



COVID-19 PRECAUTIONS FOR PUBLIC BOARD MEETING

The Board of Education of SD59 (PRS) will be holding their Public Board Meeting on Wednesday, January 20, 2021 in Dawson Creek, BC at the School District Board Office (11600-7th Street) starting at 1:00 pm.

Please note capacity restrictions are still effective and a zoom option is available for public attendance. Anyone wishing to attend the public board meeting must pre-register by Tuesday, January 19, 2021 to receive board office protocols or the zoom link.

Please contact Richell Schwartz to register for the meeting:

Phone: 250-782-8571, ext. 217

Email: rschwartz@sd59.bc.ca



Open Board Meeting Agenda

Date: January 20, 2021 1:00 PM

Place: District School Board Office – Dawson Creek, BC

“We acknowledge that we share this territory with the people of Treaty 8”

APPROVAL OF AGENDA

1. ITEMS FOR ADOPTION

- R1.1 – Regular Board Meeting Minutes – December 16, 2020
- R1.2 – Excerpts Closed Meeting – December 16, 2020

2. BUSINESS ARISING

3. ESSENTIAL ITEMS

4. OTHER PRESENTATIONS

5. REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

- R5.1 – School/Student News
- R5.2 – Student Discipline Report
- R5.3 – Leadership Academy (SD59)
- R5.4 – Ministry of Education Child care Initiative

6. REPORTS FROM THE SECRETARY-TREASURER

- R6.1 – Finance Reports
- R6.2 - Amended Operating Grant
- R6.3 - Capital Expenditure Plan Update
- R6.4 - Disposal of Property Bylaw (PNG Regulation Station)
- R6.5 – Reserve Funding Allocation (2020-2024 Operational Plan Initiatives)
- R6.6 – Distributed Learning Enrollment
- R6.7 – Pouce Coupe Expansion Project Update



7. TRUSTEE ITEMS

- R7.1 – BCSTA Update – T. Jones
- R7.2 – Bus Safety-Chetwynd – C. Hillton

8. COMMITTEE REPORTS

9. DIARY

10. QUESTION PERIOD

Questions or comments must relate to items in this meeting's agenda.

11. FUTURE BUSINESS / EVENTS

- 11.1 Open Board Meeting – February 17, 2021 – Board Office



School District No.59 (Peace River South)

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7TH Street, Dawson Creek, BC V1G 4R8

Open Session Minutes

DATE & TIME: December 16, 2020 – 1:00 PM

PLACE: School District Board Office – Dawson Creek, BC

PRESENT: Trustees:
C. Anderson (Chair)
C. Hillton (Vice-Chair) via zoom
T. Ziemer - absent
R. Gulick
T. Jones
B. Borton via zoom
J. Lalonde via zoom

C. Fennell, Superintendent
M. Readman, Assistant Superintendent
M. Panoulis, Secretary-Treasurer
R. Schwartz, Recording Secretary

Called to Order – 1:04 PM

The Board Chair acknowledged that we share this territory with the people of Treaty 8.

APPROVAL OF AGENDA

Additions: move R7.2 to Essential Items R3.1

Deletions:

(2020-12-005)

MOVED/SECONDED – Gulick/Jones

THAT, the Regular Meeting agenda be approved as amended.

CARRIED UNANIMOUSLY

1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – November 25, 2020

The Chair asked for any corrections to the minutes.

(2020-12-006)

The Chair declared the minutes of the open meeting November 25, 2020 approved as presented.

R1.3 Excerpts of Closed Board Meeting – November 25, 2020

(2020-12-007)

The Chair declared the excerpts of the closed board meeting November 25, 2020 approved as presented.

2.0 BUSINESS ARISING

3.0 ESSENTIAL ITEMS

R7.2 Recognition/Condolence – T. Jones

Trustee Jones would like the board to consider initiating a more formal process to recognize individuals with letters of appreciation, condolence or recognition.

(2020-12-008)

MOVED/SECONDED – Jones/Gulick

THAT, the policy committee explore options for recognition, appreciation and condolence practices and present options to the board for consideration.

CARRIED UNANIMOUSLY

4.0 PRESENTATIONS

5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 School/Student News

The Superintendent reported school/student news:

- Tremblay Elementary enjoyed a turkey dinner.
- Media Arts class at DCSS has created COVID posters.
- Don Titus StrongStart has an Elf On The Shelf, all the kids look forward to seeing his new stunts each day.
- Joyful Literacy activities continue at Don Titus Elementary.
- Tremblay music students have been practicing playing Christmas carols with bells.
- Canalta Elementary students participated in many holiday activities including creating a holiday photo booth and streaming their Christmas Concert.
- McLeod Elementary has been busy with Maker Space activities.
- DCSS has held a door decorating challenge – every class was given the same box of supplies to create decorations.
- Tremblay, Canalta and Little Prairie streamed out Christmas concerts.
- Indigenous Education Advisory Meetings were held. All schools have created goals for Indigenous Education.

R5.2 COVID-19 Update

The district has now implemented active daily health checks. Public Health continues to reinforce that school protocols are working and minimizing risk. Updated protocols are to be released in January by the Ministry of Education.

R5.3 Student Discipline Report

The student discipline summary report for the month of November 2020 was presented. A total of 52 suspensions were reported for November. Following is a breakdown of the main offences:

- Safety of Others 23
- Non-Compliance 6
- Theft 5

6.0 REPORTS FROM THE SECRETARY TREASURER

R6.1 Finance Reports

Revenue and School finance reports were reviewed. Expense reports will not be available until January 2021.

(Trustee Jones left the meeting.)

The district is expected to receive the Amended Annual Operating Grant information from the Ministry of Education by December 18th, 2020. Budgets will be amended based on the amended funding grant.

With the recent provincial election, the Provincial Government has announced new cabinet ministers; Jennifer Whiteside has been appointed as the new Minister of Education.

7.0 TRUSTEE ITEMS

R7.1 BCSTA Update – T. Jones

In absence of Trustee Jones, the Board Chair reported the latest news and events from the BCSTA. The trustees and senior admin staff attended the annual BCSTA Academy at the end of November via zoom.

8.0 COMMITTEE REPORTS

R8.1 Policy Committee

Regulation for Adoption:

Regulation 4150 was revised to bring it into line with the updated guidebook.

(2020-12-009)

MOVED/SECONDED – Gulick/Hillton

THAT the board approve Regulation 4150: Board Authority Authorized Courses as presented.

CARRIED UNANIMOUSLY

9.0 DIARY

10.0 NOTICE OF MOTION

11.0 QUESTION PERIOD

A question and answer period was provided.

12.0 FUTURE BUSINESS

R12.1 - Regular Board Meeting – January 20, 2021

ADJOURNMENT

(2020-12-010)

MOVED – Gulick

THAT, the Regular Meeting be terminated. (1:58 PM)

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

(C. Anderson) Board Chair

(M. Panoulias) Secretary Treasurer



School District No.59 (Peace River South)

MEETING: Closed Board Meeting
DATE: December 16, 2020 11:00 AM
PLACE: School Board Office – Dawson Creek

The meeting was called to order and the following was reported.

Items for Adoption

- Approval of Agenda
- Closed Meeting Minutes – November 25, 2020

Business Arising

Trustee Items

Items discussed and reported included:

- BCPSEA Update

Superintendent's Reports

Items discussed and reported included:

- Personnel Matters
- Audit

Secretary Treasurer's Reports

Adjournment Motion

CERTIFIED CORRECT:

C. Anderson, Board Chair

M. Panoulas, Secretary Treasurer



School District No.59 (Peace River South)

January 12th, 2021

**SD59 Peace River South
December 2020
Student Discipline Report**

December Suspensions:		
Bullying		3
Controlled Substance		0
Fighting		0
Instigating		0
Non-Compliance		4
Profanity		2
Safety of Others		14
Truancy		1
Total		24

Submitted by:

Mike Readman
Assistant Superintendent

**School District 59 Discipline Report
for December, 2020.**

1/12/2021

		Legend		Bullying	<----- suspension category
suspensions this month	----->	2	6	<-----	suspension days this month
suspensions this year	----->	5	12	<-----	suspension days this year

School and Month

Chetwynd Secondary		Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancv	Vandal- ism	Weapons	Total
December	2020															
Totals To Date		0	0	2	6	0	0	0	0	0	0	0	0	0	0	12

DCSS-Central Campus		Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancv	Vandal- ism	Weapons	Total
December	2020	2	6	0	0	0	0	4	11	2	4	2	4	0	0	11
Totals To Date		3	7	1	3	3	9	0	0	4	6	16	31	6	13	26

DCSS-South Peace Campus		Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancv	Vandal- ism	Weapons	Total
December	2020	0	0	0	0	0	0	0	0	1	2	0	0	0	0	2
Totals To Date		0	0	1	4	2	10	0	0	1	2	3	9	0	0	33

Tumbler Ridge Secondary		Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancv	Vandal- ism	Weapons	Total
December	2020	0	0	0	0	0	0	0	0	3	3	0	0	0	0	3
Totals To Date		0	0	3	9	2	2	0	0	5	7	0	0	0	0	21

Group Sub Total		Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancv	Vandal- ism	Weapons	Total
December	2020	2	6	0	0	0	0	4	11	2	4	6	9	0	0	15
FTEs	Totals To Date	3	7	7	22	7	21	0	0	4	6	18	39	6	13	196

ALL SCHOOLS SUMMARY		Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancv	Vandal- ism	Weapons	Total
December	2020	3	9	0	0	0	0	4	11	2	4	14	23	0	0	24
FTEs	Totals To Date	5	13	7	22	9	23	2	4	4	6	22	43	6	13	275



School District No.59 (Peace River South)

January 15, 2021

To: The Board of Education of SD59

RE: SD59 Leadership Academy

In relation to Goal 2 of the Sustainable Use of our Resources priority in the 2020-2024 Strategic Plan, our intention is to build leadership capacity within the district through a Leadership Academy. This academy is comprised of a series of 15 focused sessions designed to develop leaders within our district. These sessions will be valuable for teachers, vice-principals and principals who are interested in developing their leadership capacity. The first session will be held February 9, 2021 and the program will continue through to June 2022.

The Leadership Academy will focus on developing knowledge, skills and strategies to support the growth of educational leaders. Participants will explore the fundamentals of leadership through their participation in sessions focused on the skills of leadership including communication, compassionate systems, ethical decision making and creating safe, inclusive communities that foster a sense of belonging and learning.

Christy Fennell
Superintendent



School District No.59 (Peace River South)

January 15, 2021

To: The Board of Education of SD59

RE: Child Care Initiative

In the Ministerial Mandate letter, the Ministry of Education will work to implement the following points in regard to child care:

- Work with the Minister of Children and Family Development and the Minister of State for Child Care to integrate childcare into the broader learning environment by developing a strategy to move delivery of child care into the Ministry of Education by 2023.
- Support the Minister of State for Child Care and the Minister of Children and Family Development to work toward providing universal access to before and after school care, prioritizing care on school grounds so parents know their children are safe at one place for the full workday.

Current district policy promotes child care services following previous legislation that required Boards of Education to establish policy promoting the use of board property with licensed childcare providers. That legislation has been repealed and replaced with four new sections: s85.1 (policies respecting child care programs), s85.2 (boards may provide child care programs), s85.3 (child care programs provided by others), and s85.4 (use of board property for child care programs).

The policy committee will be developing a policy specific to child care in response to the new legislation and Ministerial Order M326 (Child Care Order) issued on August 31, 2020.

Currently the district has one outside agency providing after school care at Little Prairie Elementary; this same agency has expressed interest for additional programs within the district. Any child care services will be dependent on space availability and shall not disrupt or interfere with educational activities.

Christy Fennell
Superintendent



School District No.59 (Peace River South)

January 15, 2021

School District #59 Trustees

RE: December 2020 Financial Reports

Following are explanations of major variances for the December 31, 2020 Financial Reports. These reports are based on initial amended budget figures. I am still working on finalizing the budget with the December funding announcement, the finance reports will be adjusted for next month to match the Amended 2020/2021 budget.

REVENUES:

1. The **Base Operating Grant** and **Other MoEd Grants** are right on budget, which you would expect at this time of the year when we know what our transfers from the Ministry will be. This could vary late in the year once the February and May counts for Distributed Learning and Special Needs are known.
2. **Grants-Other Provincial Ministries** - at this time, we are ahead of plan for the ITA grants. I had reduced the estimated revenue to \$30,000 from \$100,000 as a result of expected lower enrollment in dual credit courses. The majority of funding we have received this year is for completion rates for the 2019/20 school year. Given we have already received \$36,600 that estimate was too low.

DISTRICT EXPENSES:

1. **District Special Ed/Helping Teachers** – The \$29,000 favourable variance is spread out over the eight Special Ed/Helping Teachers departments.
2. **District Programs Other** – The majority of the \$298,000 favourable variance is from Aboriginal Education (\$86,000) and the CEF Operating Fund (\$135,000). As Administrators review their first two sets of school financial reports, I expect the variance within the CEF Operating Fund to decrease.
3. **Administration & Other** – This favourable variance (\$33,000) is made up of several small amounts across different departments.
4. **Transportation** breakdown is as follows, given the large amount of positive variance it appears this could be an area where some reductions are made in the amended budget.
 - a. \$27,000 favourable variance Wage & Benefits, this aligns with the decrease in availability in spare drivers we have experienced in the transportation department.
 - b. \$32,000 favourable Bussing Contract, we have had one route cancelled for an extended amount of time.

- c. \$77,000 favourable fuel variance, given the decrease in spare drivers we have experienced an increase in cancelled routes which would result in fuel savings.
 - d. \$35,000 favourable supply variance, I expect this to level out throughout the year.
5. **Utilities** can be difficult to trend because so much is dependent on weather, the variance breakdown is as follows.
- a. Electricity (\$8,000)
 - b. Natural Gas (\$15,000)
 - c. Propane (\$4,000)
 - d. Water & Sewer (\$27,000)
 - e. Garbage (\$24,000)
6. The **District School** variance is made up of the net difference between average and actual wage costs, as well as budgeted and actual absence rates. It is also where some of the Special Purpose operating credits get charged to, therefore the budget shows as a negative balance.
7. **Special Purpose Funds** – The majority of the favourable variance is from the Annual Facilities Grant (\$231,000), COVID Federal Funding (\$146,000) and CEF Remedies (\$40,000).

SCHOOLS:

Many schools are underbudget in teacher and aide time expenses as a result of staff vacancies or delays in hiring. Currently only one support staff posting remains with the district. Various postings remain unfilled in the district, employee postings are a continuous cycle. The district continues to hire with the goal of staffing all positions.

Melissa Panoulis

Board Variance Report - Revenues
December 31, 2020

Year-to-Date Revenues (\$000's):

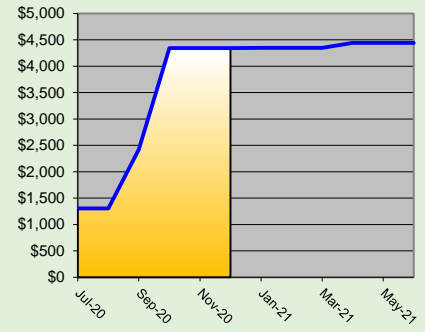
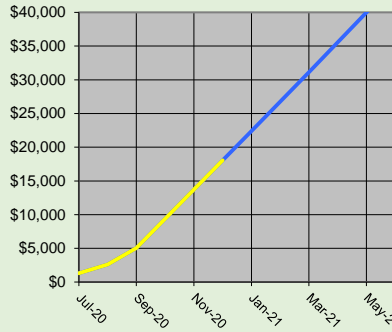
Monthly Revenues (\$000's):

BASE OPERATING GRANT

Year-To Date Results:

Budget	Actual	Variance
\$18,059	\$18,059	\$0

On Budget

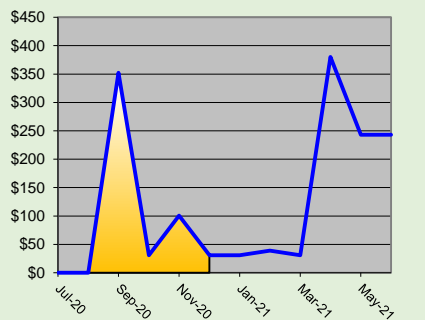
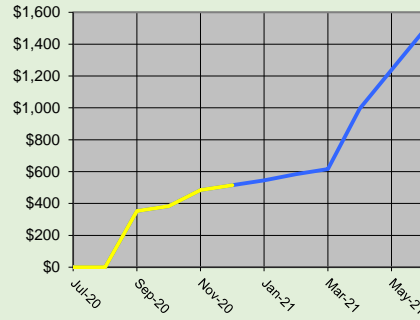


OTHER MoEd GRANTS

Year-To Date Results:

Budget	Actual	Variance
\$515	\$515	\$0

On Budget

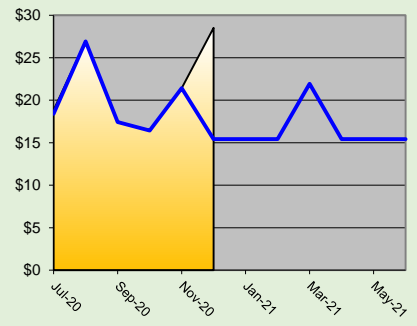
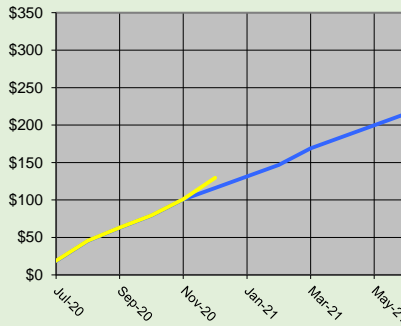


GRANTS-OTHER PROV.MINISTRIES

Year-To Date Results:

Budget	Actual	Variance
\$116	\$130	\$14

Overbudget 11.7%

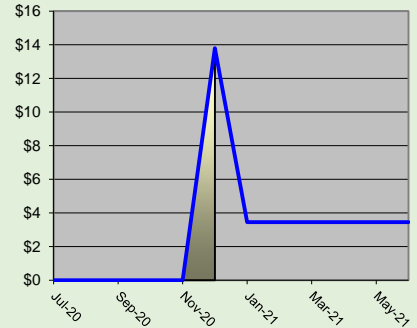
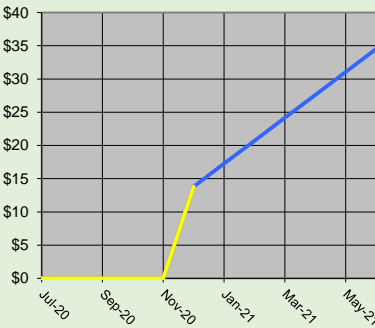


NON-RESIDENT TUITION

Year-To Date Results:

Budget	Actual	Variance
\$14	\$14	\$0

Overbudget 0.0%

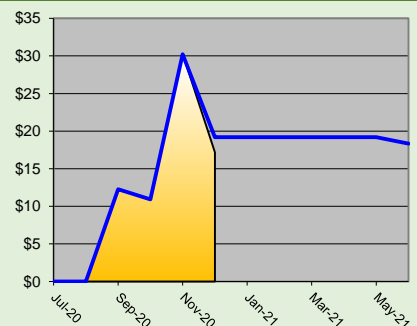
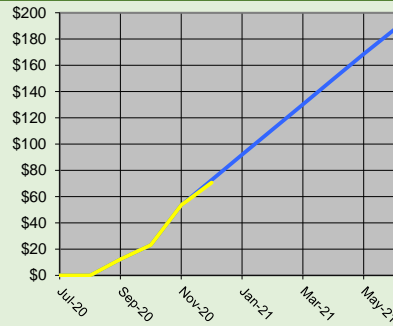


SECONDED/SUBSTITUTE TEACHER

Year-To Date Results:

Budget	Actual	Variance
\$73	\$71	-\$2

Underbudget 2.7%



Board Variance Report - Revenues

December 31, 2020

Year-to-Date Revenues (\$000's):

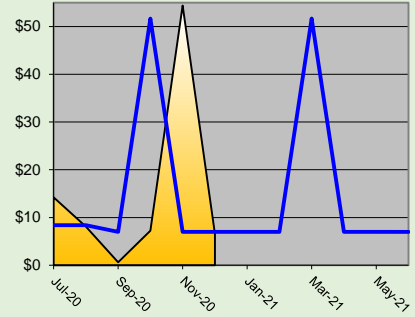
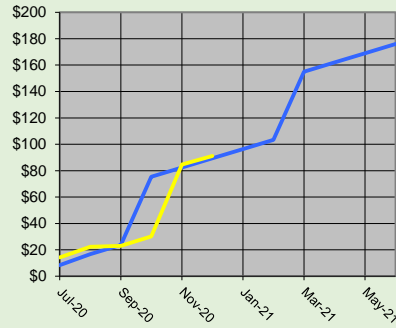
Monthly Revenues (\$000's):

RENTALS/LEASES

Year-To Date Results:

Budget	Actual	Variance
\$89	\$91	\$2

Overbudget 1.9%

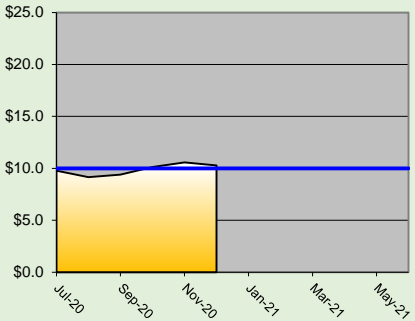
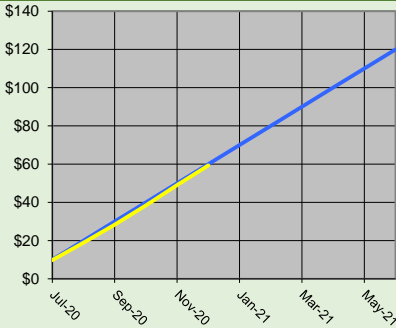


INTEREST INCOME

Year-To Date Results:

Budget	Actual	Variance
\$60	\$59	-\$1

Underbudget 1.1%

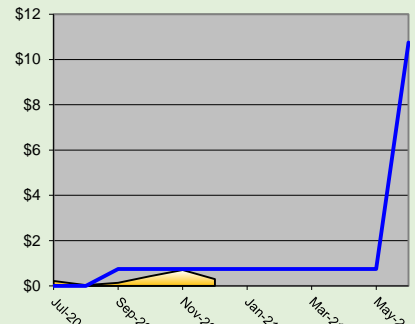
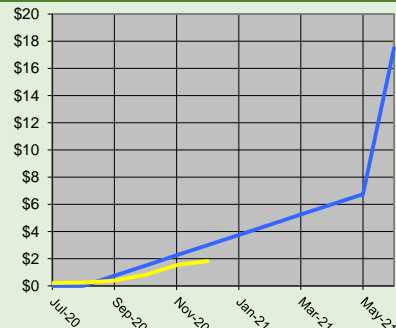


OTHER REVENUE

Year-To Date Results:

Budget	Actual	Variance
\$3	\$2	-\$1

Underbudget 39.2%

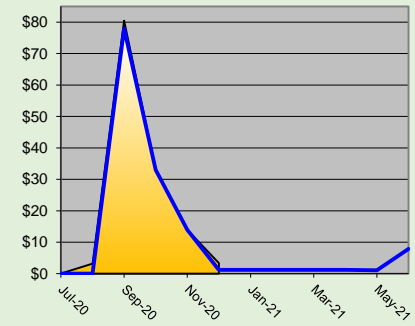
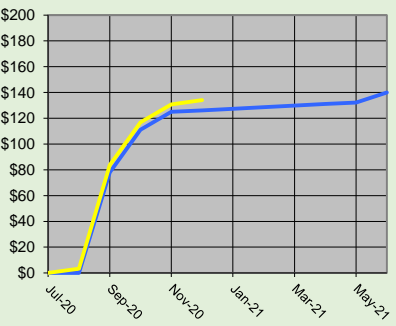


MISCELLANEOUS REVENUE

Year-To Date Results:

Budget	Actual	Variance
\$126	\$134	\$8

Overbudget 6.3%

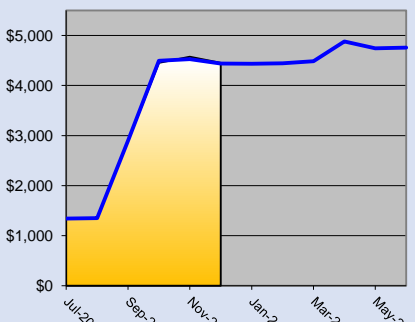
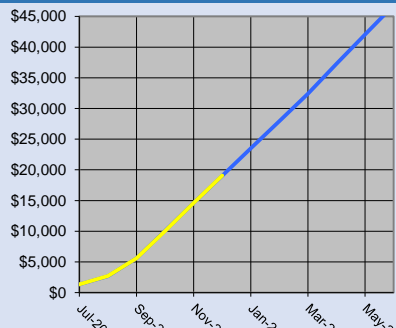


TOTAL REVENUE

Year-To Date Results:

Budget	Actual	Variance
\$19,055	\$19,074	\$19

Overbudget 0.1%



Board Variance Rpt. - Expenditures

December 31, 2020

Year-to-Date Costs (\$000's):

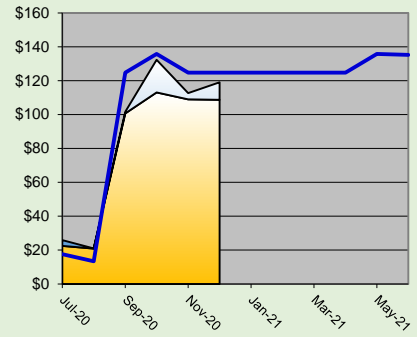
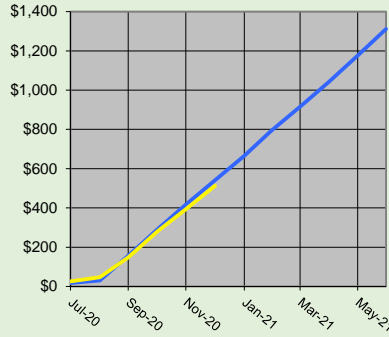
Monthly Costs (\$000's):

DISTRICT SPEC. ED./HELP.TCHRS

Year-To Date Results:

	Budget	Actual	Variance
Comp	491	475	16
O&M	50	38	13
Total	541	513	29

Underbudget 5%

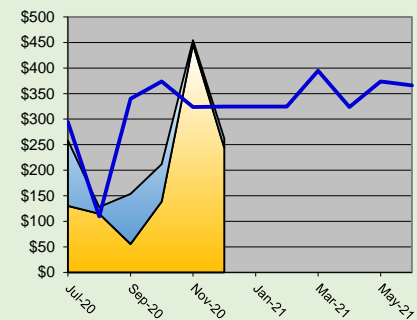
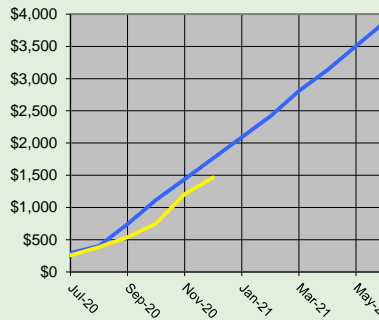


DISTRICT PROGRAMS-OTHER

Year-To Date Results:

	Budget	Actual	Variance
Comp	1,346	1,129	216
O&M	420	339	81
Total	1,766	1,468	298

Underbudget 17%

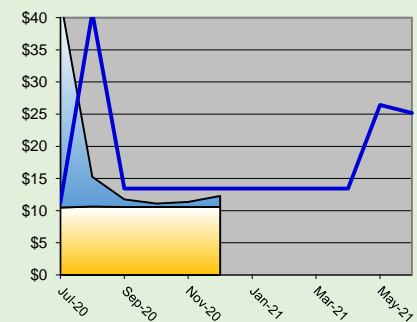
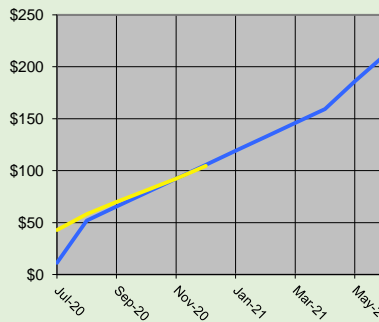


BOARD OF TRUSTEES

Year-To Date Results:

	Budget	Actual	Variance
Comp	65	63	1
O&M	41	41	0
Total	106	105	1

Underbudget 1%

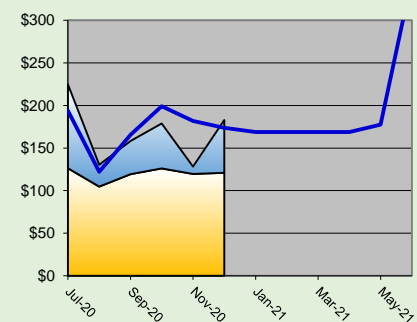
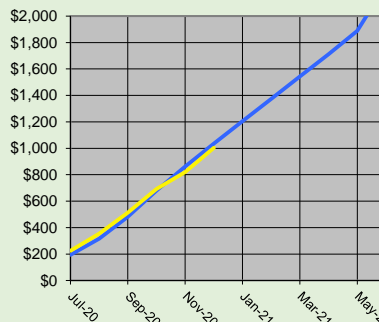


ADMINISTRATION & OTHER

Year-To Date Results:

	Budget	Actual	Variance
Comp	692	717	-25
O&M	345	287	58
Total	1,036	1,004	33

Underbudget 3%

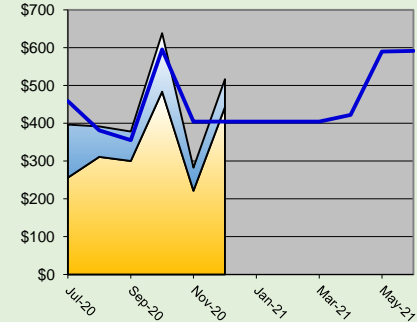
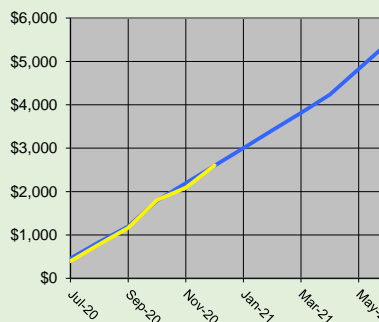


OPERATIONS & MAINTENANCE

Year-To Date Results:

	Budget	Actual	Variance
Comp	2,010	2,016	-6
O&M	590	587	3
Total	2,600	2,603	-3

Overbudget 0%



Board Variance Rpt. - Expenditures

December 31, 2020

Year-to-Date Costs (\$000's):

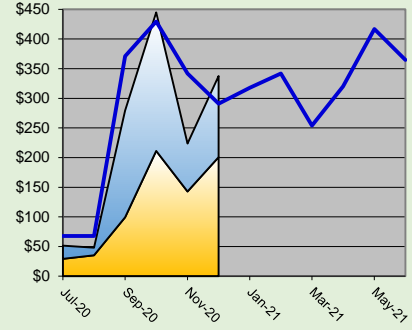
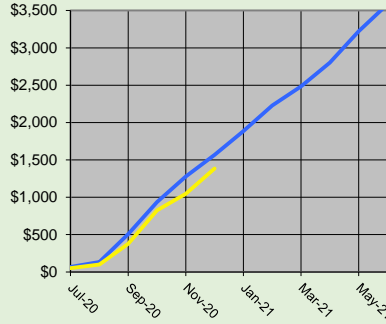
Monthly Costs (\$000's):

TRANSPORTATION

Year-To Date Results:

	Budget	Actual	Variance
Comp	747	718	29
O&M	822	667	155
Total	1,569	1,385	184

Underbudget 12%

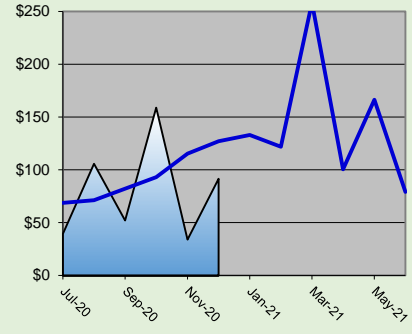
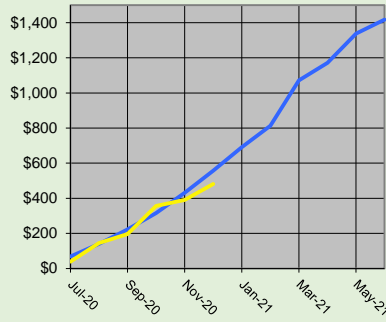


UTILITIES

Year-To Date Results:

	Budget	Actual	Variance
Comp	0	0	0
O&M	558	481	76
Total	558	481	76

Underbudget 14%

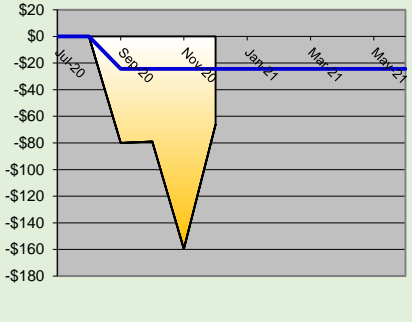
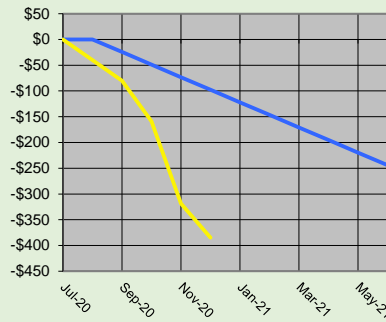


DISTRICT SCHOOL

Year-To Date Results:

	Budget	Actual	Variance
Comp	-98	-385	287
O&M	0	0	0
Total	-98	-385	287

Underbudget 294%

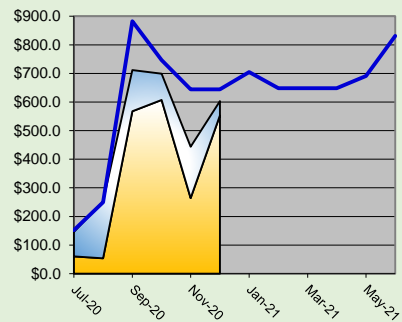
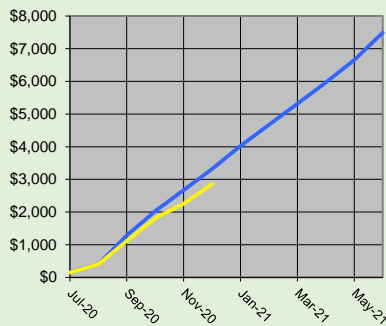


SPECIAL PURPOSE FUNDS

Year-To Date Results:

	Budget	Actual	Variance
Comp	2,195	2,106	89
O&M	1,123	750	373
Total	3,319	2,856	463

Underbudget 14%

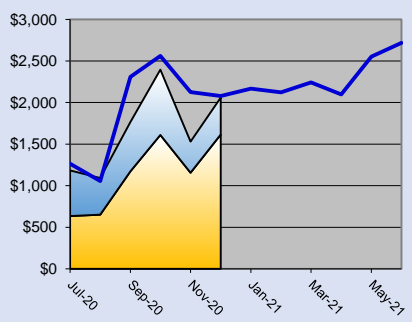
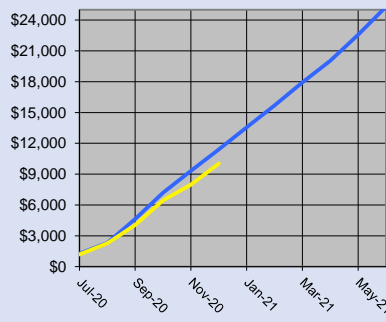


DISTRICT TOTALS - EXPENDITURES

Year-To Date Results:

	Budget	Actual	Variance
Comp	7,448	6,841	607
O&M	3,949	3,189	760
Total	11,397	10,030	1,367

Underbudget 12%



Board Variance Report - Schools

December 31, 2020

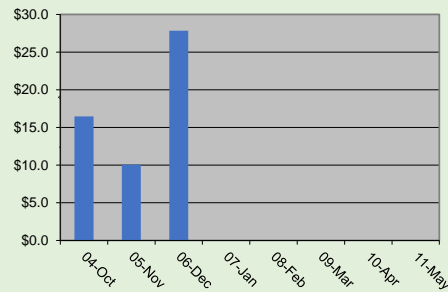
Actual Budget
YTD Surplus (\$000's):

CANALTA (101)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$565	\$566	-\$2
Supp. Staff	270	237	33
Disc. Subs	10	12	-2
Supp & Serv.	20	21	-1
Total	864	836	28

Underbudget 3.2%

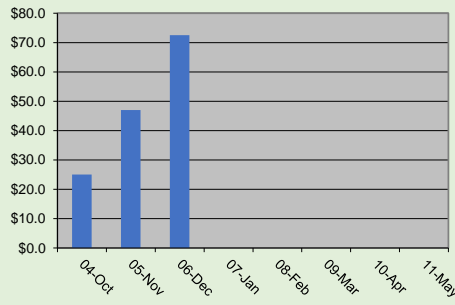


CHETWYND SECONDARY (111)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$696	\$656	\$40
Supp. Staff	201	159	42
Disc. Subs	3	13	-10
Supp & Serv.	47	46	1
Total	946	874	73

Underbudget 7.7%

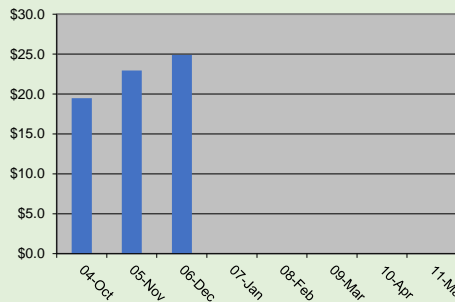


CRESCENT PARK (103)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$587	\$588	\$0
Supp. Staff	179	147	33
Disc. Subs	6	9	-3
Supp & Serv.	24	29	-5
Total	797	772	25

Underbudget 3.1%

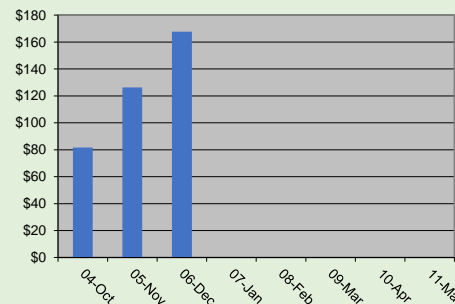


DAWSON CREEK SECONDARY (108)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$1,319	\$1,286	\$33
Supp. Staff	344	273	71
Disc. Subs	21	3	19
Supp & Serv.	124	78	46
Total	1,808	1,640	168

Underbudget 9.3%



Board Variance Report - Schools

December 31, 2020

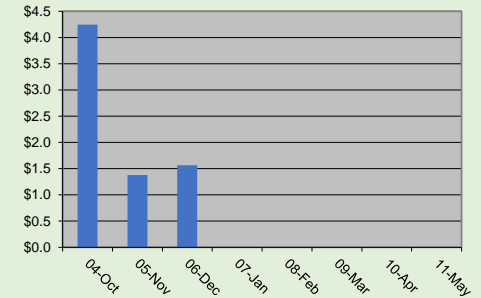
YTD Surplus (\$000's):

DEVEREAUX (114)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$232	\$230	\$2
Supp. Staff	61	57	4
Disc. Subs	1	2	-1
Supp & Serv.	8	13	-4
Total	303	301	2

Underbudget 0.5%

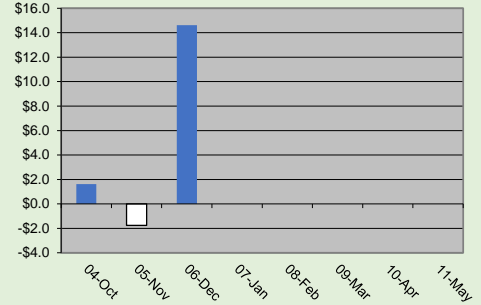


DON TITUS (113)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$266	\$265	\$1
Supp. Staff	110	101	8
Disc. Subs	6	2	3
Supp & Serv.	15	13	2
Total	396	381	15

Underbudget 3.7%

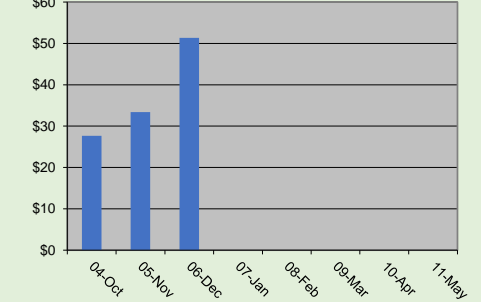


FRANK ROSS (105)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$1,225	\$1,213	\$12
Supp. Staff	232	173	58
Disc. Subs	9	15	-7
Supp & Serv.	24	36	-12
Total	1,489	1,438	51

Underbudget 3.4%

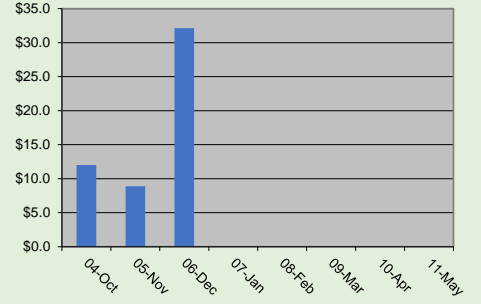


LITTLE PRAIRIE (131)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$570	\$565	\$6
Supp. Staff	119	103	16
Disc. Subs	5	3	2
Supp & Serv.	23	14	8
Total	717	684	32

Underbudget 4.5%



Board Variance Report - Schools

December 31, 2020

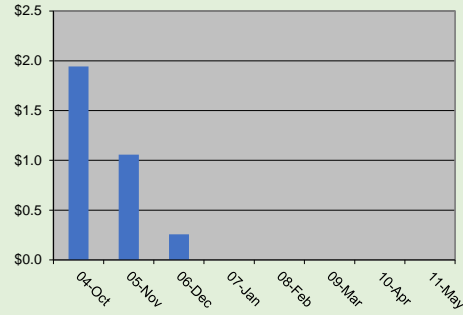
Actual Budget
YTD Surplus (\$000's):

MCLEOD (119)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$176	\$185	-\$10
Supp.Staff	24	26	-2
Disc.Subs	1	1	1
Supp & Serv.	14	3	11
Total	215	214	0

Underbudget 0.1%

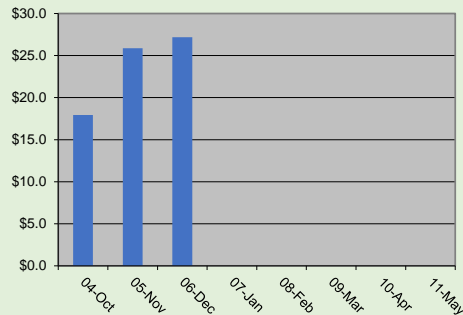


MOBERLY LAKE (118)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$129	\$118	\$11
Supp.Staff	48	35	13
Disc.Subs	2	5	-3
Supp & Serv.	13	6	7
Total	192	165	27

Underbudget 14.2%

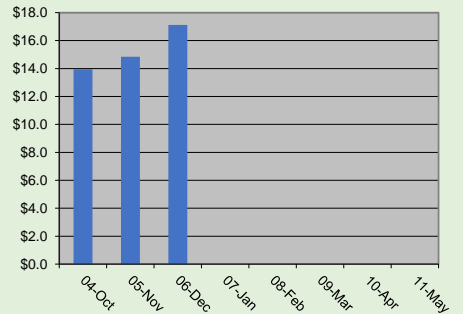


PARKLAND (124)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$181	\$177	\$5
Supp.Staff	58	48	10
Disc.Subs	3	3	-1
Supp & Serv.	9	6	3
Total	251	234	17

Underbudget 6.8%

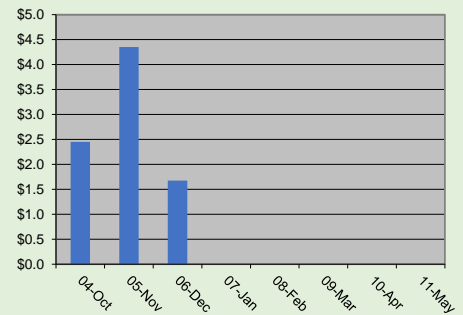


PEACEVIEW (132)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$71	\$71	\$0
Supp.Staff	0	0	0
Disc.Subs	1	0	1
Supp & Serv.	9	8	1
Total	81	79	2

Underbudget 2.1%



Board Variance Report - Schools

December 31, 2020

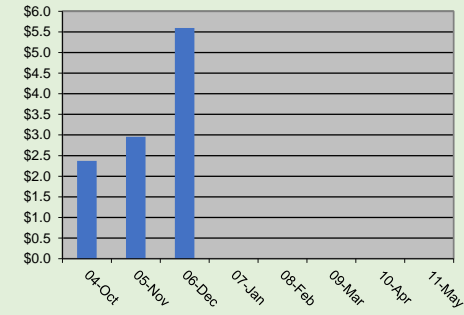
YTD Surplus (\$000's):

POUCE COUPE (110)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$343	\$343	\$0
Supp.Staff	69	65	4
Disc.Subs	3	2	1
Supp & Serv.	8	8	0
Total	423	417	6

Underbudget 1.3%

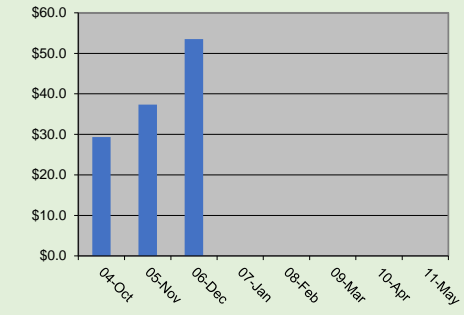


CENTRAL MIDDLE (102)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$921	\$909	\$12
Supp.Staff	259	232	27
Disc.Subs	6	17	-11
Supp & Serv.	56	30	26
Total	1,241	1,188	54

Underbudget 4.3%

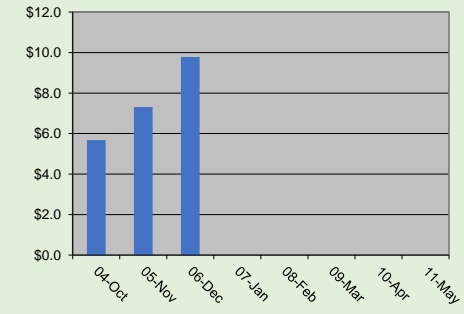


SP DIST LEARNING (138)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$165	\$165	-\$1
Supp.Staff	19	16	3
Disc.Subs	0	0	0
Supp & Serv.	14	7	7
Total	198	189	10

Underbudget 4.9%

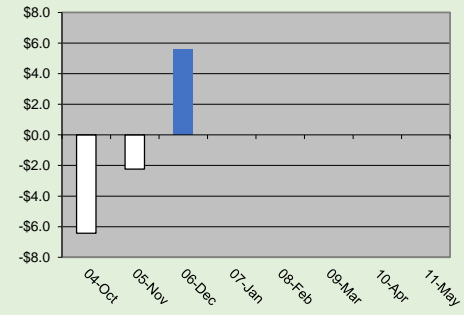


SOUTH PEACE ELEMENTARY (125)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$70	\$68	\$3
Supp.Staff	16	14	3
Disc.Subs	1	0	1
Supp & Serv.	5	6	0
Total	93	87	6

Underbudget 6.0%



Board Variance Report - Schools

December 31, 2020

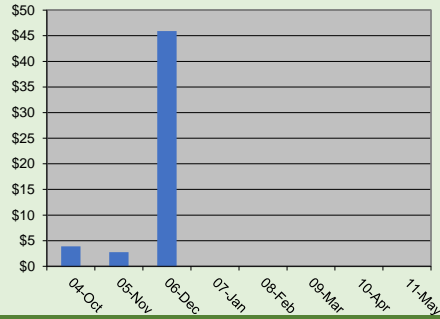
Actual Budget
YTD Surplus (\$000's):

TREMBLAY (109)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$387	\$377	\$10
Supp.Staff	104	73	31
Disc.Subs	7	10	-3
Supp & Serv.	33	25	8
Total	532	486	46

Underbudget 8.6%

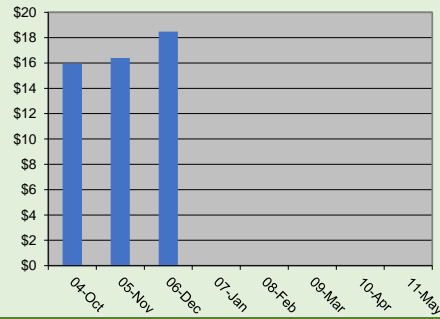


TUMBLER RIDGE ELEMENTARY (129)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$563	\$558	\$5
Supp.Staff	80	69	11
Disc.Subs	2	5	-2
O&M	13	8	5
Total	658	639	18

Underbudget 2.8%



Board Variance Report - Schools

December 31, 2020

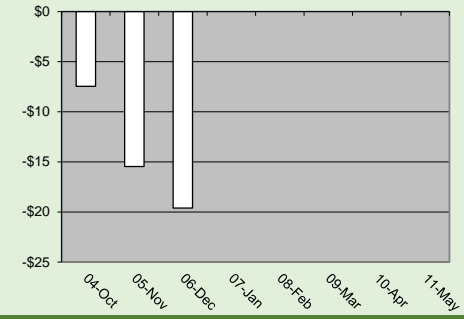
YTD Surplus (\$000's):

TUMBLER RIDGE SECONDARY (127)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$469	\$477	-\$7
Supp.Staff	125	118	7
Disc.Subs	6	12	-6
Supp & Serv.	19	33	-14
Total	620	640	-20

Overbudget 3.2%

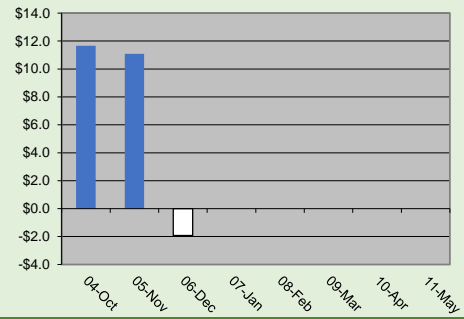


WINDREM (112)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$169	\$175	-\$6
Supp.Staff	44	43	2
Disc.Subs	4	1	3
Supp & Serv.	13	13	0
Total	230	232	-2

Overbudget 0.8%

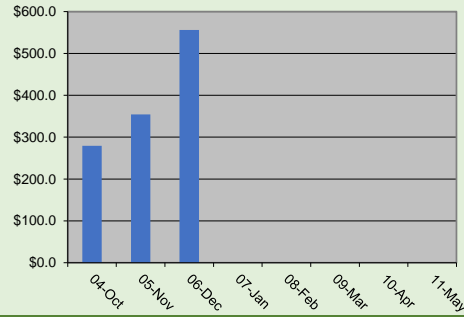


TOTAL ALL SCHOOLS

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$9,103	\$8,990	\$113
Supp.Staff	2,362	1,989	373
Disc.Subs	98	115	-17
Supp & Serv.	489	401	87
Total	12,052	11,496	556

Underbudget 4.6%



SCHOOL DISTRICT 59 - PEACE RIVER SOUTH

COMPARISON OF BASE OPERATING GRANT FUNDING

	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u> <u>Preliminary</u>	<u>2020/21</u> <u>Amended</u>	<u>Change</u>	<u>%</u>
Student Base Allocation	\$25,381,794	\$25,878,196	\$26,839,149	\$27,434,400	\$27,787,130	\$27,287,533	(\$499,597)	-1.8%
<u>Supplements:</u>								
Enrolment Decline	0	0	0	0	0	104,071	\$104,071	
ESL	143,520	166,005	157,620	149,500	152,000	129,200	(\$22,800)	-15.0%
Aboriginal Education	1,319,280	1,401,180	1,435,410	1,666,050	1,723,500	1,716,000	(\$7,500)	-0.4%
Special Education	2,305,850	2,484,800	2,932,400	3,593,800	3,973,000	4,180,200	\$207,200	5.2%
Adult Education	16,548	13,854	5,870	1,193	0	0	\$0	
Equity of Opportunity Supplement				0	197,601	195,520	(\$2,081)	-1.1%
Salary Differential	620,604	911,260	694,819	636,264	636,604	456,804	(\$179,800)	-28.2%
Unique Geographic Factors	5,377,255	5,445,033	5,240,725	5,615,047	6,302,954	6,302,954	\$0	0.0%
Transportation	2,462,680	2,454,850	2,545,209	2,687,047	2,698,450	2,698,450	\$0	0.0%
Funding Protection	2,568,083	1,255,269	83,723	0	0	0	\$0	
Education Plan Supplement	69,848	69,270	69,755	71,535	32,596	32,596	\$0	0.0%
Administrative Savings	-205,328	-205,328	0	0	0	0	\$0	
Total Funding	\$40,060,134	\$39,874,389	\$40,004,680	\$41,854,836	\$43,503,835	\$43,103,328	(\$400,507)	-0.9%
Student Enrolment	3,527.1	3,555.8	3,645.8	3,685.8	3,688.0	3,622.1	(65.9)	-1.8%
Per Student Funding	\$11,358	\$11,214	\$10,973	\$11,356	\$11,796	\$11,900	\$104	0.9%

SUMMARY:

Enrolment Based Funding	29,166,992	29,944,035	31,370,449	32,844,943	33,833,231	33,508,453	-324,778	-1.0%
Geographic & Other	5,862,379	6,220,235	6,005,299	6,322,846	6,972,154	6,792,354	-179,800	-2.6%
Transportation	2,462,680	2,454,850	2,545,209	2,687,047	2,698,450	2,698,450	0	0.0%
Enrolment Decline	0	0	0	0	0	104,071	104,071	
Sub-total	37,492,051	38,619,120	39,920,957	41,854,836	43,503,835	43,103,328	-400,507	-0.9%
Funding Protection	2,568,083	1,255,269	83,723	0	0	0	0	
TOTAL FUNDING	\$40,060,134	\$39,874,389	\$40,004,680	\$41,854,836	\$43,503,835	\$43,103,328	(\$400,507)	-0.9%



School District No.59 (Peace River South)

January 11, 2021

School District #59 Trustees

RE: Capital Expenditure Plan Update

The capital expenditure list is approved twice per fiscal year through the Preliminary Budget which is presented in June and in the Amended budget presented in February.

In the 2020-21 Preliminary Budget, the Board approved capital expenditures of \$741,000. As per Regulation 5080, items not approved in the budget shall be brought forward to the Board for approval. An additional capital item with a value of \$6000 was brought forward in September 2020 for a new truck deck for the plow truck. This item was approved with the understanding that the Director of Operations would not proceed with the lowest priority item on the previously approved capital list and that the list would be revised in the amended budget.

Below is an update to the board on plans that are underway to present the amended list next month. Any changes will maintain or decrease the overall originally approved budget of \$741,000.

The server upgrades that were presented to the board last January did not proceed, quotes obtained were higher than the approved amount and with the beginning of the COVID 19 pandemic in March delays were experienced. The Technology Department is in the process of obtaining written quotes to do a complete replacement of all three servers (as opposed to the previous request which was for one server). As well, the annual Bobcat renewal contract required a one time increase to cover the upgrade to the newer model.

<u>2020/21 Capital Items</u>	<u>Approved</u>	<u>Amended Plan</u>
School Major Equipment Fund	50,000	50,000
Custodial - Compact Auto Scrubber	10,000	10,000
Bobcat Renewal Contract	14,000	27,000
Bus Radio System	52,000	57,000
Plow Truck	75,000	-
Work Van Replacement	40,000	-
CSS Renovation - Phase 2	500,000	500,269
Subtotal	\$ 741,000	\$ 644,269
Truck Deck	6,000	6,516
Bus Overages	-	11,500
Servers	-	55,000
Unallocated	-	23,715
Total	\$ 747,000	\$ 741,000

I will present a complete amended capital expenditure plan next month with the amended budget.

Melissa Panoulis
Secretary Treasurer



School District No.59 (Peace River South)

January 11, 2021

School District #59 Trustees

RE: Disposal of Property Bylaw

In October 2020, Northland Utilities (B.C.) Ltd contacted the district regarding a station that resides on the corner of the Pouce Coupe Elementary property. This is a regulation station for Pacific Northern Gas Ltd. and was built in the 1970's.

A lease for the 70.7 m² area has been entered into with Northland Utilities (B.C.) Ltd. for 20 years; it pays \$3,000 the first year and \$1,000 for each subsequent year. In December, the registration was denied by the Land Title Office citing that Minister of Education approval is required for a lease of greater than 10 years. The reading of the property disposal bylaw and public consultation are two items that are required for the package submission to the Minister of Education to gain approval of the lease.



Having this agenda topic within the Open Board Meeting and allowing for the public to provide feedback will fulfill the public consultation requirement. Anyone wishing to express concerns may do so by emailing the Secretary Treasurer, Melissa Panoulis at mpanoulis@sd59.bc.ca by February 10, 2021 to ensure consideration by the board.

The recommendation to the board is to complete the first and second reading of the disposal bylaw. Upon a summary report of the public feedback, the third and final reading of the bylaw can occur at the next board meeting on February 17, 2021.

Melissa Panoulis
Secretary Treasurer

THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH)

DISPOSAL OF REAL PROPERTY BYLAW NO. 2021-01

WHEREAS section 65 (5) of the *School Act* provides that a board of education may exercise a power with respect to the acquisition or disposal of property owned or administered by the board only by bylaw;

AND WHEREAS pursuant to Section 96 (1) of the *School Act*, "land" includes any interest in land, including any right, title or estate in it of any tenure;

AND WHEREAS section 96 (3) of the *School Act* provides that a board of education may dispose of land or improvements, or both, subject to the orders of the minister;

AND WHEREAS, section 3 of the Disposal of Land or Improvements Order provides that Boards must not dispose of land or improvements by sale and transfer in fee simple or by way of a lease of 10 years or more unless such disposal is to another board or an independent school for educational purposes or is approved by the Minister in accordance with section 5;

AND WHEREAS, section 5 of the Disposal of Land or Improvements Order provides that the Minister may approve, with any terms and conditions, a disposition of land or improvements;

NOW THEREFORE be it resolved that the Board of Education of School District No. 59 (Peace River South) hereby authorizes the granting of a portion (70.7 m²) of the property for a regulation station on the property known as Pouce Coupe Elementary School. The portion of the premises is legally described as, Plan EPP105021, reference plan for meter site over part of Parcel B (Plan B6588) of the Northeast ¼ of Sec 32, TP 77, Range 14, W6M Peace River Land District.

The Board of Education confirms granting of the portion of said lands will not affect future educational purposes in School District No.59 (PRS).

This bylaw may be cited as Board of Education of School District No. 59 (Peace River South) Disposal of Real Property Bylaw No. 2021-01.

Read a first time this 20th day of January, 2021.

Read a second time this 20th day of January, 2021.

Read a third and final time, passed and adopted this ___ day of _____

Chad Anderson, Chairperson of the Board

Melissa Panoulas, Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original Lease of Real Property Bylaw No. 2021-01 adopted by the Board of Education of School District No.59 this ___ day of _____

Melissa Panoulas, Secretary-Treasurer



School District No.59 (Peace River South)

January 12, 2021

School District #59 Trustees

RE: Reserve Funding Allocation – 2020-2024 Operational Plan Initiatives

The Operation Plan for the period 2020-2024 was presented in the November 2020 board meeting. The Operational Plan was developed to align with the Board's adopted Strategic Plan. Initially, \$150,000 was set aside in the preliminary budget Internally Restricted Operating Surplus to support the Operational Plan; however, Senior Administration would like to increase that to \$485,000 to address the areas outlined below:

\$30,000 Diversabilities (Priority 1 Equity)

The funding will support training in Universal Design for Learning (UDL) with the goal for those teachers to support the implementation of UDL for others. The funding would support the cost of training, release time and materials.

This training will also help in the implementation of the competency based individual education plans that the district will begin piloting.

\$30,000 Social Emotional Learning (Priority 1 Equity)

The funding will increase resources for Social Emotional Learning (SEL) from Kindergarten to Grade 9. Additional release time may be provided for Compassionate Systems training and imbedding SEL in all areas of instruction.

\$35,000 Effective Communication (Priority 1 Equity)

The funding will be mainly targeted towards supporting the development of the Student Voice program that began initially in 2018. The framework for this will be redesigned so that it is not district led, but district-guided where teachers and students will take on the work at school sites. Support will be provided to the after-school sessions, as well as, exploring conference opportunities for students and staff. In-service workshops for students will be held virtually and in-person, so it will cover release time for teachers to lead this.

\$20,000 Core Competencies (Priority 2 Foundational Skills and Core Competencies)

The funding will provide release time to assist teachers in Core Competency instruction and assessment. Support will be given to the Core Competency working group and to provide training for staff to pilot the MyEd report card with the competencies embedded.

\$75,000 Numeracy (Priority 2 Foundational Skills and Core Competencies)

The funding will be used to support the Numeracy Project that models the Primarily Literacy Project. This will include providing training and resources to primary and intermediate teachers.

\$35,000 Literacy (Priority 2 Foundational Skills and Core Competencies)

The funding will be used to continue the success of the Primary Literacy Project.

\$135,000 Equitable and Effective use of Resources (Priority 3 Sustainable Use of our Resources)

The funding will be used to support the re-designed leadership academy and initiating an enterprise risk management process.

\$125,000 Equitable access to technology and digital citizenship

The funding will be used to allocate technology resources to create equity for schools and to provide training for staff in relation to becoming responsible digital/educated citizens.

The total reserve allocation for the above operational plan initiatives is \$485,000. The Senior Administration team would like to request the board increase the allocation from unrestricted operating reserves to \$485,000 to support the 2020-2024 Operational Plan.

Melissa Panoulis
Secretary Treasurer

SCHOOL DISTRICT #59 (PEACE RIVER SOUTH)

SUMMARY OF RESERVES

Operating Surplus June 30, 2020

Internally Restricted		
School Based Surpluses		483,810
Int. Rest. Funds Designated		772,431
Unrestricted		5,882,422
As per June 30, 2020		7,138,663
Allocated Internally Restricted Funds		
School Surpluses	-	483,810
CSS Renovation	-	500,000
Capacity Building	-	16,000
Operational Plan	-	150,000
Aboriginal Education Surplus	-	106,431
Unrestricted Balance		5,882,422
Recommended Contingency	-	2,300,000
50% Pouce Capital Project	-	835,000
Subtotal		2,747,422
Increase (485,000 - 150,000)	-	335,000
Estimated Remaining Reserve Balance		2,412,422

Pouce Coupe Project Funding

Local Capital Balance (Dec 2020)		399,291
MEd Restricted Capital (Dec 2020)		516,468
		915,759
Pouce Expansion Project	-	1,750,000
	-	834,241

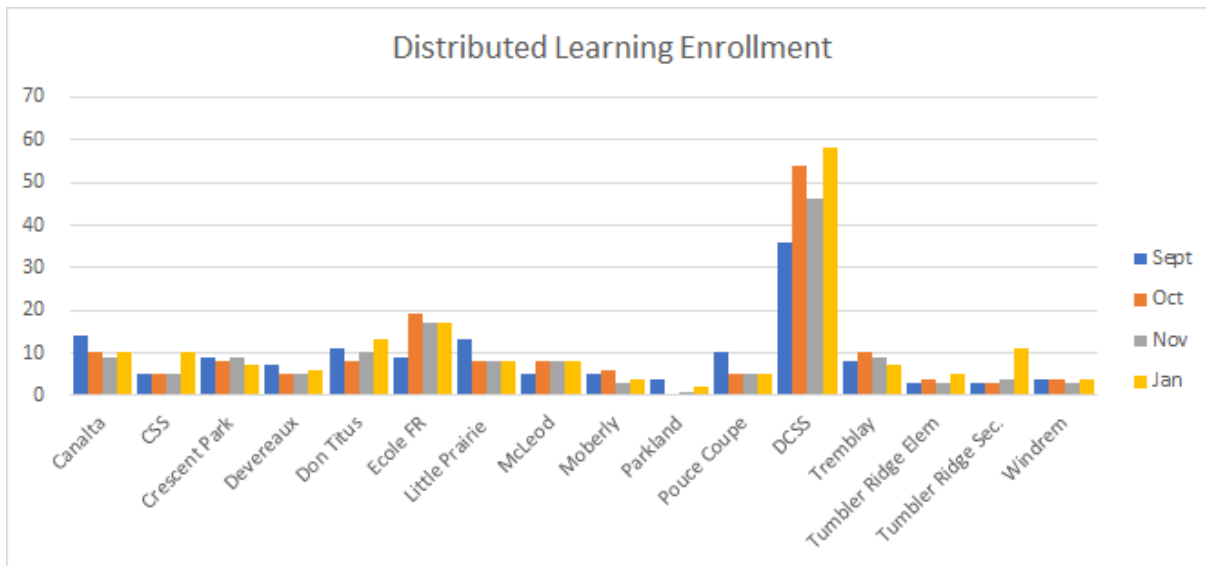


School District No.59 (Peace River South)

January 12, 2021

School District #59 Trustees

RE: Distributed Learning Enrollment Update



School	Sept	Oct	Nov	Jan
Canalta	14	10	9	10
CSS	5	5	5	10
Crescent Park	9	8	9	7
Devereaux	7	5	5	6
Don Titus	11	8	10	13
Ecole FR	9	19	17	17
Little Prairie	13	8	8	8
McLeod	5	8	8	8
Moberly	5	6	3	4
Parkland	4	0	1	2
Pouce Coupe	10	5	5	5
DCSS	36	54	46	58
Tremblay	8	10	9	7
Tumbler Ridge Elem	3	4	3	5
Tumbler Ridge Sec.	3	3	4	11
Windrem	4	4	3	4
Total FTE	146	157	145	175



School District No.59 (Peace River South)

January 12, 2021

School District #59 Trustees

RE: Pouce Coupe Expansion Project

The district does not yet have approval for the Pouce Coupe Expansion Project from Treasury Board and the Ministry of Educations.

The original goal was to get approval in early January 2021 for the Pouce Coupe Expansion project, but a decision isn't expected until later in February 2021. The district continues to support the project and looks forward gaining clarity on project approval soon.

The planned expansion includes two classrooms, an additional washroom and small office space.

Project plans will be presented once final approval has been obtained.

Melissa Panoulis
Secretary Treasurer