 15 sessions, beginning February 9, 2021 and continuing through to June 2022.

#### R5.4 Ministry of Education Child Care Initiative

Legislation in the School Act was amended in March 2020 to support child care through the Ministry of Education. The Policy Committee is reviewing the current policy that references supporting child care services and will be developing a policy specific to child care in response to the new legislation and Ministerial Order M326 (Child Care Order) issued on August 31, 2020.

The district currently has one outside agency providing after school care. Any child care services will be dependant on space availability and shall not disrupt or interfere with educational activities.

### 6.0 REPORTS FROM THE SECRETARY TREASURER

#### R6.1 Finance Reports

The Secretary Treasurer presented Finance Reports as of December 31, 2020.

#### R6.2 Amended Operating Grant

The Secretary Treasurer reviewed the amended operating grant funding which was announced on December 18<sup>th</sup>, 2020. The Amended Operating Grant decreased by \$400,507 (0.9%). The student base allocation decreased \$500,000 due to the decrease in enrolment of 66 FTE as compared to the preliminary budget. The decrease of the 66 FTE represents a 1.76% decrease in enrolment and therefore the district was eligible for Enrolment Decline funding of \$104,000. Additional funding of \$207,000 was received to support the additional 14 students claimed in Levels 1/2/3 and the district saw a drop in Salary Differential funding of \$180,000 due to an increased drop below the provincial average teachers' salary.

#### R6.3 Capital Expenditure Plan Update

The Secretary Treasurer reported on the updated list of capital items to be approved in the Amended Budget which will be presented in February.

#### R6.4 Disposal of Property Bylaw (PNG Regulation Station)

The Board of Education announced their intent to dispose of property and read the first two readings of Bylaw 2021-01 to grant a portion of land located on the Pouce Coupe School property which houses a regulation station.

Melissa Panoulas, Secretary-Treasurer, will accept public feedback up to February 10, 2021.

The Board read the first two readings of the Disposal of Real Property Bylaw No. 2021-01 – (Regulation Station on Pouce Coupe School Property):

(2021-01-008)

MOVED/SECONDED – Hillton/Lalonde

WHEREAS, the Board of Education of School District No. 59 (Peace River South) hereby authorizes the granting of a portion (70.7 m<sup>2</sup>) of the property for a regulation station on the property known as Pouce Coupe Elementary School. The portion of the premises is legally described as, Plan EPP105021, reference plan for meter site over part of Parcel B (Plan B6588) of the Northeast ¼ of Sec 32, TP 77, Range 14, W6M Peace River Land District;

And that Disposal of Real Property By-Law No. 2021-01 is read a first time.

CARRIED UNANIMOUSLY

(2021-01-009)

MOVED/SECONDED – Ziemer/Borton

WHEREAS, the Board of Education of School District No. 59 (Peace River South) hereby authorizes the granting of a portion (70.7 m<sup>2</sup>) of the property for a regulation station on the property known as Pouce Coupe Elementary School. The portion of the premises is legally described as, Plan EPP105021, reference plan for meter site over part of Parcel B (Plan B6588) of the Northeast ¼ of Sec 32, TP 77, Range 14, W6M Peace River Land District;

And that Disposal of Real Property By-Law No. 2021-01 is read a second time.

CARRIED UNANIMOUSLY

The final reading and approval of the bylaw will be presented in the regular meeting scheduled on February 17, 2021.

R6.4 Reserve Funding Allocation (2020-2024 Operational Plan Initiatives)

Senior Administration completed the funding allocation for the 2020-2024 Operational Plan. The board initially approved \$150,000 which was set aside in the Preliminary Budget Internally Restricted Operating Surplus to support the Operational Plan; however, Senior Administration is asking to increase the funding allocation to \$485,000. The Secretary Treasurer presented a summary of Reserve Funding prior to the board considering the request for additional funding.

(2021-01-010)

MOVED/SECONDED – Gulick/Lalonde

THAT, the Board approve to increase the funding allocation to Internally Restricted Operating Reserves to support the 2020-2024 Operational Plan initiatives to \$485,000.

CARRIED UNANIMOUSLY

R6.6 Distributed Learning Enrollment

An update on the Distributed Learning Enrollment was presented. The current enrollment total is 175 students; some of the enrollment increase is due to high school program options and personal choice not related to COVID pandemic.

R6.7 Pouce Coupe Expansion Project Update

Final approval for the Pouce Coupe Expansion Project from the Treasury Board and the Ministry of Education has not yet been determined. The Board continues support this project and is expecting a final decision to be made by the end of February 2021. The planned expansion includes two classrooms, an additional washroom and an office space. Project plans will be presented once final approval has been obtained.

7.0 TRUSTEE ITEMS

R7.1 BCSTA Update – T. Jones

Trustee Jones presented the latest news and events from the BCSTA. The Northern Interior Branch Meeting will be held virtually on January 30<sup>th</sup>, 2021. The Provincial Council meeting will also be held virtually on February 20<sup>th</sup>, 2021.

R7.2 Bus Safety - Chetwynd – C. Hillton

Trustee Hillton reported concerns regarding vehicles barely stopping or passing buses in an unsafe manner in the Chetwynd area. The board discussed the camera requirements of the contract; however, it is uncertain that the camera would be useful to report motorists not operating safely around buses as it wasn't specific to have a camera placed on the outside of the bus.

Bus Drivers are encouraged to report any motorists that are not operating in a safe manner.

The board encouraged district staff to seek out the cost to have the same 5 camera system for Standard Buses as the School District owned buses have.

8.0 COMMITTEE REPORTS

9.0 DIARY

10.0 NOTICE OF MOTION

11.0 QUESTION PERIOD

A question and answer period was provided.

12.0 FUTURE BUSINESS

R12.1 - Regular Board Meeting – February 17, 2021

ADJOURNMENT

(2021-01-011)

MOVED – Jones

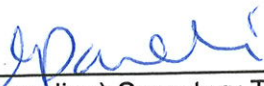
THAT, the Regular Meeting be terminated. (2:54 PM)

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:



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(C. Anderson) Board Chair



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(M. Panoulas) Secretary Treasurer