



School District No.59 (Peace River South)

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7TH Street, Dawson Creek, BC V1G 4R8

Open Meeting Minutes

DATE & TIME: May 18, 2022 – 1:00 PM

PLACE: Northern Lights College, Tumbler Ridge, BC

PRESENT: Trustees:
C. Anderson (Chair)
C. Hillton (Vice-Chair) – absent
T. Ziemer via zoom
R. Gulick
T. Jones
B. Borton
J. Lalonde

C. Fennell, Superintendent via zoom
M. Readman, Assistant Superintendent
M. Panoulis, Secretary-Treasurer
R. Schwartz, Recording Secretary

The meeting was called to order at 1:00 pm.

“We acknowledge that we share this territory with the people of Treaty 8.”

APPROVAL OF AGENDA

Additions:

Deletions:

(2022-05-005)
MOVED/SECONDED – Jones/Borton
THAT, the regular meeting agenda be approved as printed.
CARRIED

1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes - April 20, 2022

The Chair asked for any corrections to the minutes.

(2022-05-006)

The Chair declared the minutes of the open meeting April 20, 2022 approved as printed.

R1.2 Excerpts of Closed Board Meeting – April 20, 2022

(2022-05-007)

The Chair declared the excerpts of the closed board meeting April 20, 2022 approved as printed.

2.0 BUSINESS ARISING

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

R4.1 W.A.T.CH – TRSS Student Led Initiative

Students at TRSS have formed a group called We Are The Change (W.A.T.CH), with slogan 'Because it's time'. Two grade 12 students started the group by volunteering with Ms. Hewitt to plan career events and activities for all students to participate in. They wanted to give back to school and other students to give them the same experiences they had with career exploration. The students were so passionate about giving back to other students and carrying on the legacy of the newly formed W.A.T.CH group that they reached out to other students to join their group. The W.A.T.CH group has been responsible for planning many school activities and events. Their next steps are to brand their vision create a logo and develop mission and vision statements for W.A.T.CH.

5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 School/Student News

The Superintendent reported school/student news:

- Canalta Elementary has been busy with ducks and chicks hatching. They have also created a maker space at the school where the students are learning about 3D printing and coding and making Rube Goldberg machines. Grade 6-7 students recently presented a play featuring fairy tale spoofs.
- Schools around the district participated in activities on May 12th to support the Moose Hide Campaign, a national initiative to stand up against violence towards women and children. Many schools participated in the national livestream event.
- Don Titus Elementary school is hatching ducks. Students are helping with the breakfast program where they are learning to cook and to be independent. Students have also been working on string art in math and making geometric designs.
- Artists in Residence, Wayne Lariviere, has started some art projects at the Indigenous Education Centre. He will be in schools across the district working with students on Indigenous focused projects.

- Welcome to Kindergarten and Ready Set, Learn events are happening at all elementary schools across the district.
- The BEE Yourself Challenge is on again. This challenge is supported by the SD59 SOGI group.
- The Chetwynd Secondary School girls' soccer and track and field groups are going to zones in Prince George. Flag football has also started after school.
- Students in grade 7 (grade 6 in Tumbler Ridge) are participating in transition tours at the middle and high schools in the district. Many students are excited and scared about their next step in education and the tours help to introduce them to their new school.
- The Parkland Elementary student band played at the opening of the student art exhibition at the Art Gallery in Dawson Creek.

The Superintendent announced the following Principal Appointments, effective August 1, 2022:

- Sheila McGrath – Principal at Crescent Park Elementary
- Patrick David – Vice Principal at Chetwynd Secondary School
- Stacie Deeley - Principal at Tumbler Ridge Secondary School
- Brendan Bogle - Vice-Principal at Tumbler Ridge Secondary School
- Bhupinder Mattoo– Principal at Tumbler Ridge Elementary

R5.2 2022-23 Revised School Calendar

No additional feedback was received for the revised 2022-23 School Calendar. The Superintendent confirmed the Province will recognize September 30th, the National Day for Truth and Reconciliation as a statutory holiday (the instructional minutes per day were adjusted in the calendar) and the non-instructional day in November is confirmed on November 25th.

(2022-05-008)

MOVED/SECONDED – Gulick/Lalonde

THAT, the Board approve the revised 2022-23 School Calendar as presented.

CARRIED

R5.3 FESL Feedback

The Superintendent presented the feedback received from the Ministry of Education on the FESL report submission.

R5.4 Mural Requests

The Superintendent received a mural request from Chetwynd Secondary School. Wayne Lariviere, Artist in Residence, is working with students at CSS to design a landscape mural that will incorporate past multi-tile projects from students where they created a bear, canoe, and tree. The mural will have the ability to include future tile projects as well that the students will create in connection with Indigenous cultures.

(2022-05-009)

MOVED/SECONDED – Gulick/Lalonde

THAT, the Board approve to allow Chetwynd Secondary School to proceed with planning the wall mural as presented;

WHEREAS, the planning must follow the process as established in Policy 6060.

CARRIED

6.0 REPORTS FROM THE SECRETARY TREASURER

R6.1 Finance Reports

The Secretary-Treasurer reviewed the monthly finance reports as of April 30, 2022.

R6.2 BCSTA Compensation Survey Results

The Secretary Treasurer presented the survey results from BCSTA. The survey compared trustee stipends, per diem and mileage rates for districts across the province.

R6.3 2022-23 AFG Plan

The Annual Facilities Grant Plan was presented. The proposed plan includes various projects the facilities department has scheduled in the 2022-23 fiscal year. The plan may be adjusted if priorities change throughout the year.

R6.4 2022-23 Annual Budget and Bylaw

The Secretary Treasurer presented the annual budget for the 2022-23 school year. The preliminary budget is balanced for the 2022-23 school year with a total budget of \$58,719,912. Budget risks and assumptions were also identified.

The Board read the first two reading of the annual budget bylaw:

(2022-05-010)

MOVED/SECONDED – Gulick/Borton

THAT, the Annual Budget Bylaw 2022/2023 showing estimated expenditures for 2022/2023 fiscal year in the total amount of \$58,719,912 be read a first time.

CARRIED

(2022-05-011)

MOVED/SECONDED – Lalonde/Gulick

THAT, the Annual Budget Bylaw 2022/2023 showing estimated expenditures for 2022/2023 fiscal year in the total amount of \$58,719,912 be read a second time.

CARRIED

A public consultation of the budget will be held for feedback. The date will be arranged and more information will be posted on the district website. The third reading of the bylaw will be presented in the June 22nd board meeting.

R6.5 Trustee Election Bylaw

The 2022 General Election for School Trustees will occur in the fall. The Secretary Treasurer presented the trustee election bylaw for approval. This bylaw will repeal Trustee Election Bylaw 2018-04.

(2022-05-012)

MOVED/SECONDED – Gulick/Borton

THAT, Trustee Elections Bylaw No. 2022-01 be read a first time.

CARRIED

(2022-05-013)

MOVED/SECONDED – Gulick/Borton

THAT, Trustee Elections Bylaw No. 2022-01 be read a second time.

CARRIED

(2022-05-014)

MOVED/SECONDED – Jones/Lalonde

THAT, the Board allows the third reading of the Trustee Elections Bylaw No. 2022-01 to occur in this meeting.

CARRIED

(2022-05-015)

MOVED/SECONDED – Gulick/Borton

THAT, Trustee Elections Bylaw No. 2022-01 be read a third time, passed and adopted.

CARRIED

R6.5 Mail Ballot Voting Bylaw

The main change to the mail ballot bylaw was to remove the restrictions around who is eligible to request a mail ballot for voting. The Local Government Act was revised to allow all eligible voters to register and vote by mail ballot if the local authority allows for mail ballot voting. The Secretary Treasurer presented the trustee election bylaw for approval. This bylaw will repeal Trustee Election Bylaw 2018-05.

(2022-05-016)

MOVED/SECONDED – Lalonde/Jones

THAT, Trustee Elections Bylaw No. 2022-02 be read a first time.

CARRIED

(2022-05-017)

MOVED/SECONDED – Jones/Lalonde

THAT, Trustee Elections Bylaw No. 2022-02 be read a second time.

CARRIED

(2022-05-018)

MOVED/SECONDED – Borton/Jones

THAT, the Board allows the third reading of the Trustee Elections Bylaw No. 2022-02 to occur in this meeting.

CARRIED

(2022-05-019)

MOVED/SECONDED – Gulick/Borton

THAT, Trustee Elections Bylaw No. 2022-02 be read a third time, passed and adopted.

CARRIED

7.0 TRUSTEE ITEMS

R7.1 BCSTA Update – T. Ziemer

Trustee Ziemer reported on the latest news and events of BCSTA.

R7.2 HR Strategy – B. Borton

Trustee Borton addressed the board to ask if there was interest to develop an HR Strategy to aid in the recruitment and retention of employees in all employment areas of the district.

The intent of the plan is for the board to become more focused and build a more directive plan on how to move forward as recruitment and retention is a current issue and the board has a role in strategy, policy and advocacy.

A working group committee for recruitment and retention was discussed.

A request was brought forward to move into a closed session to provide further information on this topic.

(2022-05-020)

MOVED/SECONDED - Borton/Lalonde

The board move into a closed session at 3:20 pm for the purpose of further discussion of HR Strategy.

CARRIED

The open meeting reconvened at 3:50 pm.

(2022-05-022)

MOVED/SECONDED - Lalonde/Borton

THAT a special committee specific to recruitment and retention be struck;

WHEREAS, district administration will form part of the committee.

CARRIED (Opposed – Gulick)

(2022-05-023)

MOVED/SECONDED Borton/Lalonde

THAT the board appoint two trustees to sit on the special recruitment and retention committee as follows:

- o Jennifer Lalonde
- o Becky Borton

CARRIED (Opposed – Gulick)

8.0 COMMITTEE REPORTS

R8.1 Policy Committee

The Policy committee made the following recommendations:

(2022-05-024)

MOVED/SECONDED – Gulick/Borton

THAT, the Board adopt the following policies as presented:

- o Policy 4225 Volunteers in Schools
- o Policy 5005 Financial Planning and Reporting
- o Policy 5010 Accumulated Operating Surplus

CARRIED

(2022-05-025)

MOVED/SECONDED – Gulick/Jones

THAT, the Board repeal Policy and Regulation 4290 Extraordinary Coaches, effective immediately.

CARRIED

The following regulations were presented to the board for information:

- o 4225 Volunteers in Schools
- o 5005 Financial Planning and Reporting
- o 5010 Accumulated Operating Surplus
- o 6000 Health and Safety

9.0 DIARY

10.0 NOTICE OF MOTION

11.0 QUESTION PERIOD

A question and answer period was provided.

12.0 FUTURE BUSINESS

R12.1 - Regular Board Meeting – June 22, 2022

ADJOURNMENT


(2022-05-026)

MOVED – Borton


THAT, the Regular Meeting be terminated. (4:05 PM)

CARRIED

CERTIFIED CORRECT:



(C. Anderson) Board Chair



(M. Panoulas) Secretary Treasurer