



## **PUBLIC BOARD MEETING**

The Board of Education of SD59 (PRS) will be holding their Public Board Meeting on Wednesday, June 28, 2023 starting at 1:00 pm the District School Board Office, (11600-7<sup>th</sup> Street, Dawson Creek, BC).

Anyone wishing to attend the public board meeting may do so in person or via Zoom. Individuals must pre-register by noon (12 pm) on Tuesday, June 27, 2023 to receive the Zoom link.

Please contact Richell Schwartz to register for the meeting:

Phone: 250-782-8571, ext. 217

Email: [rschwartz@sd59.bc.ca](mailto:rschwartz@sd59.bc.ca)



## Open Board Meeting Agenda

**Date: June 28, 2023 1:00 PM**

**Place: School Board Office – Dawson Creek, BC**

“We acknowledge that we share this territory with the people of Treaty 8”

### APPROVAL OF AGENDA

#### 1. ITEMS FOR ADOPTION

- R1.1 – Regular Board Meeting Minutes – May 31, 2023
- R1.2 – Excerpts Closed Meeting – May 31, 2023
- R1.3 – 2023-24 Budget Presentation Consultation Meeting – June 13, 2023

#### 2. BUSINESS ARISING

#### 3. ESSENTIAL ITEMS

#### 4. PRESENTATIONS

- R4.1 – Student Voice – District Student Group

#### 5. REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

- R5.1 – School/Student News
- R5.2 – Tumbler Ridge Evacuation & School Closures
- R5.3 – K-12 Student Reporting Update
- R5.4 – BC Demographic Survey
- R5.5 – BC Learning Pathways
- R5.6 – Updated Career Guides
- R5.7 – Principal Retreat

#### 6. REPORTS FROM THE SECRETARY-TREASURER

- R6.1 – Finance Reports
- R6.2 – 2024-25 Major Capital Plan Submission
- R6.3 – School Food Infrastructure Program
- R6.4 – 2023-24 Annual Budget & Bylaw (3<sup>rd</sup> Reading)
- R6.5 - 2023-24 Board meeting dates

#### 7. TRUSTEE ITEM

- R7.1 – BCSTA Update – R. Gulick
- R7.2 - Professional Development Report – A. Schurmann

#### 8. COMMITTEE REPORTS

- R8.1 - Indigenous Councils
- R8.2 – Policy Committee

#### 9. DIARY

#### 10. QUESTION PERIOD

*Questions or comments must relate to items in this meeting's agenda.*

#### 11. FUTURE BUSINESS / EVENTS

- R11.1 – Open Board Meeting – TBD



# School District No.59 (Peace River South)

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## BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7<sup>TH</sup> Street, Dawson Creek, BC V1G 4R8

### Open Session Minutes

DATE & TIME: May 31, 2023 – 1:00 PM

PLACE: Northern Lights College -Tumbler Ridge, BC

**PRESENT:** Trustees:

C. Anderson (Chair)  
C. Hillton (Vice-Chair)  
R. Gulick  
S. Mounsey  
A. Schurmann  
C. Wards  
T. Jones – via zoom

C. Fennell, Superintendent - absent  
M. Readman, Assistant Superintendent - absent  
M. Panoulias, Secretary-Treasurer  
R. Schwartz, Recording Secretary

The meeting was called to order at 1:00 pm.

“We acknowledge that we share this territory with the people of Treaty 8.”

### APPROVAL OF AGENDA

Additions:

Deletions:

(2023-05-004)

MOVED/SECONDED – Hillton/Schurmann

THAT, the regular meeting agenda be approved as printed.

CARRIED

### 1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – April 19, 2023

The Chair asked for any corrections to the minutes.

(2023-05-005)

The Chair declared the minutes of the open meeting April 19, 2023 approved as printed.

R1.2 Excerpts of Closed Board Meeting – April 19, 2023

(2023-05-006)

The Chair declared the excerpts of the closed board meeting April 19, 2023 approved as printed.

2.0 BUSINESS ARISING

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

R4.1 Caring Community Club – TRE

Students from Tumbler Ridge Elementary School presented to the board about their Caring Community Club. The club focuses on having students involved in community activities which makes connections to Social Emotion Learning.

R4.2 Gwillim Lake Adventure Race – TRSS

Two teams of racers from the Gwillim Lake Adventure Race were on hand to talk about the race. The Adventure Race involves students competing in groups of three to complete 20 kilometres of trekking, biking and paddling. The students talked about why they chose to participate in the race and what they believed they learned about themselves and the skills they needed to engage in the race.

5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 School/Student News

In the absence of the Superintendent, the Secretar Treasurer reported the school/student news:

- Crescent Park Elementary classes teamed up with Ovintiv to clean both sides of the highway. The students enjoyed a trip to the swimming pool to cool down after the clean-up. Students also got to sing O' Canada for the opening of the North Central Local Government General Meeting and Convention that was held in Dawson Creek.
- Kym Gouchie has been visiting many schools in the district teaching students about drumming.
- Wayne Lariviere is a local artist that has been sharing his love for cultural art with students.
- Chetwynd Secondary grade 9 students from the careers class organized Moose Hide Campaign awareness activities for the entire school. The activities included an assembly, reflection, and a walk as a commitment to honour, respect, and protect the women and children in your life and speak out against gender-based and domestic violence.

- Pouce Coupe Elementary students made signs and had a march around the school to honour the Moose Hide Campaign. Each student made a pledge to help end violence and wrote (or drew) it on a paper square to represent moose hide, as well as wore moose hide pins. Teachers also used lessons from the Moose Hide Campaign site to talk about “good medicine”. Teachers at Pouce Coupe Elementary are focusing on numeracy literacy by connecting math with art. Mrs. Kennelly’s K/1 students made shape animals. Ms. Hommy’s 3/4 students explored fractions by making fraction sundaes.
- Don Titus hosted a STEAM fair where students go to choose between a number of Science, Technology, Engineering, Art, or Math activities. They spent a whole day in a multi-age group completing their activity. There was an egg drop, gardening, cooking, cardboard creations, building a marble maze, painting and more. Parents were invited to a showcase and watched to see whose egg survived.
- At Tremblay Elementary, Mrs. Barker’s grade 1/2 class has been taking part in yoga in the month of May. They have been working on breathing, calming, and different poses. Mr. Silva’s grade 6/7 class have been learning about the 1943 explosion in Dawson Creek. They did a presentation of learning on this topic to Mrs. McIntyre’s grade 6/7 class where they shared a power-point presentation.
- DCSS-South Peace Campus has a new student council. The students are eagerly planning for next year events already!
- At Canalta Elementary, Mrs. McKeen’s kindergarten class has been learning about different careers. They learned about local grains and made pancakes made from locally grown grain that was made into pancake mix.
- Welcome to Kindergarten events were held at elementary schools across the district. The students participate in many activities that help prepare them for success when they arrive in Kindergarten.
- Devereaux Elementary students have been participating in many activities in honour of Pride and Indigenous History month.
- Dawson Creek Secondary School – Central Campus has been very busy. PE students have been practicing archery, the French Immersion class is immersed in French culture and is enjoying their field trip to Quebec, other students have been fundraising for an international field trip to take place in the spring of 2024 to Vimy Ridge (Europe). Central Campus is excited to host all grade 7 students from the elementary schools for a school tour and help them with their transition to grade 8.

## 6.0 REPORTS FROM THE SECRETARY TREASURER

### R6.1 Finance Reports

The finance reports as of April 30, 2023 were presented.

### R6.2 Interim Audit Report

The auditors recently completed the interim audit. The Secretary Treasurer shared the interim audit letter and planning report from Sander Rose Bone Grindle. The auditors will complete the annual audit in July.

### R6.3 Capital Addition

The Secretary Treasurer requested approval for a capital addition to the 2022-23 budget. The additional funds will be used toward purchasing an all terrain vehicle to be used at the districts’ outdoor education centre and a new photocopier for the District Resource Centre.

(2023-05-007)

MOVED/SECONDED – Gulick/Wards

THAT, the board approve an addition to the 2022/23 capital budget of \$35,000.

CARRIED

#### R6.4 2023 AFG Plan

The 2023-24 Annual Facilities Grant Plan was presented. The proposed plan includes various projects the facilities department has scheduled in the 2023-24 fiscal year. The plan may be adjusted if priorities change throughout the year.

#### R6.5 2023-24 Annual Budget & Bylaw

The Secretary Treasurer presented the annual budget for the 2023-24 school year. The preliminary budget is balanced for the 2023-24 school year with a total budget of \$66,515,787. Budget risks and assumptions were also identified.

The Board read the first two readings of the annual budget bylaw:

(2023-05-008)

MOVED/SECONDED – Hillton/Gulick

THAT, the Annual Budget Bylaw 2023/2024 showing estimated expenditures for 2023/2024 fiscal year in the total amount of \$66,515,787 be read a first time.

CARRIED

(2023-05-009)

MOVED/SECONDED – Schurmann/Wards

THAT, the Annual Budget Bylaw 2023/2024 showing estimated expenditures for 2023/2024 fiscal year in the total amount of \$66,515,787 be read a second time.

CARRIED

The board will proceed with the public consultation phase for the 2023-24 budget. A public budget presentation meeting date will be announced and posted on the website.

Public feedback is important during the public consultation phase. Feedback will be accepted until the June board meeting where the final reading of the annual budget will be presented.

## 7.0 TRUSTEE ITEMS

### R7.1 BCSTA Update

Trustee Gulick reported on the latest news and events from BCSTA.

## 8.0 COMMITTEE REPORTS

### R8.1 Indigenous Councils

The councils received an overview of activities that have been happening at the schools that promote a sense of belonging for Indigenous students. A highlight for both councils was having Chetwynd Secondary students present on the Moose Hide Campaign and the activities they were organizing for their school. The Indigenous focused professional development day for all district staff was a huge success with everyone coming together to learn about setting a path and making a personal commitment towards reconciliation. Preparations continue for the

annual Indigenous Peoples Day Celebration which will be held on June 21, 2023, the councils reviewed school proposals outlining their plan to honour the day. Coach mentors are working with students to support them on their graduation track.

R8.2 Recruitment/Retention Committee

The Recruitment and Retention Committee met on May 18, 2023. Paul Chisholm reported on the district's recruitment and retention efforts to date for the 2022/23 school year.

R8.3 Policy Committee

The Policy committee brought forward revised Policy 5140 for circulation.

(2023-05-010)

MOVED/SECONDED – Gulick/Schurmann

THAT, the Board circulate Policy 5140 Moving Assistance for feedback for a minimum of period of 45 days.

CARRIED

9.0 DIARY

10.0 QUESTION PERIOD

A question and answer period was provided.

11.0 FUTURE BUSINESS

R11.1 – Regular Board Meeting – June 28, 2023

ADJOURNMENT

(2023-05-011)

MOVED – Gulick

THAT, the Regular Meeting be terminated. (3:51 PM)

CARRIED

CERTIFIED CORRECT:

\_\_\_\_\_  
(C. Anderson) Board Chair

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(M. Panoulis) Secretary Treasurer



## School District No.59 (Peace River South)

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**MEETING:** Closed Board Meeting  
**DATE:** May 31, 2023 10:00 AM  
**PLACE:** Northern Lights College – Tumbler Ridge

The meeting was called to order at 10:08 a.m. and the following was reported:

### Items for Adoption

- Approval of Agenda
- Closed Meeting Minutes – April 19, 2023

### Business Arising

### Trustee Items

Items discussed and reported included:

- BCPSEA Update

### Superintendent's Reports

Items discussed and reported included:

- Personnel Matters

### Secretary Treasurer's Reports

Items discussed and reported included:

*Nil*

Adjournment Motion @ 10.45 a.m.

CERTIFIED CORRECT:

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C. Anderson, Board Chair

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M. Panoulas, Secretary Treasurer





# School District No.59 (Peace River South)

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## BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7<sup>TH</sup> Street, Dawson Creek, BC V1G 4R8

**MINUTES OF THE  
PUBLIC CONSULTATION MEETING  
OF THE  
BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59 (PRS)**

DATE & TIME: June 13, 2023 – 5:30 PM

PLACE: Via Zoom – Dawson Creek

PRESENT: Trustees:  
C. Anderson (Chair)  
C. Hillton (Vice-Chair)  
S. Mounsey  
A. Schurmann  
C. Wards  
T. Jones – absent

C. Fennell, Superintendent  
M. Panoulas, Secretary Treasurer  
R. Schwartz, Recording Secretary

Called to order – 5:56 PM

“We acknowledge that we share this territory with the people of Treaty 8”

The Board Chair, Trustee Anderson, opened the meeting with a land acknowledgement and noted the original meeting invitation that went out did not have a passcode. The meeting information on the website and social media posts were updated to include the passcode required for the zoom meeting link. The Chair then handed the meeting over to Melissa Panoulas, Secretary Treasurer, to deliver the budget presentation.

The Secretary Treasurer presented the key topics and priorities of the 2023-24 budget:

- Budget timeline
- School District Policies (pertaining to the budget)
- Fund Accounting (Operating Fund, Special Purpose Funds, Capital Funds)
- How the school district is funded
- Enrollment Assumptions (historical and current data)

- Base Operating Grant – Comparison
- Operating Revenues
- Operating Expenses
- Budget Risks
- Special Purpose Funds
- Capital Funds (Capital Revenue and Expenses)
- Overall Budget Bylaw Amount \$66,515,787
- Strategic Plan Priorities
- Reserve Summary

A question/comment period was offered. No questions or comments were presented from the gallery.

A public survey is also available as a way of providing feedback. The link to the survey is available on the district website and Facebook account.

Feedback can be made in writing to Melissa Panoulis, Secretary Treasurer, at [mpanoulis@sd59.bc.ca](mailto:mpanoulis@sd59.bc.ca). The third and final bylaw reading of the Annual Budget will be presented to the Board of Education at the public board meeting on June 28, 2023.

The public consultation meeting was adjourned at 6:25 pm.

CERTIFIED CORRECT:

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C. Anderson, Board Chair

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M. Panoulis, Secretary-Treasurer



## School District No.59 (Peace River South)

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June 22, 2023

### Summary of Tumbler Ridge Elementary and Tumbler Ridge Secondary Evacuation Timeline

#### **June 8, 2023**

- 11:03 am Contact from TRSS asking what the protocol is if an alert or order is put in place.
- 12:29 pm Phone call from TRSS admin that they are hearing an order may be coming.
- 12:30 pm Superintendent calls the municipality of Tumbler Ridge. In that phone call we are told an evacuation order will be issued at 1:00 pm and we should start evacuating our two schools.
- 12:40 pm Superintendent calls the principal of Tumbler Ridge Secondary. Follow our "Emergency Preparedness Plan," for phone trees, command table, and re-connecting students to families. Tell staff at 12:50, and then begin process at 1:00 pm.
- 12:45 pm Superintendent calls the admin of Tumbler Ridge Elementary to let them know the process and to follow the Emergency Preparedness Plan. Tell staff at 12:55 to begin process at 1:00 pm
- 12:53 pm Superintendent calls Director of Instruction of Learning Services to tell all staff travelling to Tumbler Ridge to return to Dawson Creek.
- 12:52 pm Director of Operations tells all facilities staff travelling to Tumbler Ridge to return.
- 12:54 pm Director of Operations calls Transportation Manager to have bus head to Gwillim Lake to evacuate a Dawson Creek class.
- 12:54 pm Director of Instruction calls the principal of Canalta to let them know their class trip to Gwillim will be evacuated.
- 12:54 pm Superintendent calls Board Chair to let him know we will be evacuating both schools.
- 12:57 pm Director of Operations calls caretaker at Gwillim to have him let the teachers/parents/and students know that a bus is on its' way to pick them up.

- 12:57 pm Director of Instruction calls Sargeant Antonioni to share that a bus is being sent to Gwillim to pick up a class to evacuate the Gwillim Lake site. The RCMP ask for the caretaker's information.
- 1:00 pm Re-connecting process begins at both schools.
- 1:01pm Board chair tells the Board of Educations that both Tumbler Ridge schools will be evacuated and a bus will be sent to pick up the class at Gwillim.
- 1:10 pm Bus is on-route to pick up class at Gwillim.
- 1:17 pm TRSS has connected with all families. Small group of student waiting for pick-up.
- 1:30 pm Superintendent called the Ministry of Education and Child Care to let them know we were told an order was coming at 1:00 pm, we had started the process to send students home, but there was still no order issued. Ministry of Eduction and Child Care will connect with other ministries to find out what is happening.
- 1:35 pm TRE principal calls to let us know all students have been re-connected with families.
- 1:49 pm EmergencyInfoBC issues the evacuation order for Tumbler Ridge.
- 2:23 pm The school district put the EmergencyInfoBC information on our website along with information that the schools would be closed while the evacuation order was in effect.
- 5:31 pm Bus arrives back at Canalta from the Gwillim field trip.

**June 12-14, 2023**

- June 12 9:00 am - Senior admin meet with Tumbler Ridge admin to determine next steps. Tumbler Ridge school administrators connect with all of their staff to find out where they are located, see that their technology access is, and to check in with them if they need anything, with a specific focus on technology.
- Touched base with school principal's each day to address any needs that came up and discuss next steps in planning as situations arose.

**June 15, 2023**

- 10:00 am Evacuation Order lifted.
- 10:10 am Director of Human Resources e-mails all staff to let them know school will re-open June 19<sup>th</sup>, 2023.

10:23 am Message goes out on website letting families know that school will re-open June 19<sup>th</sup>, 2023. This allows staff time to travel back, and it allows custodial to go in on the weekend to clean the school for re-opening on Monday.



## School District No.59 (Peace River South)

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June 21, 2023

To: The Board of Education

Agenda Item: R5.3 K-12 Student Reporting Update

The Ministry of Education and Child Care has released the following additional K-12 Student Reporting Policy implementation support materials for educators, school leaders, and district leaders, as well as parents and caregivers. These resources provide key partners with important information about the upcoming shifts to the K-12 Student Reporting policy that take effect July 1, 2023.

For educators, school leaders, and district leaders:

- [K-12 Student Reporting Webinar Series for Educators and School Leaders](#)
- [K-12 Student Reporting Presentation for Educators and School Leaders](#)
- [K-12 Student Reporting Letter for Parents and Caregivers from School Staff](#)

For parents and caregivers:

- [K-12 Student Reporting Presentation for Parents and Caregivers](#)
- [K-12 Student Reporting One Pager for Parents and Caregivers](#)

Sincerely,

Christy Fennell  
Superintendent School District 59 – Peace River South



## School District No.59 (Peace River South)

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June 21, 2023

To: The Board of Education

Agenda Item: R5.4 BC Demographic Survey

The Province of BC is encouraging everyone in B.C. to take the [BC Demographic Survey](https://antiracism.gov.bc.ca/bcdemographicsurvey) to help address systemic racism and improve public services. Participating in the online survey is important to help make B.C. more equitable and inclusive for everyone. The survey is open until September 29, 2023 and is online available in 15 languages at: <https://antiracism.gov.bc.ca/bcdemographicsurvey>.

People without access to a computer or smartphone can take the survey by calling toll-free: 1-833 376-2452. The survey takes approximately 15 minutes to complete.

For more information about the survey and other work happening under the Anti-Racism Data Act, visit: <https://antiracism.gov.bc.ca/>.

Sincerely,

Christy Fennell  
Superintendent School District 59 – Peace River South



## School District No.59 (Peace River South)

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June 21, 2023

To: The Board of Education

Agenda Item: R5.5 BC Learning Pathways

Formerly referred to as updated Performance Standards, BC Learning Pathways is a series of resources that support teachers in developing student literacy and numeracy skills in all learning areas. BC Learning Pathways support teachers with planning, teaching, classroom assessment, and reporting of student learning. This release marks the beginning of Field Review, which allows educators to use the resources and provide feedback. The resources can be found at [www.curriculum.gov.bc.ca/learning-pathways](http://www.curriculum.gov.bc.ca/learning-pathways).

Sincerely,

Christy Fennell  
Superintendent School District 59 – Peace River South





## School District No.59 (Peace River South)

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June 21, 2023

To: The Board of Education

Agenda Item: R5.6 Updated Career Guides

The program guides for [Work Experience](#) (WEX) and [Youth Work in Trades](#) (WRK) have been updated to reflect important policy changes and clarifications related to Work Experience programming, and the current names of the Ministry of Education and Child Care and SkilledTradesBC (formerly, Industry Training Authority (ITA)).

Career educators should be aware of the following key changes to the WEX program guide and their potential impacts on schools' WEX programming:

Clarifying text has been added regarding unpaid WEX placements from home or a remote location (p. 7):

*“For students undertaking an unpaid WEX placement that requires them to work remotely (in BC) or from home, the [Workers Compensation Act](#) and [Occupational Health and Safety Regulation](#) still apply, as do the procedures and requirements for ministry-authorized WEX placements and per course funding. Additional information is available in [WorkSafeBC’s Working from home: A guide to keeping your workers healthy and safe.](#)”*

Information has been corrected regarding insurance coverage for students in WEX placements in federally regulated employment sectors such as banking, telecommunications, inter-provincial transportation, and marine transportation (p. 8):

*“Although WorkSafeBC does not have jurisdiction over inspections for federally regulated industries, students on unpaid placements in one of these sectors are eligible for WorkSafeBC coverage as a ‘worker of the Crown.’”*

To reflect operational realities, school/district staff are no longer required to conduct onsite safety inspections/orientations, as this is the responsibility of employers or WEX sponsors (Appendix C, p. 24):

*“Note: For students using unpaid or paid employment, districts must: provide the required in-school safety orientation, and confirm completion of an on-site safety orientation.”*

Information has been added to confirm that Ministry of Labour restrictions related to age and hazardous work do not apply to ministry-authorized and district-supported work-study placements (p. 3):

*“The Ministry of Labour’s [Employment Standards Regulation](#) identifies [age restrictions and hazardous work](#) for youth. School and school district staff are advised that under [Section 32\(1\)\(b\) of the Regulation](#), secondary school students in a ministry-authorized and district-supported work study, work experience or occupational study class are exempt from these provisions, as are trainees or apprentices registered with [SkilledTradesBC](#).”*

Sincerely,

Christy Fennell  
Superintendent School District 59 – Peace River South



## School District No.59 (Peace River South)

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June 22, 2023

To the SD 59 Board of Education,

Re: Agenda Item R5.7 Principal Retreat

As per policy 5190 – Use of School Facilities

i) The use of alcoholic beverages is not permitted at school district facilities, except at events hosted or permitted by the Recreation and Social Services Societies that are associated with our schools, or property that is otherwise leased or rented to third parties, and where the board has given prior approval to consume alcohol. The group requesting permission to serve alcohol must have complied with any and all conditions that may be stipulated by the board, and the Province of British Columbia, prior to alcohol being served.

The District and the Peace River South Principal's and Vice-Principal's Association will be hosting a retreat at Gwillim Lake Education Site, for Administrators only, on August 27<sup>th</sup> and 28<sup>th</sup>, 2023. I would like to request approval be given to serve alcoholic beverages with dinner on the evening of August 27<sup>th</sup>, 2023.

Thank you for considering this request.

Christy Fennell  
Superintendent



## School District No.59 (Peace River South)

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June 19, 2023

School District #59 Trustees

### **RE: May 2023 Financial Reports**

Following are explanations of major variances for the May 31, 2023 Financial Reports.

#### **REVENUES:**

The Base Operating Grant is showing a favourable variance of \$118,509 due to the February enrollment count funding of \$197,531.

The majority of the favourable variance in Other Ministry of Education and Child Care Grants is because of the funding related to the Support Staff Labour Settlement of \$444,222, the remaining balance is related to teacher benefit improvements and transition experience recognition.

#### **DISTRICT EXPENSES:**

1. **District Special Ed/Helping Teachers** – The majority (\$68,000) of the positive variance is from the counselling and budgeted sub costs and supplies of the learning services budget. The remaining amounts (\$33,000) are spread out over the hearing, vision and sensory department budgets.
2. **District Programs Other** – The majority of the favourable \$252,000 variance breakdown is as follows:
  - a. Indigenous Education – underbudget \$222,000
  - b. Student Voice - underbudget \$25,000
  - c. Numeracy - underbudget \$24,000
  - d. Literacy - underbudget \$30,000
  - e. Reading Recovery - underbudget \$25,000
  - f. Technology - underbudget \$140,000
  - g. Special Projects – overbudget \$77,000
  - h. CEF Operating – overbudget \$135,000
3. **Administration & Other** – variance is from Education Administration (\$22,000) and Personnel (\$25,000).



## School District No.59 (Peace River South)

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4. **Operations & Maintenance** –The favourable variance in wages and benefits is in part covering the increased costs the district is seeing in supplies. There are also some charge outs that need to be completed from the electrical department to schools.
5. **Transportation** – The favourable variance of 7% remains consistent with previous months, the breakdown is as follows:
  - a. \$75,000 favourable variance in Wage & Benefits
  - b. \$162,000 favourable fuel variance
  - c. \$60,000 favourable Bus Contract variance
  - d. \$62,000 unfavourable other supplies variance
6. **Special Purpose** – The majority of the favourable \$510,000 variance breakdown is as follows:
  - a. Community Links – underbudget \$142,000
  - b. Early Childhood Education Dual Credit Program - underbudget \$89,000
  - c. Mental Health - underbudget \$59,000
  - d. Affordability Fund – underbudget \$249,000
  - e. Early Care and Learning Fund – underbudget \$66,000
  - f. Annual Facilities Grant – overbudget \$114,000

### SCHOOL EXPENSES:

School surpluses will be limited to a carry forward amount of 2.5-3% of budget, as at May 31, 2023 the total carry forward is estimated at \$536,000.

There are three schools in deficit positions:

- a. Tumbler Ridge Secondary School (TRSS) - upon further review with the administrator it was discovered the school was being charged for a teacher that was on leave as well as the replacement, this adjustment will be made in June and is estimated to save the school \$28,000.
- b. Devereaux Elementary's deficit is \$3,000; however, the school is eligible for additional February 1701 funding of \$8,008 and therefore no concern is identified with this school.
- c. Don Titus Elementary - upon further review with the administrator a few corrections are required that will save the school approximately \$12,000.

Melissa Panoulas

# Board Variance Report - Revenues

## May 31, 2023

Year-to-Date Revenues (\$000's):

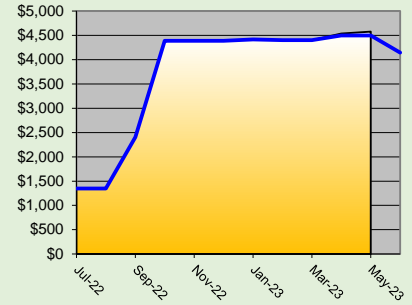
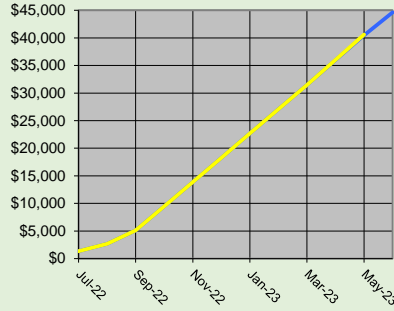
Monthly Revenues (\$000's):

### BASE OPERATING GRANT

Year-To Date Results:

Budget	Actual	Variance
\$40,477	\$40,596	\$119

**Overbudget 0.3%**

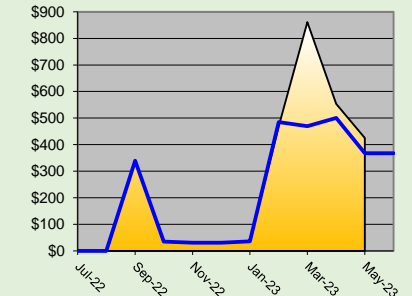
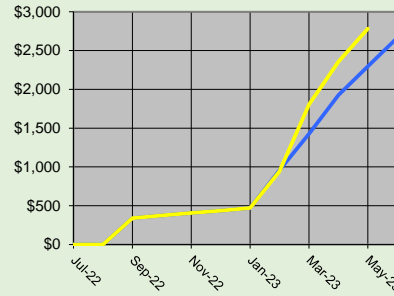


### OTHER MoEd GRANTS

Year-To Date Results:

Budget	Actual	Variance
\$2,296	\$2,782	\$486

**Overbudget 21.1%**

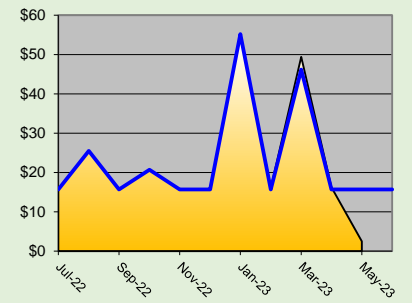
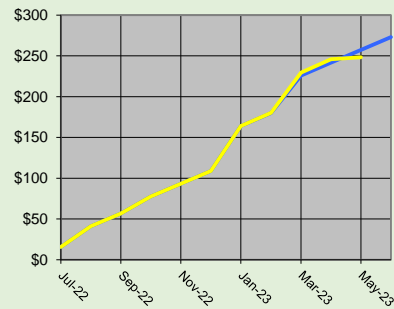


### GRANTS-OTHER PROV.MINISTRIES

Year-To Date Results:

Budget	Actual	Variance
\$257	\$248	-\$9

**Underbudget 3.5%**

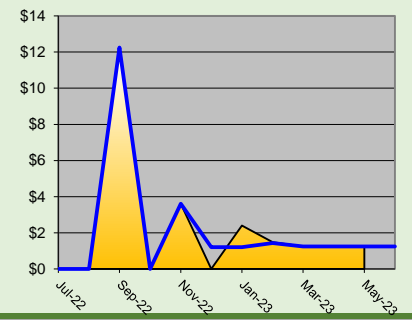
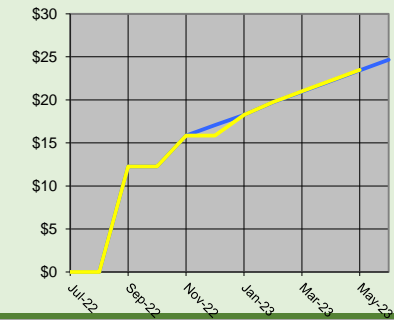


### NON-RESIDENT TUITION

Year-To Date Results:

Budget	Actual	Variance
\$23	\$23	\$0

**Overbudget 0.3%**

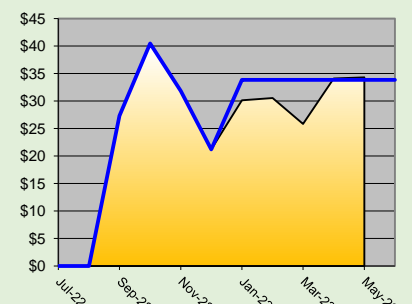
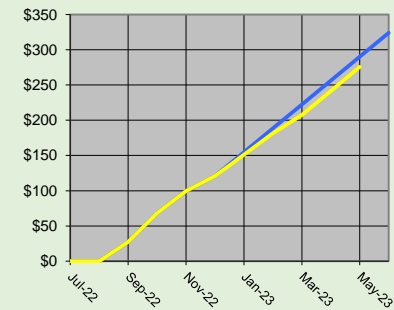


### SECONDED/SUBSTITUTE TEACHER

Year-To Date Results:

Budget	Actual	Variance
\$290	\$276	-\$14

**Underbudget 4.9%**



# Board Variance Report - Revenues May 31, 2023

## Year-to-Date Revenues (\$000's):

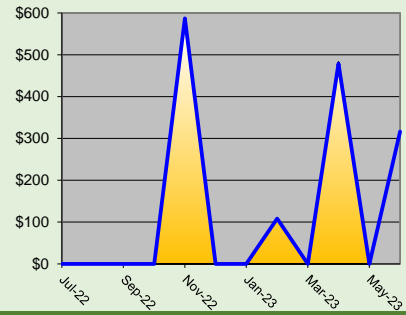
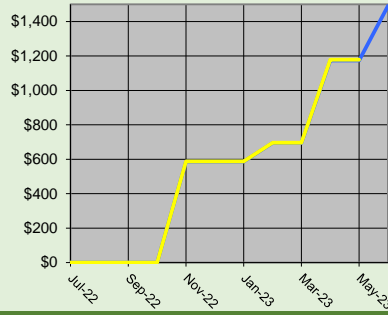
## Monthly Revenues (\$000's):

### FUNDING FIRST NATION

#### Year-To Date Results:

Budget	Actual	Variance
\$1,174	\$1,178	\$4

**Overbudget 0%**

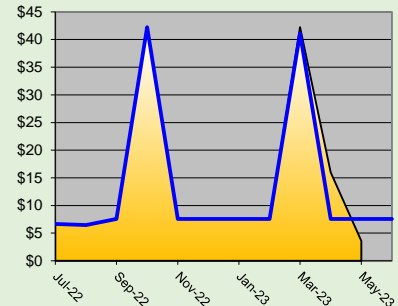
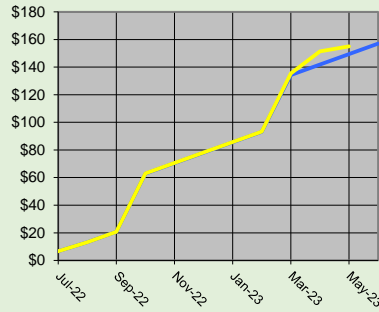


### RENTALS/LEASES

#### Year-To Date Results:

Budget	Actual	Variance
\$149	\$155	\$6

**Overbudget 3.7%**

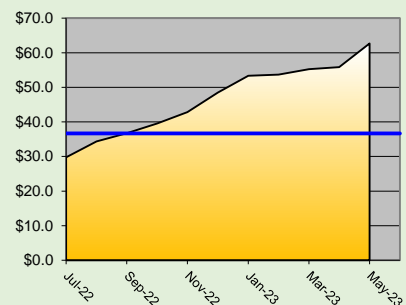
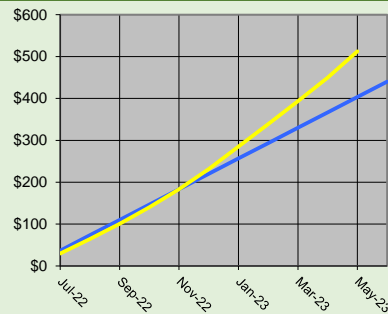


### INTEREST INCOME

#### Year-To Date Results:

Budget	Actual	Variance
\$403	\$512	\$109

**Overbudget 27.0%**

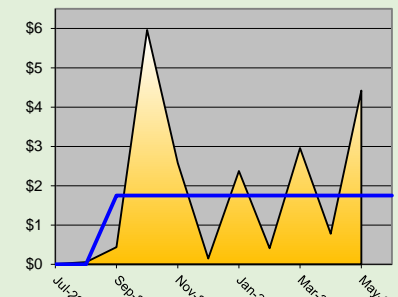
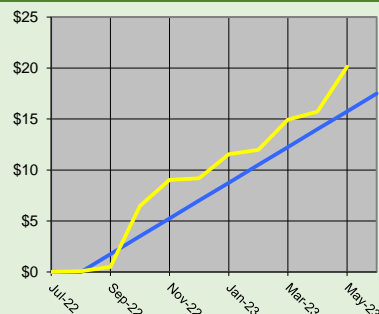


### OTHER REVENUE

#### Year-To Date Results:

Budget	Actual	Variance
\$16	\$20	\$4

**Overbudget 27.8%**

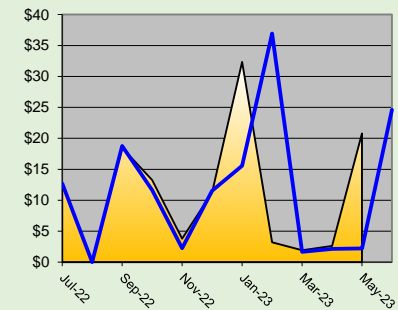
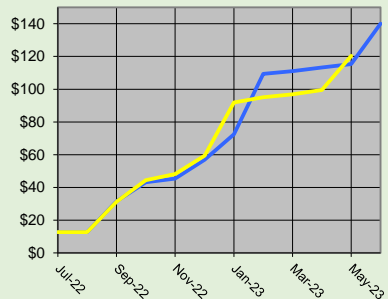


### MISCELLANEOUS REVENUE

#### Year-To Date Results:

Budget	Actual	Variance
\$115	\$120	\$5

**Overbudget 4.3%**



**Board Variance Report - Revenues**  
**May 31, 2023**

**Year-to-Date Revenues (\$000's):**

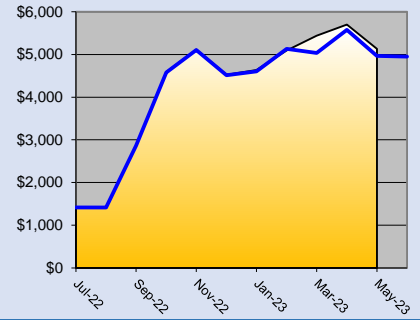
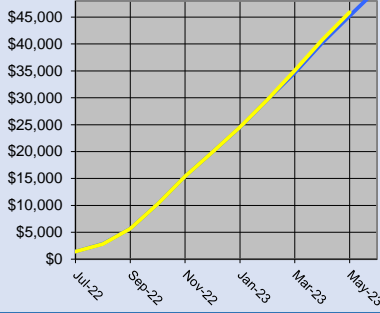
**Monthly Revenues (\$000's):**

**TOTAL REVENUE**

**Year-To Date Results:**

<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<u>\$45,202</u>	<u>\$45,912</u>	<u>\$709</u>

**Overbudget 1.6%**





# Board Variance Rpt. - Expenditures

## May 31, 2023

— YTD Budget    — YTD Actual  
**Year-to-Date Costs (\$000's):**

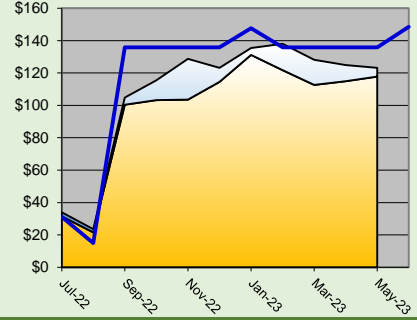
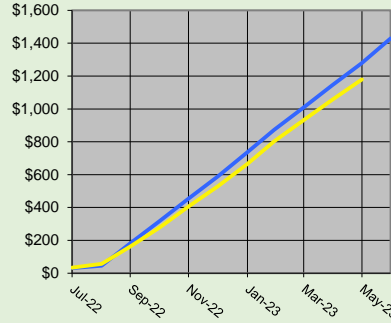
**Monthly Costs (\$000's):**

### DISTRICT SPEC. ED./HELP.TCHRS

**Year-To Date Results:**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Comp	1,143	1,073	70
O&M	138	107	31
<b>Total</b>	<b>1,281</b>	<b>1,180</b>	<b>101</b>

**Underbudget 8%**

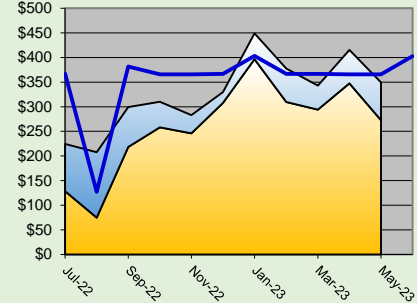
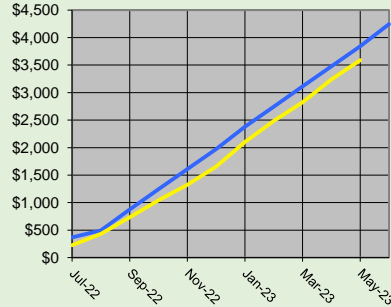


### DISTRICT PROGRAMS-OTHER

**Year-To Date Results:**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Comp	2,793	2,855	-61
O&M	1,049	735	314
<b>Total</b>	<b>3,842</b>	<b>3,590</b>	<b>252</b>

**Underbudget 7%**

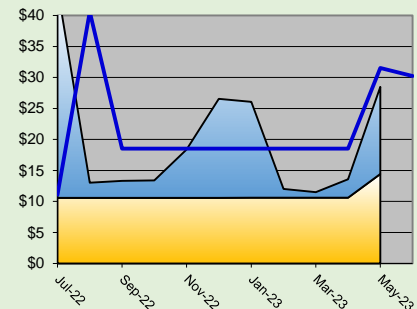
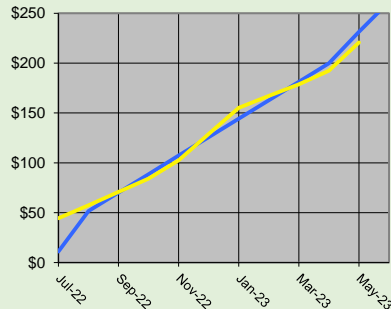


### BOARD OF TRUSTEES

**Year-To Date Results:**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Comp	117	120	-4
O&M	115	100	14
<b>Total</b>	<b>231</b>	<b>221</b>	<b>11</b>

**Underbudget 5%**

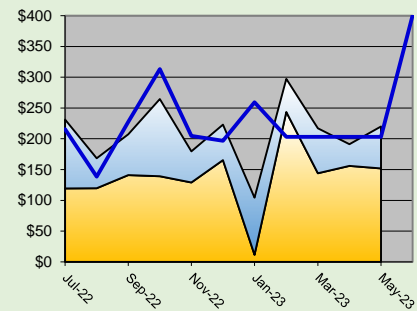
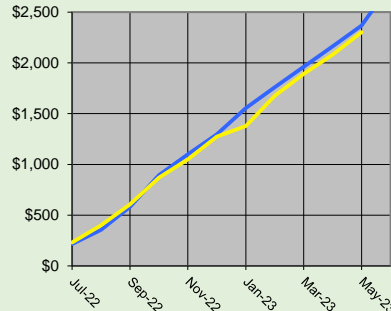


### ADMINISTRATION & OTHER

**Year-To Date Results:**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Comp	1,502	1,520	-18
O&M	866	783	83
<b>Total</b>	<b>2,368</b>	<b>2,303</b>	<b>65</b>

**Underbudget 3%**

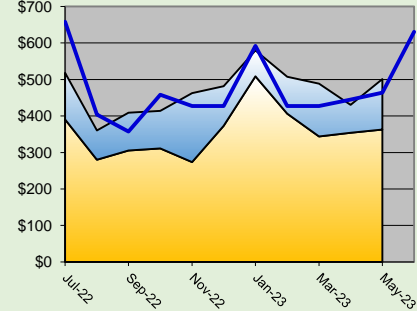
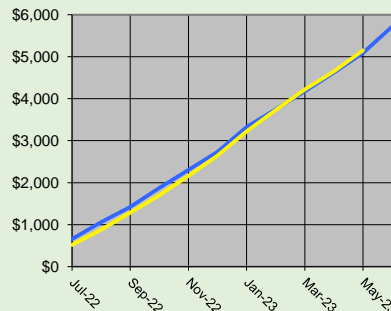


### OPERATIONS & MAINTENANCE

**Year-To Date Results:**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Comp	3,996	3,910	86
O&M	1,090	1,241	-151
<b>Total</b>	<b>5,086</b>	<b>5,152</b>	<b>-66</b>

**Overbudget 1%**



# Board Variance Rpt. - Expenditures

## May 31, 2023

Year-to-Date Costs (\$000's):

Legend: YTD Budget (Blue line), YTD Actual (Yellow line)

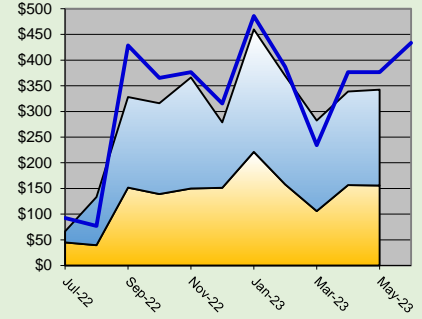
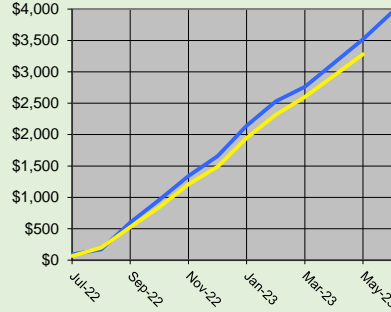
Monthly Costs (\$000's):

### TRANSPORTATION

#### Year-To Date Results:

	Budget	Actual	Variance
Comp	1,549	1,474	75
O&M	1,967	1,807	160
<b>Total</b>	<b>3,516</b>	<b>3,281</b>	<b>235</b>

**Underbudget 7%**

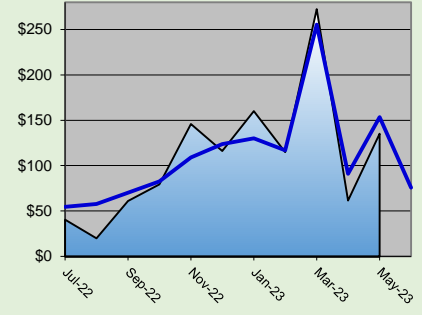
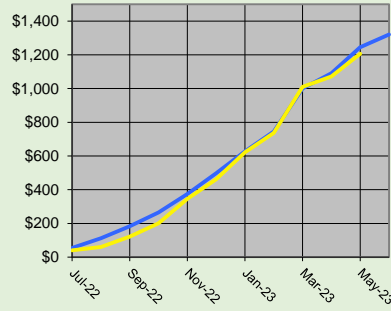


### UTILITIES

#### Year-To Date Results:

	Budget	Actual	Variance
Comp	0	0	0
O&M	1,245	1,206	38
<b>Total</b>	<b>1,245</b>	<b>1,206</b>	<b>38</b>

**Underbudget 3%**

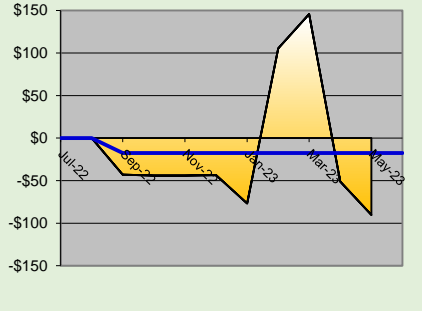
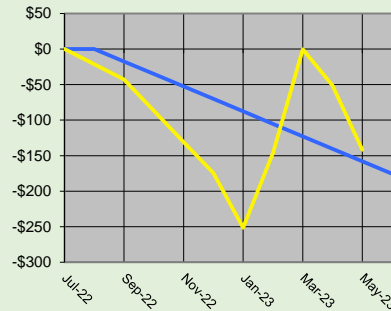


### DISTRICT SCHOOL

#### Year-To Date Results:

	Budget	Actual	Variance
Comp	-158	-142	-16
O&M	0	0	0
<b>Total</b>	<b>-158</b>	<b>-142</b>	<b>-16</b>

**Overbudget 10%**

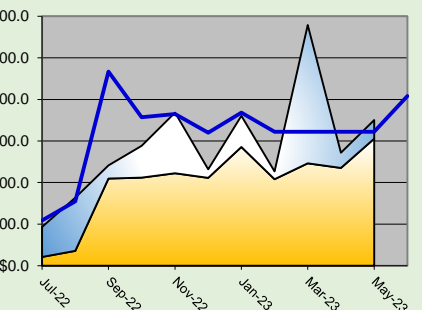
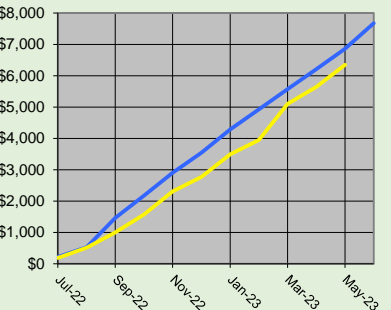


### SPECIAL PURPOSE FUNDS

#### Year-To Date Results:

	Budget	Actual	Variance
Comp	4,864	4,384	480
O&M	1,994	1,964	30
<b>Total</b>	<b>6,858</b>	<b>6,348</b>	<b>510</b>

**Underbudget 7%**

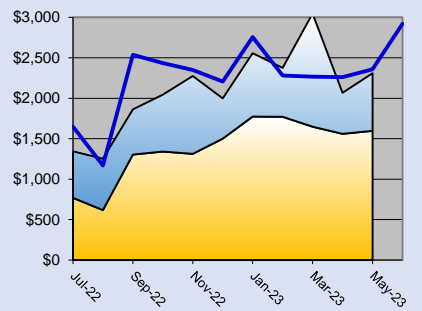
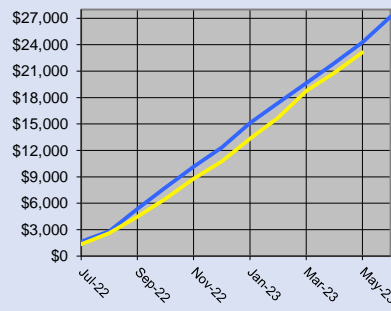


### DISTRICT TOTALS - EXPENDITURES

#### Year-To Date Results:

	Budget	Actual	Variance
Comp	15,806	15,196	610
O&M	8,463	7,943	520
<b>Total</b>	<b>24,269</b>	<b>23,139</b>	<b>1,130</b>

**Underbudget 5%**



## Board Variance Report - Schools

May 31, 2023

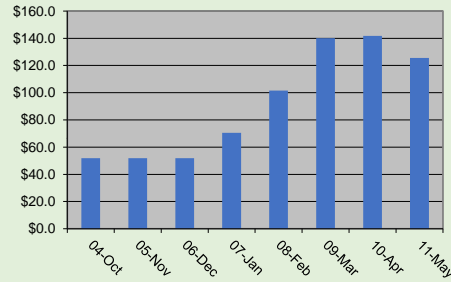
Actual Budget  
YTD Surplus (\$000's):

### CANALTA (101)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,462	\$1,414	\$48
Supp.Staff	659	588	70
Disc.Subs	26	32	-6
Supp & Serv.	87	74	13
<b>Total</b>	<b>2,233</b>	<b>2,108</b>	<b>125</b>

**Underbudget 5.6%**

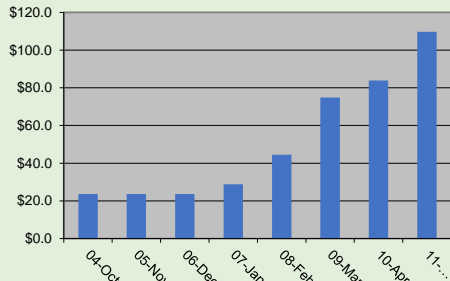


### CHETWYND SECONDARY (111)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,633	\$1,538	\$95
Supp.Staff	522	483	39
Disc.Subs	30	23	7
Supp & Serv.	107	137	-31
<b>Total</b>	<b>2,291</b>	<b>2,182</b>	<b>110</b>

**Underbudget 4.8%**

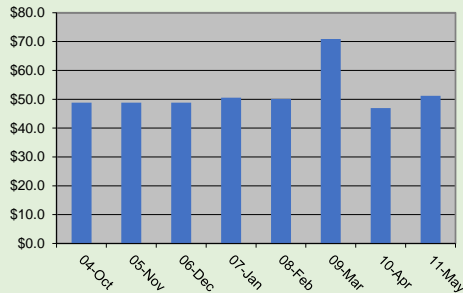


### CRESCENT PARK (103)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,435	\$1,425	\$9
Supp.Staff	535	513	22
Disc.Subs	17	18	-1
Supp & Serv.	85	64	21
<b>Total</b>	<b>2,072</b>	<b>2,020</b>	<b>51</b>

**Underbudget 2.5%**

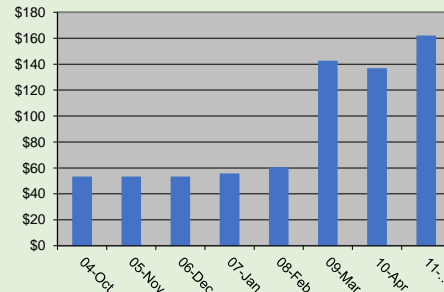


### DAWSON CREEK SECONDARY (108)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$3,104	\$3,066	\$38
Supp.Staff	922	861	60
Disc.Subs	31	36	-5
Supp & Serv.	315	247	68
<b>Total</b>	<b>4,372</b>	<b>4,210</b>	<b>162</b>

**Underbudget 3.7%**



## Board Variance Report - Schools

May 31, 2023

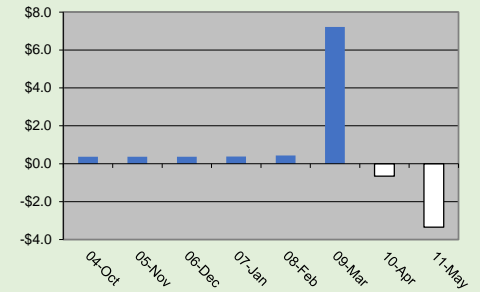
YTD Surplus (\$000's):

### DEVEREAUX (114)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$529	\$530	-\$1
Supp.Staff	175	185	-10
Disc.Subs	6	8	-2
Supp & Serv.	31	21	9
<b>Total</b>	<b>741</b>	<b>744</b>	<b>-3</b>

**Overbudget 0.5%**

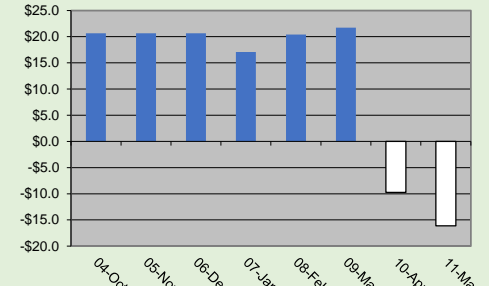


### DON TITUS (113)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$642	\$655	-\$14
Supp.Staff	300	299	1
Disc.Subs	10	15	-6
Supp & Serv.	35	33	2
<b>Total</b>	<b>986</b>	<b>1,002</b>	<b>-16</b>

**Overbudget 1.6%**

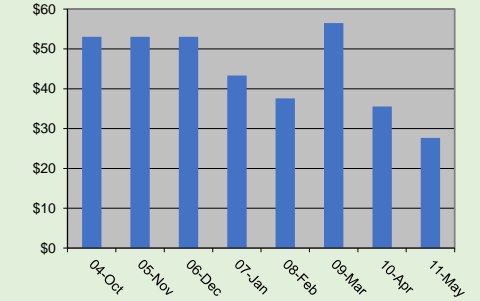


### FRANK ROSS (105)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$2,737	\$2,740	-\$3
Supp.Staff	595	544	51
Disc.Subs	28	28	0
Supp & Serv.	65	85	-20
<b>Total</b>	<b>3,425</b>	<b>3,398</b>	<b>28</b>

**Underbudget 0.8%**

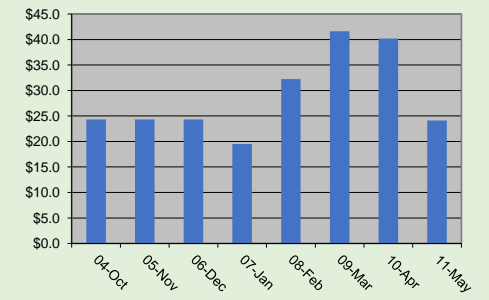


### LITTLE PRAIRIE (131)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,294	\$1,297	-\$3
Supp.Staff	272	239	33
Disc.Subs	3	2	1
Supp & Serv.	39	46	-7
<b>Total</b>	<b>1,609</b>	<b>1,584</b>	<b>24</b>

**Underbudget 1.5%**



## Board Variance Report - Schools

May 31, 2023

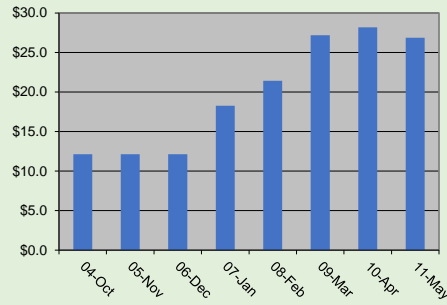
Actual Budget  
YTD Surplus (\$000's):

### MCLEOD (119)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$407	\$406	\$1
Supp.Staff	43	46	-4
Disc.Subs	6	2	4
Supp & Serv.	52	26	25
<b>Total</b>	<b>508</b>	<b>481</b>	<b>27</b>

**Underbudget 5.3%**

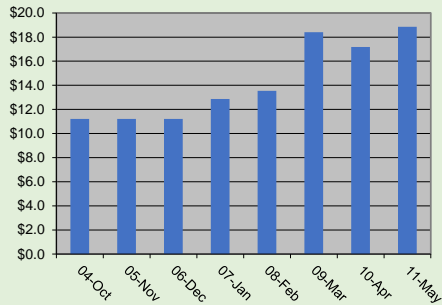


### MOBERLY LAKE (118)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$291	\$293	-\$2
Supp.Staff	89	77	12
Disc.Subs	3	2	1
Supp & Serv.	23	15	8
<b>Total</b>	<b>406</b>	<b>387</b>	<b>19</b>

**Underbudget 4.6%**

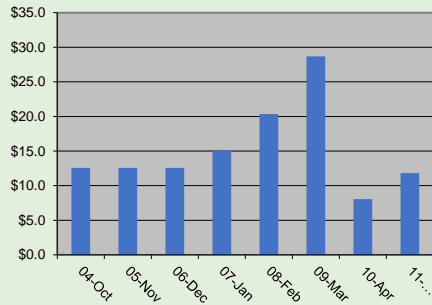


### PARKLAND (124)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$412	\$411	\$0
Supp.Staff	105	107	-1
Disc.Subs	8	2	6
Supp & Serv.	46	40	6
<b>Total</b>	<b>572</b>	<b>560</b>	<b>12</b>

**Underbudget 2.1%**

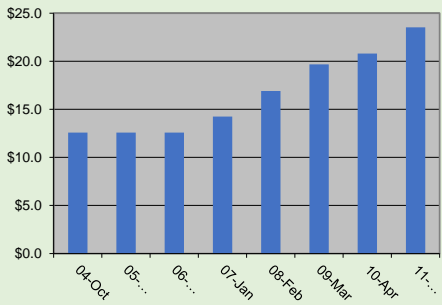


### PEACEVIEW (132)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$139	\$123	\$17
Supp.Staff	0	0	0
Disc.Subs	1	6	-4
Supp & Serv.	24	13	11
<b>Total</b>	<b>165</b>	<b>142</b>	<b>24</b>

**Underbudget 14.2%**



## Board Variance Report - Schools

May 31, 2023

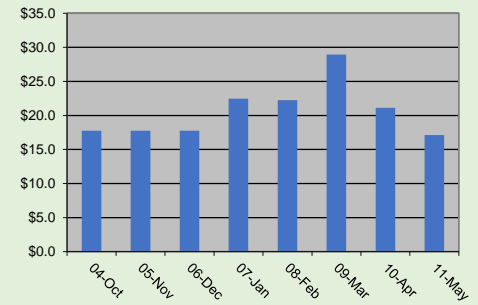
YTD Surplus (\$000's):

### POUCE COUPE (110)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$784	\$784	\$0
Supp.Staff	266	242	24
Disc.Subs	8	12	-5
Supp & Serv.	14	16	-2
<b>Total</b>	<b>1,071</b>	<b>1,054</b>	<b>17</b>

**Underbudget 1.6%**

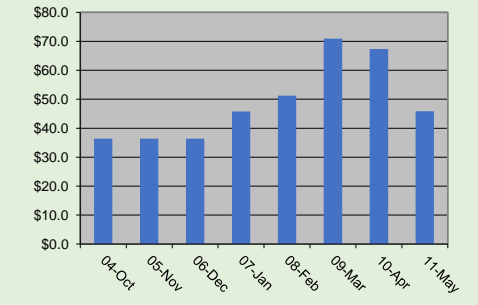


### CENTRAL MIDDLE (102)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$2,158	\$2,162	-\$4
Supp.Staff	543	484	59
Disc.Subs	11	22	-11
Supp & Serv.	141	138	3
<b>Total</b>	<b>2,852</b>	<b>2,806</b>	<b>46</b>

**Underbudget 1.6%**

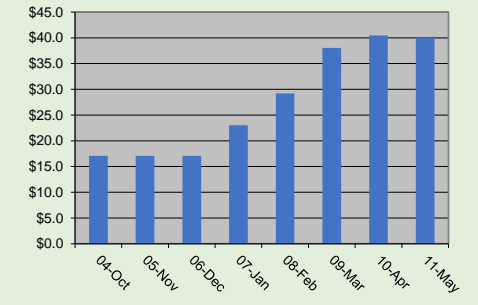


### SP DIST LEARNING (138)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$416	\$421	-\$5
Supp.Staff	99	68	31
Disc.Subs	0	0	0
Supp & Serv.	39	25	14
<b>Total</b>	<b>554</b>	<b>514</b>	<b>40</b>

**Underbudget 7.2%**

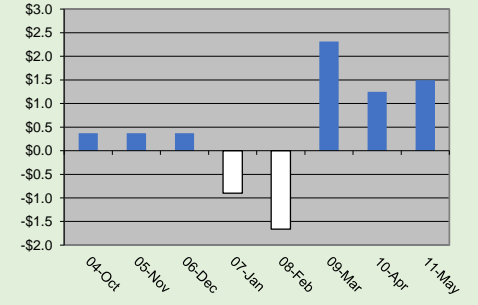


### SOUTH PEACE ELEMENTARY (125)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$171	\$179	-\$8
Supp.Staff	36	35	1
Disc.Subs	1	3	-1
Supp & Serv.	23	13	10
<b>Total</b>	<b>231</b>	<b>229</b>	<b>1</b>

**Underbudget 0.6%**



## Board Variance Report - Schools

May 31, 2023

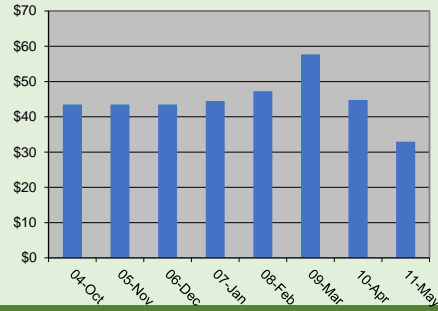
Actual Budget  
YTD Surplus (\$000's):

### TREMBLAY (109)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$979	\$991	-\$12
Supp.Staff	327	298	28
Disc.Subs	18	18	0
Supp & Serv.	80	63	17
<b>Total</b>	<b>1,403</b>	<b>1,370</b>	<b>33</b>

**Underbudget 2.3%**

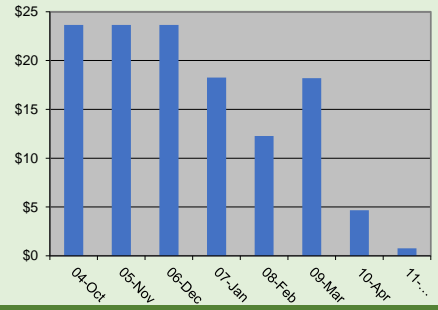


### TUMBLER RIDGE ELEMENTARY (129)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,186	\$1,199	-\$13
Supp.Staff	255	271	-16
Disc.Subs	8	10	-2
O&M	70	38	32
<b>Total</b>	<b>1,519</b>	<b>1,519</b>	<b>1</b>

**Underbudget 0.1%**



## Board Variance Report - Schools

May 31, 2023

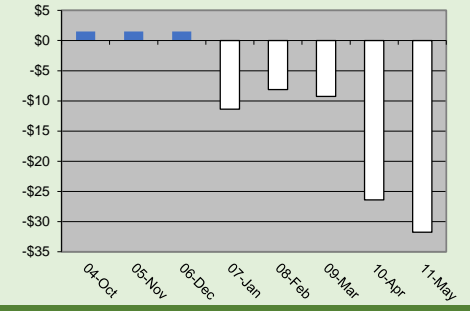
YTD Surplus (\$000's):

### TUMBLER RIDGE SECONDARY (127)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,030	\$1,041	-\$11
Supp.Staff	296	289	7
Disc.Subs	17	25	-8
Supp & Serv.	53	74	-20
<b>Total</b>	<b>1,397</b>	<b>1,428</b>	<b>-32</b>

**Overbudget 2.3%**

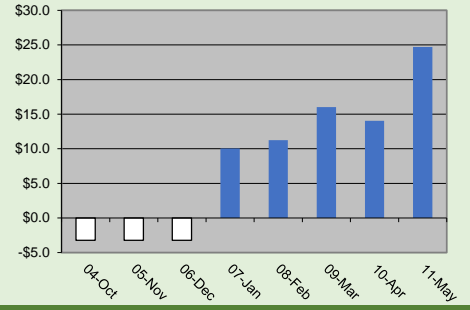


### WINDREM (112)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$414	\$404	\$10
Supp.Staff	124	116	7
Disc.Subs	5	2	3
Supp & Serv.	21	17	4
<b>Total</b>	<b>563</b>	<b>539</b>	<b>25</b>

**Underbudget 4.4%**

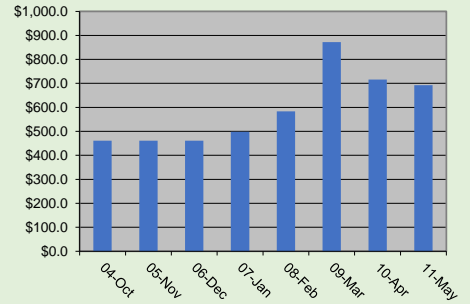


### TOTAL ALL SCHOOLS

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$21,221	\$21,079	\$142
Supp.Staff	6,161	5,746	416
Disc.Subs	236	266	-30
Supp & Serv.	1,351	1,186	165
<b>Total</b>	<b>28,969</b>	<b>28,276</b>	<b>693</b>

**Underbudget 2.4%**



Major Capital Plan Summary  
 Capital Plan Year: 2024/25

District Priority	Project Title	2024/25	2025/26	2026/27	2027/28	2028/29	6+ years	Total
<b>School Expansion Program (EXP):</b>								
1	Cresecent Park Elementary	275,000	7,000,000	6,537,382				\$ 13,812,382
2	Moberly Lake Elementary		150,000	3,000,000	1,128,444			\$ 4,278,444
<b>School Replacement Program (REP):</b>								
1	CSS/Windrem (Potential Don Titus Amalgamation)				11,050,000	35,411,681	58,285,276	\$ 104,746,957
2	Canalta Elementary				9,084,551	12,073,702	11,672,333	\$ 32,830,586
<b>Capital Plan Total</b>		<b>\$ 275,000</b>	<b>\$ 7,150,000</b>	<b>\$ 9,537,382</b>	<b>\$ 21,262,995</b>	<b>\$ 47,485,383</b>	<b>\$ 69,957,609</b>	<b>\$ 155,668,369</b>

# Project Request Fact Sheet

Peace River South (SD59)

Crescent Park Elementary Report run: Wednesday, June 21, 2023

## Primary Option Table: Addition - 153848 - Crescent Park Elementary

### Proposed Project Information

School District Priority	Anticipated Start Year	Anticipated Occupancy Year	Project Budget Estimate	Number of Portables Eliminated
1	2024/2025	2026/2027	\$13,812,382	2

### School Information

Grade Configuration	
Existing School	School After Project
K-7	K-7

Portables
2

Facility Condition Index (FCI)	
Current FCI	Future FCI
0.62	

School Utilization
157%

Design Capacity			
<b>Existing School</b>			
K	E	S	
0	175	0	
<b>School After Project</b>			
K	E	S	
40	250	0	
<b>Net Change</b>			
K	E	S	
40	75	0	

Calculated Operating Capacity			
<b>Existing School</b>			
K	E	S	
0	163	0	
<b>School After Project</b>			
K	E	S	
38	233	0	
<b>Net Change</b>			
K	E	S	
38	70	0	

District Operating Capacity			
<b>Existing School</b>			
K	E	S	
0	0	0	
<b>School After Project</b>			
K	E	S	
38	70	0	
<b>Net Change</b>			
K	E	S	
38	70	0	

Number of Classrooms			
<b>Existing School</b>			
K	E	S	
0	7	0	
<b>School After Project</b>			
K	E	S	
2	10	0	
<b>Net Change</b>			
K	E	S	
2	3	0	

# Primary Option: Addition - 153848 - Crescent Park Elementary

## Project Rationale

School District #59 Peace River South has submitted a five-classroom addition for Crescent Park Elementary School. The school and annex were both originally built in 1961. Currently the school is functioning at 157% of capacity, this increases to 163% based on registrations for the 2023-24 school year of 266 students.

During the 2022/23 school year, nine classrooms were used in the school, the other two classes were held in portables. The only empty classroom space in the school is 65 square meters and does not lend itself to optimal learning conditions, it is also used for meeting and learning assistance space that is lacking in other areas of the school.

The library for the school is located in an annex that is not attached to the school; the library was originally in the school but was moved to create additional classroom space. Having the library in a separate building is challenging given the northern climate we experience as it requires all students in the school to bundle up in the winter months for the trek to the library. Additionally, given the library is not within the school, the students' connectedness to the space is limited. The topography of the school site does not allow for easy access to the library for students in wheelchairs or with mobility needs. To get to the library students must walk up a hill on a gravel pathway, in the winter months it is difficult to keep the path cleared of snow and ice for the students. Additionally, on very cold "inside" days classes miss out on library time.

The school currently has very little space for learning assistance for students with unique diverse abilities or other student support services. Often student support is done in the hallways, storage and admin space. There is a small transition space between the staff room and the stage area which has been converted into a reading recovery area. The ceiling height in this small area is only 6.5'. The school stage that is off the gym has been walled in and converted to a space for Reference and Regulate for students with unique needs. The school has been creative in squeezing out every available space to support student learning.

The two spaces used for the existing two kindergarten classes are only 73 and 78 square meters respectively; they are much smaller than the ministry standard of 110 m<sup>2</sup> (90 m<sup>2</sup> of instructional space and 20 m<sup>2</sup> design space). As well, neither of the classrooms have a washroom; therefore, the two kindergarten spaces are functioning in 151 square meters where as ministry standards would allow for 220 square meters.

The school does not have enough washrooms to adequately support the growing student population. There is one set of each gendered washrooms for the current 256 students (neither kindergarten class includes a washroom as mentioned above). The girls' washroom has 4 water closets and the boys' washroom has three water closets and four urinals. One of the water closets in the girls' washroom includes change supplies for students with toileting needs and is kept locked. There are times when there are lines to use the washrooms. The plan would be to include an all gendered washroom in the addition.

The most recent development within the city limits of Dawson Creek is the Crescent View subdivision. This subdivision was started in 2003 and has developed 309 lots (400 total dwellings) within the Crescent Park Elementary catchment area, within that time frame enrollment has increased from 179 FTE (2004/05) to 256 FTE (2022/23). The developer is currently constructing the necessary infrastructure to develop the remaining 126 lots that could result in an additional 396 total dwellings. Based on growth that occurred in the school from the initial phase of the Crescent View subdivision, enrollment growth is expected to continue in the future 10 years.

Additionally, the next areas scheduled for development within the city of Dawson Creek is the Sunset Ridge – Harvest View subdivision which will be located within the Crescent Park Elementary and Ecole Frank Ross Elementary catchment areas.

Census data for the City of Dawson Creek shows population growth of 6.4% from 2011 (11,583) to 2021 (12,323). The town of Dawson Creek also has a larger distribution of the population by age groups of 0-19 years as compared to the province (24.6% for Dawson Creek, 19.4% British Columbia).

The district has continued to take over space available in the school to support students attending their catchment area school, this caused a movement of the library and the loss of a computer lab. There is no additional space that the school can expand into to increase instructional capacity.

If the district is able to re-locate the library into the school envelope the plan would be to turn the annex space into 0-5 childcare facility; with the intention to explore the opportunity for 0-3 care as this is a much-needed service within Dawson Creek.

## Scope of Work

The addition would include an additional 5 classrooms, two Kindergarten and three elementary classrooms. The additional core space will include an all gendered washroom.



# Project Request Fact Sheet

Peace River South (SD59)

Moberly Lake Elementary

Report run: Wednesday,  
June 21, 2023

## Primary Option Table: Addition - 157660 - Moberly Lake Elementary

### Proposed Project Information

School District Priority	Anticipated Start Year	Anticipated Occupancy Year	Project Budget Estimate	Number of Portables Eliminated
2	2025/2026	2028/2029	\$4,278,444	

### School Information

Grade Configuration		Portables
Existing School	School After Project	1
K-5	K-7	

Facility Condition Index (FCI)		School Utilization
Current FCI	Future FCI	73%
0.05		

## Primary Option: Addition - 157660 - Moberly Lake Elementary

### Project Rationale

Moberly Lake Elementary School was originally built in 1995 without a gym.

The addition of a gymnasium allows students to build self-esteem and confidence through skill building in physical education. For primary students, having a gym to have a physical education class in allows for the development of fine motor skills. For intermediate students, a gym allows for the ability to play and develop skills in athletic sports (volleyball, basketball, soccer, floor hockey, etc.) which often starts in grade 4 and continues through their intermediate elementary years. Many of the sports introduced in elementary schools continue into extra-curricular sports through high school grades. Having the opportunity for students at Moberly Lake Elementary School to begin their skills at the elementary school allows for a seamless transition to the high school where students have the same skills as their peers who have attended other elementary schools in Chetwynd that have gyms.

While Moberly Lake has a beautiful outdoor area that students are able to access, it is difficult during the winter months (November to April) to have outdoor activity due to the climate and weather.

A gym also allows space for whole school gatherings for assemblies, concerts and other school functions and events. Having an indoor space to bring everyone together builds school community and belonging.

### Scope of Work

Addition of 50x50 gymnasium, gym storage area and washroom/change room area.

# Submission Summary

<b>Submission Summary:</b>	Minor 2023/2024   2023-06-30
<b>Submission Type:</b>	Capital Plan
<b>School District:</b>	Peace River South (SD59)
<b>Open Date:</b>	2023-04-14
<b>Close Date:</b>	2023-06-30
<b>Submission Status:</b>	Draft

Submission Category	Sum Total Funding Requested
SEP	\$50,000
<b>Total</b>	<b>\$50,000</b>

SEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	163061	Various	Food Infrastructure (SEP)	To purchase new upright freezers, fridges, coolers, stoves and storage in schools with insufficient infrastructure to support food preparation for students.	\$50,000
Submission Category Total:					<b>\$50,000</b>



# School District No.59 (Peace River South)

June 23, 2023

School District #59 Trustees

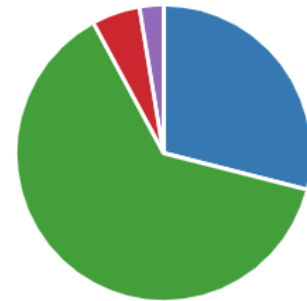
## RE: 2023/24 Budget Consultation Survey

School District No.59 conducted a budget survey for the first time as part of their budget consultation process.

The questions and a summary of answers is provided below.

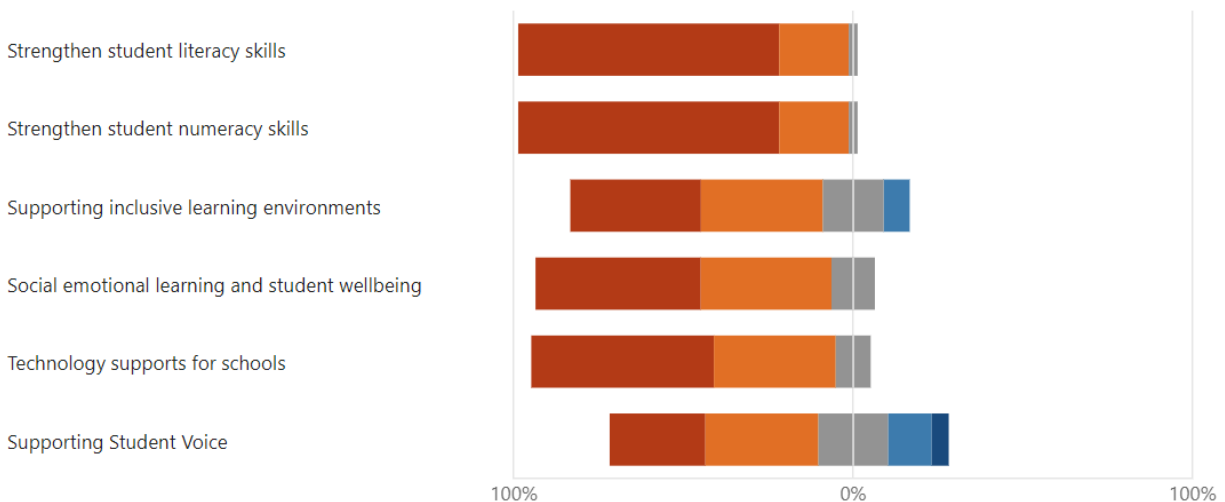
1. Best describe your relation to the district, if other please specify in the box provided.

● Parent/Guardian	11
● Student	0
● Staff	24
● Community member	2
● Other	1



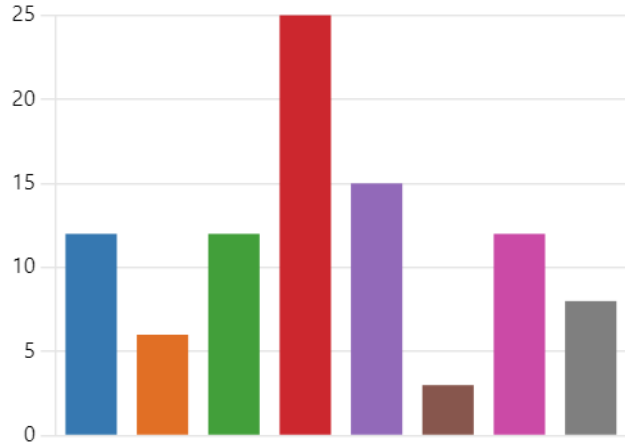
2. The district has educational priorities that were identified through the strategic plan and are supported in the 2023/24 budget. Using the scales below, please identify how important each of these educational priorities are to you.

■ Very Important   ■ Important   ■ Slightly Important   ■ Not Important   ■ NA or No Opinion



3. What other areas of the budget do you think should be prioritized to have a positive impact on student achievement. Please select your top three priorities, if other please specify in the box provided.

● Career Education	12
● Addressing equity with a focus ...	6
● Increased support for students ...	12
● Counselling and mental health s...	25
● Successful student transitions b...	15
● Increasing awareness and educa...	3
● Professional development oppo...	12
● Other	8



4. Why are these budget priorities important to you? Summarized comments from the 27 responses include the following:

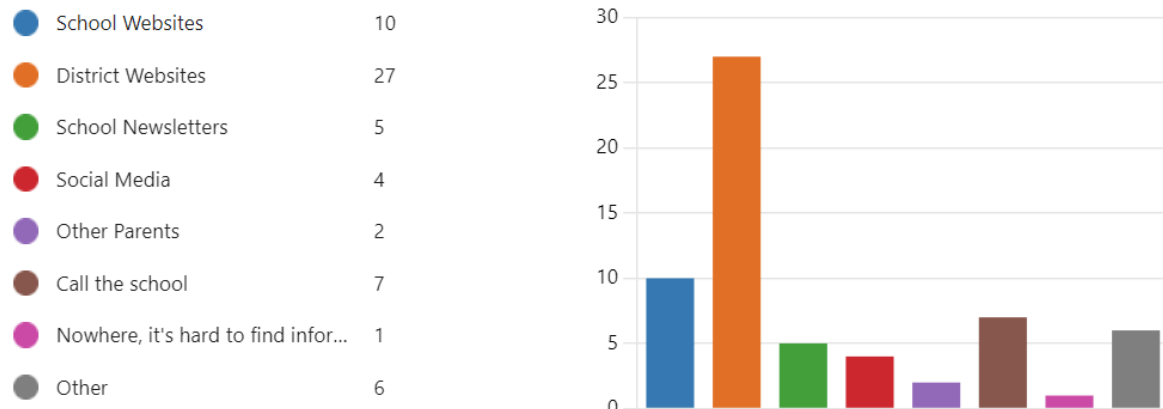
- The need to recruit and retain qualified staff.
- Providing a safe and welcoming environment for students
- The need to expose students to a broad scope of career opportunities and prepare them for career success in adulthood.
- The increased need for counselling, mental health, and social emotional learning supports.

5. The school district has allocated additional financial resources within the 2023/24 budget to recruit teachers and staff, using the scale below how important is this to you?

● Extremely important	28
● Somewhat important	7
● Neutral	4
● Somewhat not important	0
● Extremely not important	0



6. When you seek information from the school district, where do you go to find it?



7. Please provide any additional input regarding the 2023/24 Peace River South budget.

Summarized comments from the 12 responses include the following:

- The need to recruit and retain qualified staff.
- Increased supports for students (educational assistants and counselling)
- Communicating the variety of programs we offer to potential staff
- Increase spaces available in classes, not starting the year with classes already full.

The above survey responses re-affirm the allocation of expenditures that are prioritized in the Preliminary 2023/24 Budget. The following priorities align with the feedback given in the survey responses:

- \$100,000 to support recruitment, this is an increase of \$30,000 from the prior year
- An additional \$250,000 for the purchase of new technology
- \$30,000 for literacy and \$40,000 for numeracy
- \$86,000 for the continuation of Universal Design for Learning, with included a social and emotional learning component.
- \$60,000 for mental health supports in schools and continued support for mental health literacy in schools.

I appreciate the responses we received and look forward to the continued development of the budget consultation process.

Melissa Panoulis  
Secretary Treasurer

Annual Budget

## **School District No. 59 (Peace River South)**

June 30, 2024

# School District No. 59 (Peace River South)

June 30, 2024

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\*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

## ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 59 (Peace River South) Annual Budget Bylaw for fiscal year 2023/2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$66,515,787 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023;

READ A SECOND TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023;

( Corporate Seal )

\_\_\_\_\_  
Chairperson of the Board

\_\_\_\_\_  
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 59 (Peace River South) Annual Budget Bylaw 2023/2024, adopted by the Board the \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
Secretary Treasurer



# School District No. 59 (Peace River South)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	3,685,000	3,701,438
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>3,685,000</b>	<b>3,701,438</b>
<b>Revenues</b>	\$	\$
Provincial Grants		
Ministry of Education and Child Care	58,695,194	55,054,095
Other	253,295	273,065
Tuition	24,666	24,666
Other Revenue	2,339,127	2,678,539
Rentals and Leases	158,000	157,000
Investment Income	540,600	440,600
Amortization of Deferred Capital Revenue	1,725,498	1,702,419
<b>Total Revenue</b>	<b>63,736,380</b>	<b>60,330,384</b>
<b>Expenses</b>		
Instruction	47,543,441	44,892,251
District Administration	2,439,554	2,378,439
Operations and Maintenance	11,171,630	10,644,427
Transportation and Housing	4,529,162	4,438,961
<b>Total Expense</b>	<b>65,683,787</b>	<b>62,354,078</b>
<b>Net Revenue (Expense)</b>	<b>(1,947,407)</b>	<b>(2,023,694)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>2,219,759</b>	<b>2,315,771</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>272,352</b>	<b>292,077</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	272,352	292,077
<b>Budgeted Surplus (Deficit), for the year</b>	<b>272,352</b>	<b>292,077</b>

# School District No. 59 (Peace River South)

Annual Budget - Revenue and Expense

Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	55,108,044	51,624,112
Operating - Tangible Capital Assets Purchased	832,000	843,563
Special Purpose Funds - Total Expense	6,786,869	7,295,822
Capital Fund - Total Expense	3,788,874	3,434,144
<b>Total Budget Bylaw Amount</b>	<b>66,515,787</b>	<b>63,197,641</b>

## Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary/Treasurer

Date Signed

**DRAFT**

# School District No. 59 (Peace River South)

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<u>(1,947,407)</u>	<u>(2,023,694)</u>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	<u>(832,000)</u>	<u>(843,563)</u>
<b>Total Acquisition of Tangible Capital Assets</b>	<u>(832,000)</u>	<u>(843,563)</u>
Amortization of Tangible Capital Assets	<u>2,285,746</u>	<u>2,254,505</u>
<b>Total Effect of change in Tangible Capital Assets</b>	<u>1,453,746</u>	<u>1,410,942</u>
	<u>-</u>	<u>-</u>
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<u><u>(493,661)</u></u>	<u><u>(612,752)</u></u>

# School District No. 59 (Peace River South)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	51,170,197	47,349,321
Other	253,295	273,065
Tuition	24,666	24,666
Other Revenue	1,574,127	1,907,852
Rentals and Leases	158,000	157,000
Investment Income	540,000	440,000
<b>Total Revenue</b>	<b>53,720,285</b>	<b>50,151,904</b>
<b>Expenses</b>		
Instruction	41,072,143	38,289,770
District Administration	2,439,554	2,378,439
Operations and Maintenance	7,601,977	7,051,655
Transportation and Housing	3,994,370	3,904,248
<b>Total Expense</b>	<b>55,108,044</b>	<b>51,624,112</b>
<b>Net Revenue (Expense)</b>	<b>(1,387,759)</b>	<b>(1,472,208)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>2,219,759</b>	<b>2,315,771</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(832,000)	(843,563)
<b>Total Net Transfers</b>	<b>(832,000)</b>	<b>(843,563)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 59 (Peace River South)

Annual Budget - Schedule of Operating Revenue by Source  
 Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education and Child Care</b>		
Operating Grant, Ministry of Education and Child Care	50,067,243	46,111,425
ISC/LEA Recovery	(1,136,627)	(1,426,352)
Other Ministry of Education and Child Care Grants		
Pay Equity	944,395	944,395
Student Transportation Fund	441,458	441,458
Support Staff Benefits Grant	16,094	16,094
FSA Scorer Grant	8,187	8,187
Early Learning Framework (ELF) Implementation		522
Labour Settlement Funding	829,447	1,252,592
Premier's Award for Excellence in Education Bursary		1,000
<b>Total Provincial Grants - Ministry of Education and Child Care</b>	<b>51,170,197</b>	<b>47,349,321</b>
<b>Provincial Grants - Other</b>	<b>253,295</b>	<b>273,065</b>
<b>Tuition</b>		
International and Out of Province Students	24,666	24,666
<b>Total Tuition</b>	<b>24,666</b>	<b>24,666</b>
<b>Other Revenues</b>		
Funding from First Nations	1,136,627	1,426,352
Miscellaneous		
Seconded Staff Recoveries	235,000	229,000
Substitute Staff Recoveries	80,000	95,000
Bus Charges	50,000	50,000
Miscellaneous	72,500	107,500
<b>Total Other Revenue</b>	<b>1,574,127</b>	<b>1,907,852</b>
<b>Rentals and Leases</b>	<b>158,000</b>	<b>157,000</b>
<b>Investment Income</b>	<b>540,000</b>	<b>440,000</b>
<b>Total Operating Revenue</b>	<b>53,720,285</b>	<b>50,151,904</b>

# School District No. 59 (Peace River South)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object  
Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	17,777,120	16,831,170
Principals and Vice Principals	3,999,055	3,366,278
Educational Assistants	4,808,470	4,715,076
Support Staff	6,489,188	5,907,237
Other Professionals	2,300,391	2,103,065
Substitutes	1,882,728	1,858,832
<b>Total Salaries</b>	<b>37,256,952</b>	<b>34,781,658</b>
<b>Employee Benefits</b>	<b>8,933,588</b>	<b>8,192,893</b>
<b>Total Salaries and Benefits</b>	<b>46,190,540</b>	<b>42,974,551</b>
<b>Services and Supplies</b>		
Services	1,651,391	1,792,294
Student Transportation	1,117,600	1,065,035
Professional Development and Travel	545,117	526,803
Rentals and Leases	26,000	26,000
Dues and Fees	296,847	393,988
Insurance	186,800	180,973
Supplies	3,109,549	2,493,868
Utilities	1,984,200	2,170,600
<b>Total Services and Supplies</b>	<b>8,917,504</b>	<b>8,649,561</b>
<b>Total Operating Expense</b>	<b>55,108,044</b>	<b>51,624,112</b>

# School District No. 59 (Peace River South)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	14,862,701	932,218	45,256	622,734	189,786	1,122,227	17,774,922
1.03 Career Programs	40,045	32,912	-		124,767	2,480	200,204
1.07 Library Services	209,267		74,484			14,424	298,175
1.08 Counselling	573,075		34,790	76,040		35,378	719,283
1.10 Special Education	1,589,479		4,226,418	124,418	63,964	275,793	6,280,072
1.30 English Language Learning	99,898		30,994			2,633	133,525
1.31 Indigenous Education	372,094	639,014	372,031	131,023	68,671	40,000	1,622,833
1.41 School Administration	30,561	2,394,911		679,801		44,980	3,150,253
1.62 International and Out of Province Students							-
<b>Total Function 1</b>	<b>17,777,120</b>	<b>3,999,055</b>	<b>4,783,973</b>	<b>1,634,016</b>	<b>447,188</b>	<b>1,537,915</b>	<b>30,179,267</b>
<b>4 District Administration</b>							
4.11 Educational Administration				19,973	579,042	8,000	607,015
4.20 Early Learning and Child Care					44,435		44,435
4.40 School District Governance					125,143		125,143
4.41 Business Administration				175,851	583,572	1,000	760,423
<b>Total Function 4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>195,824</b>	<b>1,332,192</b>	<b>9,000</b>	<b>1,537,016</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				54,258	337,849	5,000	397,107
5.50 Maintenance Operations				2,812,917		267,370	3,080,287
5.52 Maintenance of Grounds				484,618			484,618
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,351,793</b>	<b>337,849</b>	<b>272,370</b>	<b>3,962,012</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration				58,059	183,162		241,221
7.70 Student Transportation			24,497	1,249,496		63,443	1,337,436
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>24,497</b>	<b>1,307,555</b>	<b>183,162</b>	<b>63,443</b>	<b>1,578,657</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>17,777,120</b>	<b>3,999,055</b>	<b>4,808,470</b>	<b>6,489,188</b>	<b>2,300,391</b>	<b>1,882,728</b>	<b>37,256,952</b>

# School District No. 59 (Peace River South)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	17,774,922	4,082,066	21,856,988	2,750,749	24,607,737	22,454,937
1.03 Career Programs	200,204	51,284	251,488	95,900	347,388	372,385
1.07 Library Services	298,175	72,101	370,276	62,421	432,697	403,987
1.08 Counselling	719,283	166,783	886,066	19,200	905,266	877,107
1.10 Special Education	6,280,072	1,799,762	8,079,834	276,316	8,356,150	8,100,769
1.30 English Language Learning	133,525	32,375	165,900	23,239	189,139	218,709
1.31 Indigenous Education	1,622,833	384,428	2,007,261	157,770	2,165,031	2,078,219
1.41 School Administration	3,150,253	685,268	3,835,521	129,937	3,965,458	3,682,739
1.62 International and Out of Province Students	-	-	-	103,277	103,277	100,918
<b>Total Function 1</b>	<b>30,179,267</b>	<b>7,274,067</b>	<b>37,453,334</b>	<b>3,618,809</b>	<b>41,072,143</b>	<b>38,289,770</b>
<b>4 District Administration</b>						
4.11 Educational Administration	607,015	131,039	738,054	76,350	814,404	735,594
4.20 Early Learning and Child Care	44,435	11,534	55,969	2,100	58,069	
4.40 School District Governance	125,143	7,120	132,263	104,200	236,463	249,033
4.41 Business Administration	760,423	172,485	932,908	397,710	1,330,618	1,393,812
<b>Total Function 4</b>	<b>1,537,016</b>	<b>322,178</b>	<b>1,859,194</b>	<b>580,360</b>	<b>2,439,554</b>	<b>2,378,439</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	397,107	88,977	486,084	217,600	703,684	665,932
5.50 Maintenance Operations	3,080,287	735,620	3,815,907	998,650	4,814,557	4,356,128
5.52 Maintenance of Grounds	484,618	117,518	602,136	147,400	749,536	708,995
5.56 Utilities	-	-	-	1,334,200	1,334,200	1,320,600
<b>Total Function 5</b>	<b>3,962,012</b>	<b>942,115</b>	<b>4,904,127</b>	<b>2,697,850</b>	<b>7,601,977</b>	<b>7,051,655</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	241,221	56,425	297,646	14,400	312,046	288,975
7.70 Student Transportation	1,337,436	338,803	1,676,239	2,006,085	3,682,324	3,615,273
<b>Total Function 7</b>	<b>1,578,657</b>	<b>395,228</b>	<b>1,973,885</b>	<b>2,020,485</b>	<b>3,994,370</b>	<b>3,904,248</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>37,256,952</b>	<b>8,933,588</b>	<b>46,190,540</b>	<b>8,917,504</b>	<b>55,108,044</b>	<b>51,624,112</b>



# School District No. 59 (Peace River South)

Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2024

	<b>2024</b>	2023 Amended
	<b>Annual Budget</b>	Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	<b>6,021,869</b>	6,525,135
Other Revenue	<b>765,000</b>	770,687
<b>Total Revenue</b>	<b>6,786,869</b>	7,295,822
<b>Expenses</b>		
Instruction	<b>6,471,298</b>	6,602,481
Operations and Maintenance	<b>285,789</b>	654,100
Transportation and Housing	<b>29,782</b>	39,241
<b>Total Expense</b>	<b>6,786,869</b>	7,295,822
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	-

**School District No. 59 (Peace River South)**

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing
	\$	\$	\$	\$		\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>			878,000	70,000		30,000			
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	285,789	189,511		192,000	31,850	86,872	408,136	320,690	3,525,562
Other			680,000						
	285,789	189,511	680,000	192,000	31,850	86,872	408,136	320,690	3,525,562
<b>Less:</b> Allocated to Revenue	285,789	189,511	700,000	262,000	31,850	116,872	408,136	320,690	3,525,562
<b>Deferred Revenue, end of year</b>	-	-	<b>858,000</b>	-	-	-	-	-	-
<b>Revenues</b>									
Provincial Grants - Ministry of Education and Child Care	285,789	189,511		262,000	31,850	116,872	408,136	320,690	3,525,562
Other Revenue			700,000						
	285,789	189,511	700,000	262,000	31,850	116,872	408,136	320,690	3,525,562
<b>Expenses</b>									
Salaries									
Teachers						31,221	46,233	175,998	2,860,328
Educational Assistants		146,212				32,435	180,878		
Support Staff	61,831			149,251			32,756	19,365	
Other Professionals				30,568	7,642		15,779	27,154	
Substitutes					6,000	9,000		34,940	
	61,831	146,212	-	179,819	13,642	72,656	275,646	257,457	2,860,328
Employee Benefits	15,102	43,299		64,238	2,844	17,865	74,250	58,326	665,234
Services and Supplies	208,856		700,000	17,943	15,364	26,351	58,240	4,907	
	285,789	189,511	700,000	262,000	31,850	116,872	408,136	320,690	3,525,562
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

**School District No. 59 (Peace River South)**

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

	<b>First Nation Student Transportation</b>	<b>Mental Health in Schools</b>	<b>Early Childhood Education Dual Credit Program</b>	<b>JUST B4</b>	<b>ECL Early Care &amp; Learning</b>	<b>Feeding Futures Fund</b>	<b>Career Grants</b>	<b>Early Learning Funds</b>	<b>TOTAL</b>
<b>Deferred Revenue, beginning of year</b>	\$ 15,000	\$ 60,000	\$ 110,000	\$	\$	\$	\$ 15,000	\$ 45,000	<b>1,223,000</b>
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	14,782			25,000	135,000	521,677			<b>5,736,869</b>
Other							10,000	10,000	<b>700,000</b>
	14,782	-	-	25,000	135,000	521,677	10,000	10,000	<b>6,436,869</b>
<b>Less:</b> Allocated to Revenue	29,782	60,000	110,000	25,000	135,000	521,677	25,000	40,000	<b>6,786,869</b>
<b>Deferred Revenue, end of year</b>	-	-	-	-	-	-	-	<b>15,000</b>	<b>873,000</b>
<b>Revenues</b>									
Provincial Grants - Ministry of Education and Child Care	29,782	60,000	110,000	25,000	135,000	521,677			<b>6,021,869</b>
Other Revenue							25,000	40,000	<b>765,000</b>
	29,782	60,000	110,000	25,000	135,000	521,677	25,000	40,000	<b>6,786,869</b>
<b>Expenses</b>									
Salaries									
Teachers									<b>3,113,780</b>
Educational Assistants									<b>359,525</b>
Support Staff				16,680					<b>279,883</b>
Other Professionals			19,122		93,039				<b>193,304</b>
Substitutes		15,000							<b>64,940</b>
	-	15,000	19,122	16,680	93,039	-	-	-	<b>4,011,432</b>
Employee Benefits		2,154	5,169	5,516	19,341				<b>973,338</b>
Services and Supplies	29,782	42,846	85,709	2,804	22,620	521,677	25,000	40,000	<b>1,802,099</b>
	29,782	60,000	110,000	25,000	135,000	521,677	25,000	40,000	<b>6,786,869</b>
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

# School District No. 59 (Peace River South)

Annual Budget - Capital Revenue and Expense  
Year Ended June 30, 2024

	2024 Annual Budget			2023 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Provincial Grants				
Ministry of Education and Child Care	1,503,128		<b>1,503,128</b>	1,179,639
Investment Income		600	<b>600</b>	600
Amortization of Deferred Capital Revenue	1,725,498		<b>1,725,498</b>	1,702,419
<b>Total Revenue</b>	<b>3,228,626</b>	<b>600</b>	<b>3,229,226</b>	2,882,658
<b>Expenses</b>				
Operations and Maintenance	1,503,128		<b>1,503,128</b>	1,179,639
Amortization of Tangible Capital Assets				
Operations and Maintenance	1,780,736		<b>1,780,736</b>	1,759,033
Transportation and Housing	505,010		<b>505,010</b>	495,472
<b>Total Expense</b>	<b>3,788,874</b>	-	<b>3,788,874</b>	3,434,144
<b>Net Revenue (Expense)</b>	<b>(560,248)</b>	<b>600</b>	<b>(559,648)</b>	(551,486)
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	832,000		<b>832,000</b>	843,563
<b>Total Net Transfers</b>	<b>832,000</b>	-	<b>832,000</b>	843,563
<b>Other Adjustments to Fund Balances</b>				
<b>Total Other Adjustments to Fund Balances</b>	-	-	-	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>271,752</b>	<b>600</b>	<b>272,352</b>	292,077



## School District No.59 (Peace River South)

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### 2023-24 BOARD MEETING SCHEDULE:

Open Board Meetings will begin at 1:00 pm @ School Board Office in Dawson Creek unless stated at an alternate location.

Wednesday, September 20, 2023  
Wednesday, October 25, 2023 (Chetwynd)  
Wednesday, November 29, 2023  
Wednesday, December 20, 2023  
Wednesday, January 24, 2024  
Wednesday, February 21, 2024  
Wednesday, March 13, 2024  
Wednesday, April 24, 2024  
Wednesday, May 15, 2024 (Tumbler Ridge)  
Wednesday, June 19, 2024

*Reminder all Agenda Items must be submitted to Richell Schwartz nine (9) days prior to Board Meeting Date.*

### 2022-23 ROUND TABLE MEETING SCHEDULE:

Wednesday, September 13, 2023  
Wednesday, October 4, 2023  
Wednesday, November 8, 2023  
*No meeting in December*  
Wednesday, January 10, 2024  
Wednesday, February 7, 2024  
*No meeting in March*  
Wednesday, April 10, 2024  
Wednesday, May 1, 2024  
Wednesday, June 5, 2024 - RETIREMENT/LONG SERVICE DINNER



# School District No.59 (Peace River South)

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DATE: June 28, 2023

CHAIR: Roxanne Gulick

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**Policy for Discussion:**

**Policy for Circulation:**

**Policy for Adoption:**

**Policy for Repeal:**

- Policy 3230 – Fire Fighting Duties

**Regulations for Board Information:**

**Out for Circulation:**

<b>Policy Title:</b>	<b>Approved to circulate:</b>	<b>Date to return to Board:</b>
Policy 5140: Moving Assistance	May 2023	September 2023

## **3230 Fire Fighting Duties**

Policy 3230

STATUS: **FOR REPEAL**

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### *FIRE FIGHTING DUTIES*

Board Approved and Codified: April 28, 1986

Last Revised: June 19, 2013

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#### Description:

The Board of Education recognizes that employees may serve as volunteer members of their local fire departments. The Board believes that the primary responsibility of its employees is to fulfill its duties to the Board. Every effort is to be made by employees to ensure that they are not called during the school day unless other volunteer members of the fire department are not available.

*FIRE FIGHTING DUTIES*

Board Approved and Codified: April 28, 1986

Last Revised: June 19, 2013

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Description:

At the discretion of the principal or manager, staff members may be allowed to participate in emergency fire fighting duties as volunteer members of local fire fighting departments. Students must not be left unsupervised, not can the transportation of students be disrupted, or the operations of the district. Permission will be granted provided that terms of the Collective Agreement between the Board of School Trustees and its' bargaining units are adhered to.



