



COVID-19 PRECAUTIONS FOR PUBLIC BOARD MEETING

The Board of Education of SD59 (PRS) will be holding their Public Board Meeting on Wednesday, January 19, 2022 starting at 1:00 pm. This meeting will be held virtually using Zoom.

At this time, no in-person public attendance will be allowed. Anyone wishing to attend the public board meeting may do so via Zoom. Individuals must pre-register by noon (12 pm) on Tuesday, January 18, 2022 to receive the Zoom link.

Please contact Richell Schwartz to register for the meeting:

Phone: 250-782-8571, ext. 217

Email: rschwartz@sd59.bc.ca



Open Board Meeting Agenda

Date: January 19, 2022 1:00 PM

Place: School District Board Office – Dawson Creek, BC VIA ZOOM

“We acknowledge that we share this territory with the people of Treaty 8”

APPROVAL OF AGENDA

1. **ITEMS FOR ADOPTION**
 - R1.1 – Regular Board Meeting Minutes – December 15, 2021
 - R1.2 – Excerpts Closed Meeting – December 15, 2021
2. **BUSINESS ARISING**
3. **ESSENTIAL ITEMS**
4. **OTHER PRESENTATIONS**
5. **REPORTS FROM THE SUPERINTENDENT OF SCHOOLS**
 - R5.1 – School/Student News
 - R5.2 - Return to School Plan & Updated Protocols
 - R5.3 – 2022-23 School Calendar-DRAFT
 - R5.4 – Field Trip Update
 - R5.5 – Unrestricted Operating Surplus Initiatives
6. **REPORTS FROM THE SECRETARY-TREASURER**
 - R6.1 – Finance Reports
 - R6.2 – 2021-22 Amended Operating Grant
7. **TRUSTEE ITEM1**
 - R7.1 – BCSTA Update – T. Jones
 - R7.2 - South Peace Health Services Collaborative – B. Borton
 - R7.3 – Recording of Board Meetings – C. Anderson
8. **COMMITTEE REPORTS**
9. **DIARY**
10. **QUESTION PERIOD**

Questions or comments must relate to items in this meeting's agenda.
11. **FUTURE BUSINESS / EVENTS**
 - R11.1 - Open Board Meeting – February 16, 2022



School District No.59 (Peace River South)

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7TH Street, Dawson Creek, BC V1G 4R8

Open Session Minutes

DATE & TIME: December 15, 2021 – 1:00 PM

PLACE: School District Board Office, Dawson Creek, BC

PRESENT: Trustees:
C. Anderson (Chair)
C. Hillton (Vice-Chair)
T. Ziemer via zoom
R. Gulick
T. Jones
B. Borton
J. Lalonde

C. Fennell, Superintendent
M. Readman, Assistant Superintendent
M. Panoulis, Secretary-Treasurer
R. Schwartz, Recording Secretary

The meeting was called to order at 1:00 pm.

“We acknowledge that we share this territory with the people of Treaty 8.”

APPROVAL OF AGENDA

Additions: R2.1 Northern Health Letter

Deletions:

(2021-12-004)
MOVED/SECONDED – Gulick/Lalonde
THAT, the regular meeting agenda be approved as amended.
CARRIED UNANIMOUSLY

1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – November 17, 2021

The Chair asked for any corrections to the minutes.

(2021-12-005)

The Chair declared the minutes of the open meeting November 17, 2021 approved as printed.

R1.2 Excerpts of Closed Board Meeting – November 17, 2021

(2021-12-005)

The Chair declared the excerpts of the closed board meeting November 17, 2021 approved as presented.

2.0 BUSINESS ARISING

2.1 Northern Health Letter

Trustee Borton reported a response was received by Northern Health. Trustees still had a few outstanding questions; Northern Health did reply that they would be updating their website.

(2021-12-006)

MOVED/SECONDED – Borton/Hillton

THAT, the board reply to the recent NHA letter encouraging ongoing communication and collaboration.

CARRIED UNANIMOUSLY

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 School/Student News

The Superintendent reported school/student news:

- The board visited EFR to view the new Mural on the outside entrance of the school.
- Windrem Elementary students are participating in a sight word blitz and the elementary volleyball team enjoyed their season.
- Grade 7 students at Little Prairie hosted a winter carnival for the whole school to participate in.
- The Pouce Coupe Elementary School expansion is complete. Students will be able to enjoy the new space in the New Year.
- DCSS South Peace Sr. Girls Volleyball team placed 4th at provincials. Ty O'Dwyer and Ridley Chisholm both brought home gold medals at provincials in swimming.
- Moberly Lake Elementary students learned about the success of the caribou program in Northeastern BC.

- Students at Chetwynd Secondary School are enjoying using the sewing machines that were received by donation. CSS has a great turnout for their basketball program, 25% of the student population are playing on basketball teams; The senior girls' team will host zones in February. CSS students also beaded poppies for Remembrance Day
- Joanne Malkinson, a teacher at Crescent Park Elementary School was awarded the Best Teacher Award in the Dawson Creek Mirror Community Awards; SD59 was voted as the best place to work.
- McLeod Elementary school is getting into the holiday spirit by having a door decorating contest for students and staff to participate in.
- Citizenship classes at DCSS Central Campus are spreading positive messages around the school.
- Catharine Leroux, District Numeracy Teacher, hosted a numeracy workshop and presented her binder of early numeracy interventions – basic skills and assessments to be used in K-3. In supporting the Enhancement Agreement, Indigenous Education Assistants will be targeting students in grades 1-3 in a pilot of this initiative.

R5.2 Mentorship Grant

The Assistant Superintendent reported the district has received \$10,500 in funding under Expect Respect and a Safe Education (ERASE), a provincial program aimed at improving the lives of young people, parents and educators. The district is partnering with Nawican Bergeron Youth and Cultural Centre for delivery of the *Walking the Path* and *Power to Her* programs to students in grades 8-12 at Dawson Creek Secondary School.

R5.3 Framework for Enhancing Student Learning Next Steps

The Superintendent discussed the next steps in the Framework for Enhancing Student Learning process. The district has been selected to participate in the Cooperate structure. The sessions will include topics of:

- Equity;
- Data literacy;
- Strategic planning;
- Operational planning; and,
- Building on subject matter expertise and a culture of reflective practice.

6.0 REPORTS FROM THE SECRETARY TREASURER

R6.1 SOFI Report

The Statement of Financial Information (SOFI) report was presented. This annual report is required by all public institutions. The report publishes the names and salaries of employees over \$75,000 (wages & benefits), vendors over \$25,000, and trustee income and expenses.

7.0 TRUSTEE ITEMS

R7.1 BCSTA Update – T. Jones

Trustee Jones reported on the latest news and events of BCSTA.

- BCSTA Provincial Council will be held on February 11-12, 2022.
- BCSTA AGM will be held on April 21-24, 2022.
- The BCSTA Northern Interior Branch (NIB) meeting is to be scheduled.

8.0 COMMITTEE REPORTS

9.0 DIARY

10.0 NOTICE OF MOTION

11.0 QUESTION PERIOD

A question and answer period was provided.

12.0 FUTURE BUSINESS

R12.1 - Regular Board Meeting – January 19, 2022

ADJOURNMENT

(2021-12-007)

MOVED – Jones

THAT, the Regular Meeting be terminated. (1:45 PM)

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

(C. Anderson) Board Chair

(M. Panoulis) Secretary Treasurer



School District No.59 (Peace River South)

MEETING: Closed Board Meeting
DATE: December 15, 2021 10:30 AM
PLACE: School Board Office – Dawson Creek

The meeting was called to order and the following was reported.

Items for Adoption

- Approval of Agenda
- Closed Meeting Minutes – November 17, 2021

Business Arising

Trustee Items

Items discussed and reported included:

- BCPSEA Update
- Vaccination Policy

Superintendent's Reports

Items discussed and reported included:

- Personnel Matters

Secretary Treasurer's Reports

Adjournment Motion

CERTIFIED CORRECT:

C. Anderson, Board Chair

M. Panoulas, Secretary Treasurer



School District No.59 (Peace River South)

January 7, 2022

Dear Parents/Guardians,

Thank you for your patience and understanding this week as we worked through the delayed return to school. We are looking forward to seeing your children in classes on Monday, January 10. Please make sure to do your health check for symptoms before sending your child to school and have them stay home if they are sick.

Schools have re-visited their plans and will be emphasising health protocols in keeping with the most up to date guidelines. You may have new entrances, staggered breaks and lunches, and in some high schools there have been adjustments to the timetable. Please make sure to check school web sites for updates.

In the coming weeks we do not know what the landscape will look like, but we do foresee considerable changes. Information from Public Health has highlighted that the COVID-19 Omicron Variant transmission and incubation times are now more rapid than previously seen. We also understand that individual contact tracing, as we have known it, will no longer continue.

Schools have been working to develop contingency plans for potential staff shortages and the District has developed plans to support schools where possible or, if necessary, announce a **Functional Closure** of a specific school(s) if the lack of available staff does not allow for safe operation of the school(s).

If a Functional Closure Occurs:

- Essential health workers' children or children with diverse and complex needs may still attend as per usual as long as that can be staffed.
- Schools (staff) are expected to have rolling, flexible 5-day plans that could be easily engaged by students in the event of a closure.
- Until we have more information, a Functional Closure would be for 5 instructional days from the announcement
 - Schools would shift to a remote or virtual/online delivery with staff checking in on student progress
 - It would be announced as soon as possible the day/evening before

Parent Communication

- The initial communication to parents of a functional school closure will come from the Superintendent.
- Communication platforms will include district website, school website, MyEd email, and radio broadcast.

- Parents will be directed to school administration for follow up questions

We will update parents as more or new information becomes available.

The next few months may be quite challenging, and we appreciate your patience as we are going to have to make difficult decisions. Again, we would like to thank families for all the support you have shown us through this pandemic. Please help us to keep our school communities safe and open. We appreciate your kindness and understanding.

Sincerely,

Christy Fennell

Superintendent



School District No.59 (Peace River South)

To: Board of Education of SD59

From: Jan Proulx, Director of Instruction

Agenda Item: 2022-23 School Calendar

The proposed calendar was developed in accordance with the requirements of the School Act and in consultation with Peace River South Teachers' Association. The calendar reflects the current collective agreement language around start, end, and break times with special approval for the two-week spring break.

The 2022-23 school calendar currently reflects September 30 as the Federal Government designated day for the National Day for Truth and Reconciliation for federal employees and federally regulated workplaces. The Province continues to work with Indigenous leaders, organizations, and communities to best decide how to remember and honour the children who were taken from their families. This work will be followed by an engagement process to obtain the perspectives of businesses, workers, unions, and labour representatives. This day has been marked as an observance until further details are provided.

The school calendar regulation requires that a board must make publicly available a school calendar that it proposes to submit to the minister. The consultation period allows for the public to provide input on the school calendar before it is adopted by the Board of Education and submitted to the Ministry of Education by March 31st.

Written feedback must be sent to Jan Proulx at japroulx@sd59.bc.ca before March 4, 2022, to be considered.

Jan Proulx
Director of Instruction

SD59 CALENDAR FOR 2022/2023 DRAFT

July-22						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Canada Day STAT	
3	4	5	6	7	8	9
	Break	Break	Break	Break	Break	
10	11	12	13	14	15	16
	Break	Break	Break	Break	Break	
17	18	19	20	21	22	23
	Break	Break	Break	Break	Break	
24	25	26	27	28	29	30
	Break	Break	Break	Break	Break	
31						

August-22						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	BC Day STAT	Break	Break	Break	Break	
7	8	9	10	11	12	13
	Break	Break	Break	Break	Break	
14	15	16	17	18	19	20
	Break	Break	Break	Break	Break	
21	22	23	24	25	26	27
	Break	Break	Break	Break	Break	
28	29	30	31			
	Break	Break	Break			

September-22						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				Break	Break	
4	5	6	7	8	9	10
	Labour Day STAT	NID Curriculum Implementation District	First Day Students Start 2h late End 1h early	First Full Day		
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
					National Day for Truth and Reconciliation Observance	

October-22						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3	4	5	6	7	8
9	10	11	12	13	14	15
	Thanksgiving STAT					
16	17	18	19	20	21	22
23	24	25	26	27	28	29
	NID Pro-D Conference District	NID Pro-D Conference District				
30	31					

November-22						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6	7	8	9	10	11	12
					Remembrance Day STAT	
13	14	15	16	17	18	19
			Early Dismissal	Early Dismissal		
20	21	22	23	24	25	26
27	28	29	30			
	NID Pro-D School					

December-22						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					End of Term 1	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
	Break	Break	Break	Break	Break	
Christmas Day	Boxing Day STAT	STAT	Break	Break	Break	

LEGEND	
12 Stat	Statutory or General Holidays
63 Break	Break Days (Winter, Spring or Summer)
7 NID	Non-Instructional Days (Prof Dev or Admin)

0 NIS	Not-In-Session Day (No School Activities)
1	National Day for Truth and Reconciliation
179	Instructional Days

SD59 CALENDAR FOR 2022-2023-DRAFT

January-23						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 New Year's Day	2 STAT	3 Schools Reopen	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Semester 1 Ends	3 NID Pro-D School	4
5	6 Semester 2 Begins	7	8	9	10	11
12	13	14	15	16	17	18
19	20 Family Day STAT	21	22	23	24	25
26	27	28				

March-23						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Early Dismissal	2 Early Dismissal	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17 End of Term 2	18
19	20 Break	21 Break	22 Spring Vacation Break	23 Break	24 Break	25
26	27 Break	28 Break	29 Spring Vacation Break	30 Break	31 Break	

April-23						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 Schools Reopen	4	5	6	7 Good Friday STAT	8
9 Easter	10 Easter Monday STAT	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May-23						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22 Victoria Day STAT	23	24	25	26	27
28	29	30	31			

June-23						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 NID Pro-D School	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29 Last Day of Classes End of Sem 2 End of Term 3	30 NID Admin	

LEGEND	
12 Stat	Statutory or General Holidays
62 Break	Break Days (Winter, Spring or Summer)
7 NID	Non-Instructional Days (Prof Dev or Admin)

0 NIS	Not-In-Session Day (No School Activities)
1	National Day for Truth and Reconciliation
179	Instructional Days

Proposed Calendar 2022/2023

Tuesday, September 6	Non-Instructional Day - Curriculum Implementation
Wednesday, September 7	First Day for Students (late arrival, early dismissal)
Friday, September 30	National Day for Truth and Reconciliation
Monday, October 10	Thanksgiving Day
Mon & Tues, Oct 24 & 25	Non-Instructional Day - Professional Development Conference
Friday, November 11	Remembrance Day
Wed & Thurs, Nov 16 & 17	Early Dismissal (1h) for Parent Interviews
Friday, Nov 25	Non-Instructional Day - Professional Development
Dec 19 to Dec 30	Winter Vacation
Monday, January 2	New Year's Day Stat
Tuesday, January 3	Schools Reopen
Friday, February 3	Non-Instructional Day - Professional Development
Monday, February 20	Family Day
Wed & Thurs, March 1 & 2	Early Dismissal (1h) for Parent Interviews
March 20 to March 31	Spring Vacation
Monday, April 3	Schools Reopen
Friday, April 7	Good Friday
Monday, April 10	Easter Monday
Monday, May 22	Victoria Day
Friday, June 2	Non-Instructional Day - Professional Development
Thursday, June 29	Last Day of Attendance for Students
Friday, June 30	Non-Instructional Day - Year End Administrative Day

Notes

Elementary - required hours of instruction 878, minimum required 4 hours 55 minutes/day

Secondary - required hours of instruction 952, minimum required 5 hours 20 minutes/day

Elementary Terms

Term 1	Sept. 7 to Dec. 2 (57 contact days)
Term 2	Dec. 5 to Mar. 17 (62 contact days)
Term 3	April 3 to June 29 (60 contact days)

Secondary Semesters

Semester 1	Sept. 7 to Feb.2 (90 contact days)
Semester 2	Feb. 6 to June 29 (89 contact days)



School District No.59 (Peace River South)

January 10, 2022

To the Board of Education
School District 59, Peace River South

Re: Approval in principle for student trip to Quebec in May-June 2022

This letter is to inform you that Jordan Simao, the French-Immersion teacher at DCSS Central Campus has asked for approval in principle for a student trip to Quebec in the spring of 2022.

The trip would include 24 grade 8 and 9 French Immersion students (5 male students and 19 female students). The itinerary has students traveling to Quebec City, Montreal, and Ottawa. The trip dates are May 25th - June 3rd, 2022. The trip fundraising and organization has already started, being led by a strong group of parent volunteers. Jordan Simao is the teacher-supervisor on the trip. The trip is supported by the tour company, EF Tours, which is the same company that has been used for previous trips.

I will be working closely with the trip planners assessing the risk for travel associated with the COVID-19 pandemic. With the uncertainty surrounding the pandemic and travel, I have outlined the possibility of cancelation should the risk become too great. If the trip was scheduled to happen in the next few weeks, we would be canceling it. The trip organizers have informed me that they have plans in-place should a cancelation be required closer to the trip date. I will be reassessing the status of the trip again prior to Spring Break.

This trip could be a valuable experience the students, providing them with authentic experiences and memories that will last a lifetime. Based upon the paperwork received to date, I have granted approval in principle to proceed with planning the trip as described in this letter.

This letter is intended simply to provide the Board of Education with an update on the progress of the trip preparations.

Sincerely,

Mike Readman
Assistant Superintendent
SD 59, Peace River South



School District No.59 (Peace River South)

To: School District #59 Trustees

RE: Unrestricted Operating Surplus Plan

The 2020-21 Audited Financial Statements reported Unrestricted Operating Reserves to be \$6,530,601 (15% of the annual operating expenses). Accumulated Operating Surplus Regulation 5010 points toward maintaining an unrestricted operating fund balance of 5% of annual operating expenses. There is \$4.3 million available in unrestricted operating reserves after the deduction of the 5% contingency.

I, in consultation with the Secretary Treasurer identified areas that would benefit from additional funding and support and developed a plan to assist in a preliminary discussion. Capital projects on the horizon for the district must also be a consideration for use of these funds.

1. Recruitment and Retention **\$ 75,000**

Currently the district contracts with Make a Future as one avenue for teacher hiring. The current contract only allows for minimum services and support from this organization. There is an opportunity to increase the services provided which would allow Make a Future to send out e-mail notifications to their database of teachers looking for employment every time there is a job posting.

The district is exploring a partnership with UBC to bring education students to the area in May/June for a fully immersive teaching experience. Additional funding will be used to explore additional recruitment and retention initiatives; any new initiative will be assessed afterwards to determine its impact and if its value added to continue into the future.

2. Technology **\$250,000**

As part of Priority #3 in the Strategic Plan, the IT department is currently doing an inventory of the district's hardware. The district would like to increase the funding spent on refreshing technology in our schools. This additional infusion will allow computer labs in schools to be upgraded before the end of the current strategic plan term.



School District No.59 (Peace River South)

3. Engineering Environmental Scan **\$60,000**

As part of Priority #3 in the Strategic Plan, an engineering company will be hired to do an environmental scan of schools to assist the district in determining the best options to maximize use of space for schools that are under and over capacity. Crescent Park has already been identified on the Major Capital Plan submission for an expansion as it is currently operating over capacity.

4. Succession Planning and Capacity Building **\$500,000 over five years**

Succession planning and capacity building is a continual focus across the district, especially in the areas of senior administration, principals and vice-principals. Over the next 3 to 5 years, the district would like to establish more vice-principal positions at our elementary schools to increase capacity in this area which will prepare for turnover and retirements. Part of this plan is to also re-establish District Principal positions – to be phased in over two years.

5. District Level Student Voice Council **\$50,000**

Explore potential of developing a district level student voice council that works closely with the district and trustees. Students would be sponsored for leadership events.

6. MDI (Middle Years Development Instrument) **\$67,500**

The MDI is a powerful tool to understand and support a child's well-being and positive development in the middle years. Discover MDI guides the district through the MDI process—from understanding the MDI and the importance of middle childhood, to collecting, exploring, and sharing MDI data and using MDI data to improve the well-being of children in the middle years.

7. Implementing the K-12 Student Reporting Policy **\$55,000**

The final policy will be released in January 2022. Funding would be used to provide release time for educators to discuss and plan for changes in the reporting policy for the 2022/2023 school year.

8. MyEd Training **\$55,000**

Provide release time for teachers to be trained in the new report card that is available in MyEd.



School District No.59 (Peace River South)

9. Staff Wellness

\$50,000

The district is looking at hosting events for employees and families to participate in that focus on connecting and promoting a healthy lifestyle.

10. Fireproof Room

\$550,000

An addition to the board office to house permanent records and files.

12. Building Capacity

\$50,000

Building capacity for differentiating instruction in grades 8-12 to support the learning needs of all students.

I am requesting a motion to allocate \$1,762,500 from Unrestricted Operating Reserves to Internally Restricted Operating Reserves to support the above initiatives.

Christy Fennell
Superintendent of Schools



School District No.59 (Peace River South)

January 17, 2022

School District #59 Trustees

RE: December 2021 Financial Reports

Following are explanations of major variances for the December 31, 2021 Financial Reports. These reports are based on initial amended budget figures. I am working on finalizing the budget with the December funding announcement, the finance reports will be adjusted for next month to match the Amended 2021/22 budget.

REVENUES:

At this point we are almost directly on budget, which you would expect at this time of the year as the budget is still be finalized and we are able to adjust to reflect what has acutally been received.

DISTRICT EXPENSES:

1. **District Special Ed/Helping Teachers** – \$34,000 of the variance is related to payroll adjustments that will be corrected in next months report.
2. **District Programs Other** – The majority of the \$384,000 favourable variance is from Aboriginal Education (\$107,000), Numeracy (\$20,000), Special Projects (\$57,000) and the CEF Operating Fund (\$131,000). As Administrators review their first set of school financial reports, I expect the variance within the CEF Operating Fund to decrease.
3. **Administration & Other** – This favourable variance of \$83,000 is made up of \$67,000 from Education Administration and \$16,000 from Business Administration.
4. **Operations & Maintenance** – This favourable variance is mainly contributed due to savings across a variety of departments in wages and benefits.
5. **Transportation** breakdown is as follows:



School District No.59 (Peace River South)

- a. \$76,000 favourable variance Wage & Benefits, this aligns with the decrease in availability in spare drivers we have experienced in the transportation department and the runs that we have had to cancel due to not having a driver.
 - b. \$20,000 favourable Transportation Administration supplies
 - c. \$12,000 favourable Bussing Contract
6. **Utilities** is showing a favourable variance, \$54,000 Electricity, \$29,000 Garbage and \$14,000 Water & Sewer.
7. The **District School** is below budget. This budget is made up of the net difference between average and actual wage costs, as well as budgeted and actual absence rates.
8. The majority of the **Special Purpose** variance is from the Annual Facilities Grant (\$328,000). Our goal is to spend these funds by the end of June, however, we are experiencing delays on some projects.

SCHOOL EXPENSES:

At this point of the year when schools make larger purchases it can greatly impact their financial reports. With these initial financial reports, administrators are to compare staffing charges line by line directly to their budgets. This allows them to catch errors earlier in the year and make corrections to ensure accurate reporting. This will be done by administrators this month and therefore I expect changes to occur.

Melissa Panoulas

Board Variance Report - Revenues
December 31, 2021

Year-to-Date Revenues (\$000's):

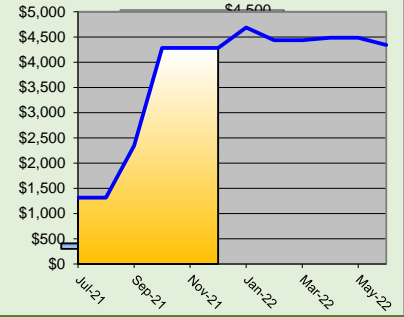
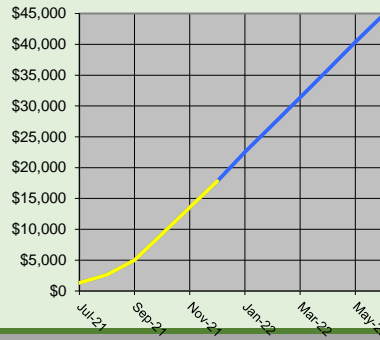
Monthly Revenues (\$000's):

BASE OPERATING GRANT

Year-To Date Results:

Budget	Actual	Variance
\$17,827	\$17,827	\$0

On Budget

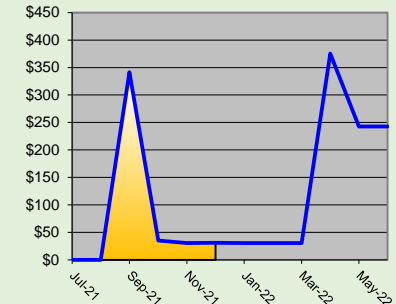
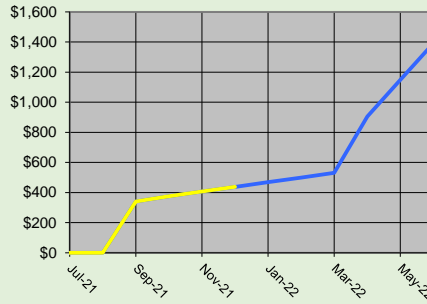


OTHER MoEd GRANTS

Year-To Date Results:

Budget	Actual	Variance
\$438	\$438	\$0

Underbudget 0.0%

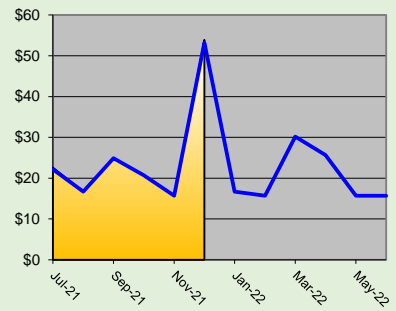
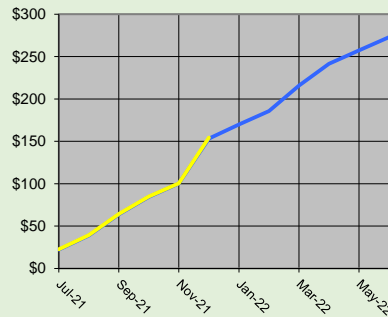


GRANTS-OTHER PROV.MINISTRIES

Year-To Date Results:

Budget	Actual	Variance
\$153	\$154	\$1

Overbudget 0.7%

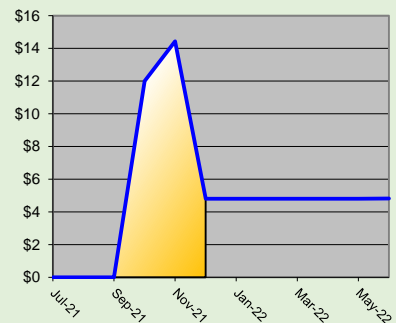
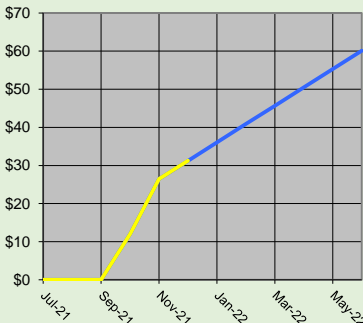


NON-RESIDENT TUITION

Year-To Date Results:

Budget	Actual	Variance
\$31	\$31	\$0

On Budget

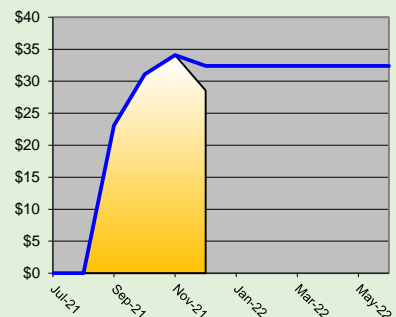
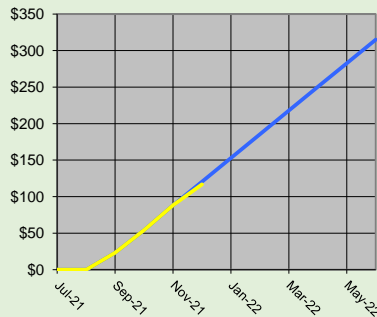


SECONDED/SUBSTITUTE TEACHER

Year-To Date Results:

Budget	Actual	Variance
\$121	\$117	-\$4

Underbudget 3.2%



Board Variance Report - Revenues
December 31, 2021

Year-to-Date Revenues (\$000's):

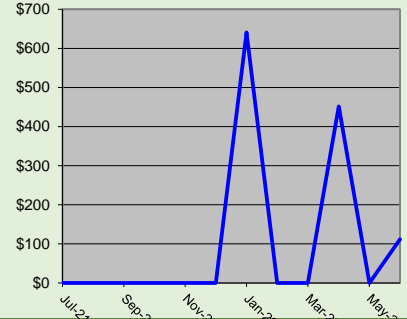
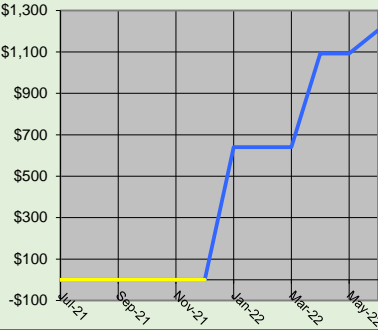
Monthly Revenues (\$000's):

FUNDING FIRST NATION

Year-To Date Results:

Budget	Actual	Variance
\$0	\$0	\$0

On Budget

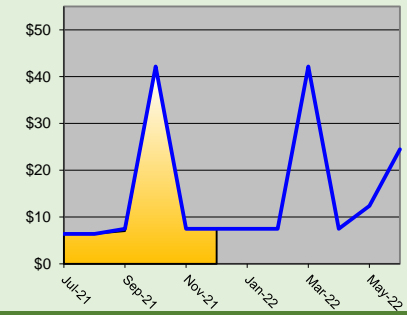
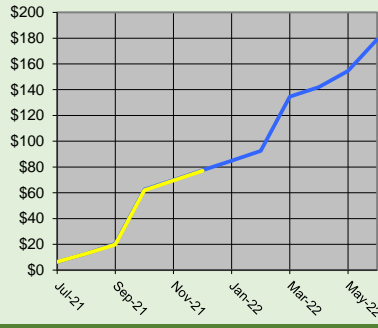


RENTALS/LEASES

Year-To Date Results:

Budget	Actual	Variance
\$77	\$77	\$0

Underbudget 0.5%

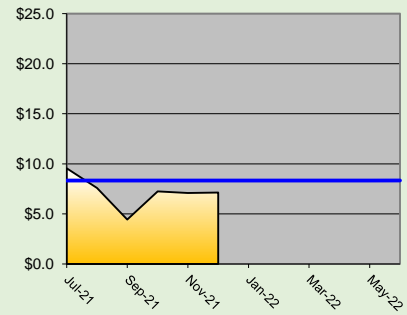
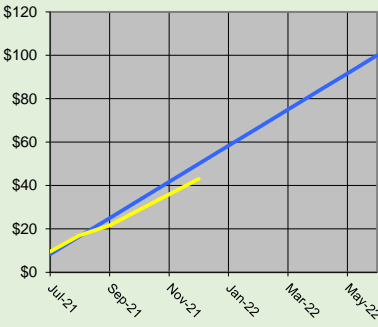


INTEREST INCOME

Year-To Date Results:

Budget	Actual	Variance
\$50	\$43	-\$7

Underbudget 13.9%

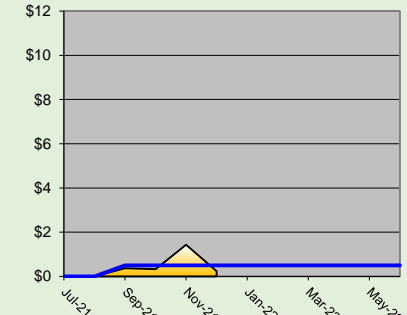
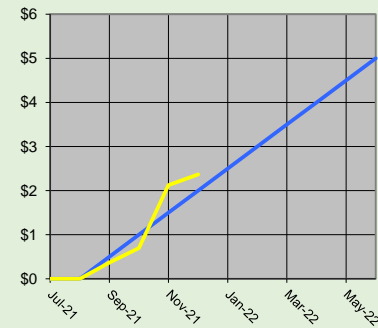


OTHER REVENUE

Year-To Date Results:

Budget	Actual	Variance
\$2	\$2	\$0

Overbudget 18.4%

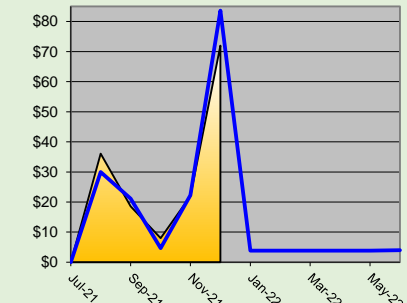
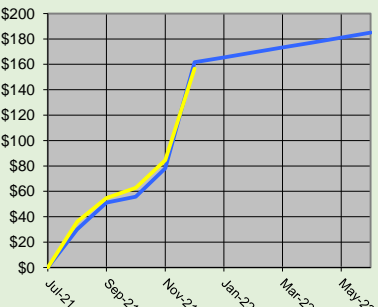


MISCELLANEOUS REVENUE

Year-To Date Results:

Budget	Actual	Variance
\$162	\$157	-\$5

Underbudget 3.1%



Board Variance Report - Revenues
December 31, 2021

Year-to-Date Revenues (\$000's):

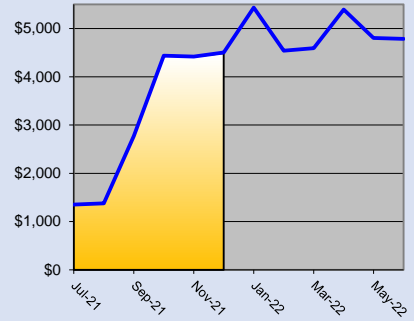
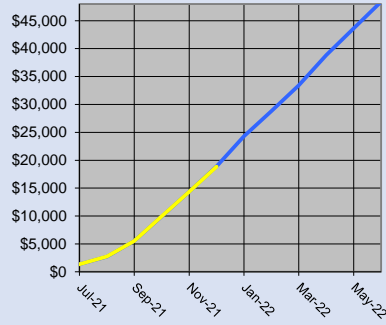
Monthly Revenues (\$000's):

TOTAL REVENUE

Year-To Date Results:

<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<u>\$18,861</u>	<u>\$18,847</u>	<u>-\$15</u>

Underbudget 0.1%



Board Variance Rpt. - Expenditures

December 31, 2021

Year-to-Date Costs (\$000's):

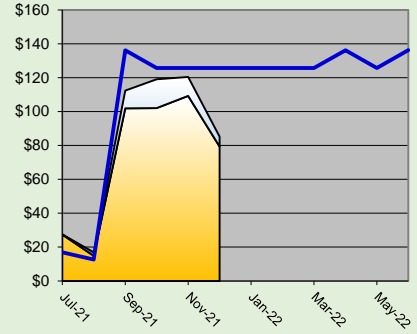
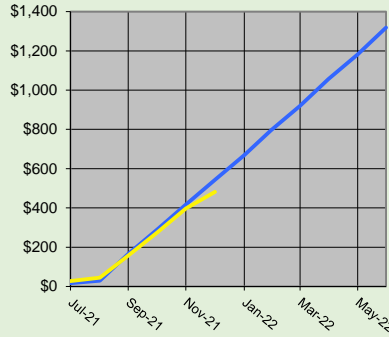
Monthly Costs (\$000's):

DISTRICT SPEC. ED./HELP.TCHRS

Year-To Date Results:

	Budget	Actual	Variance
Comp	492	435	57
O&M	51	47	4
Total	543	482	61

Underbudget 11%

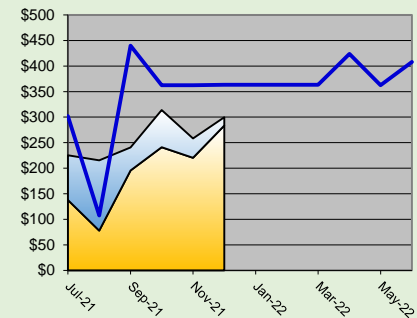
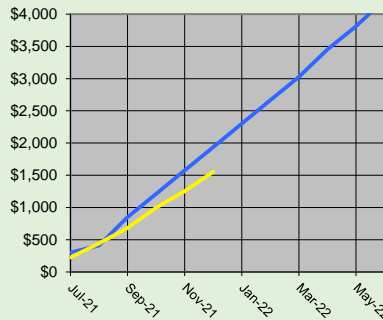


DISTRICT PROGRAMS-OTHER

Year-To Date Results:

	Budget	Actual	Variance
Comp	1,474	1,156	318
O&M	463	397	66
Total	1,938	1,554	384

Underbudget 20%

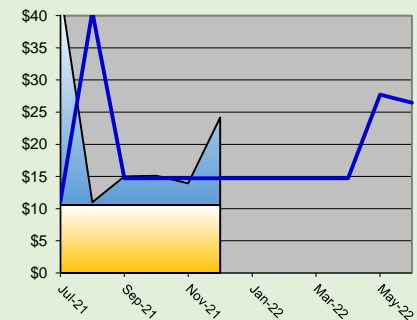
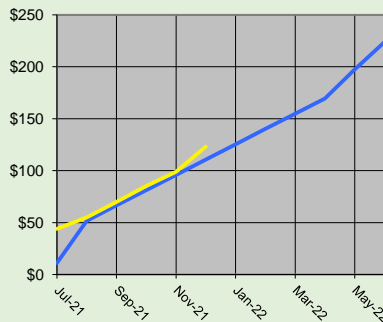


BOARD OF TRUSTEES

Year-To Date Results:

	Budget	Actual	Variance
Comp	64	63	0
O&M	47	60	-13
Total	111	123	-13

Overbudget 11%

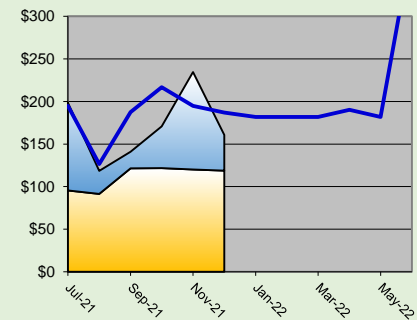
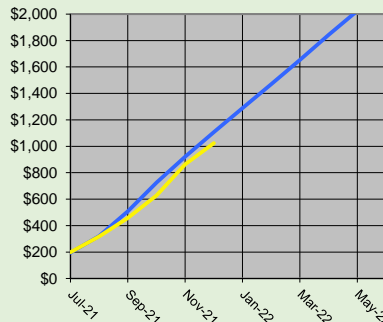


ADMINISTRATION & OTHER

Year-To Date Results:

	Budget	Actual	Variance
Comp	742	669	73
O&M	365	355	10
Total	1,107	1,024	83

Underbudget 8%

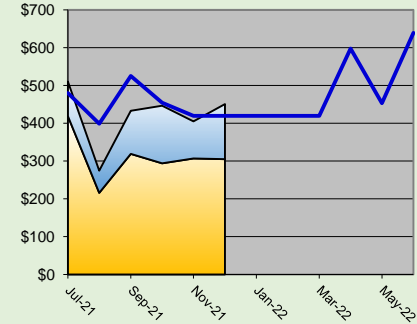
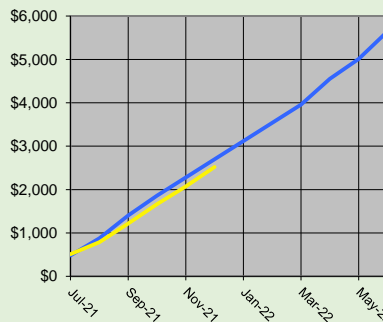


OPERATIONS & MAINTENANCE

Year-To Date Results:

	Budget	Actual	Variance
Comp	2,078	1,860	218
O&M	620	661	-41
Total	2,698	2,520	177

Underbudget 7%



Board Variance Rpt. - Expenditures

December 31, 2021

Year-to-Date Costs (\$000's):

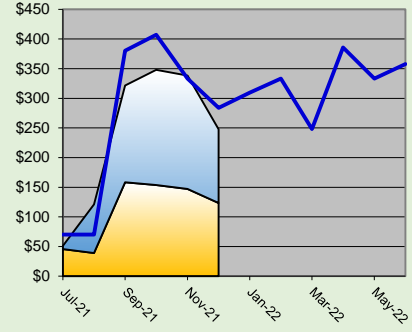
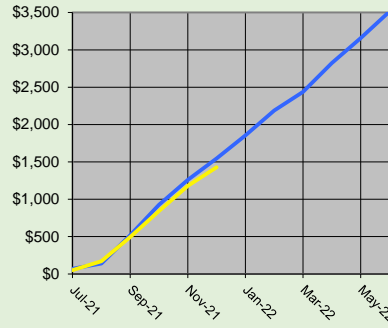
Monthly Costs (\$000's):

TRANSPORTATION

Year-To Date Results:

	Budget	Actual	Variance
Comp	744	667	76
O&M	801	761	41
Total	1,545	1,428	117

Underbudget 8%

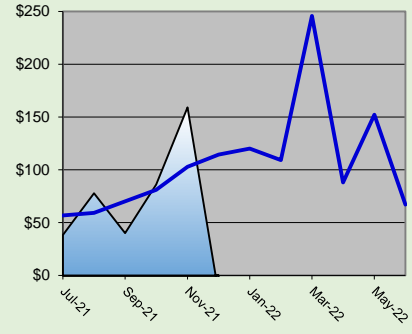
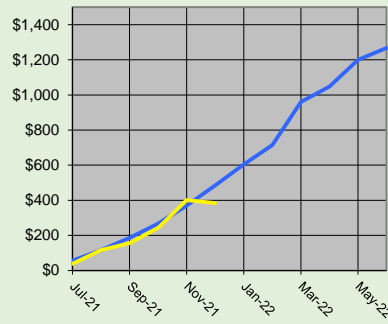


UTILITIES

Year-To Date Results:

	Budget	Actual	Variance
Comp	0	0	0
O&M	485	384	100
Total	485	384	100

Underbudget 21%

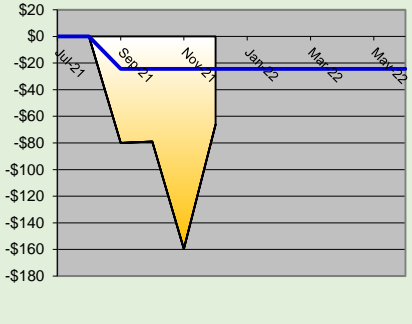
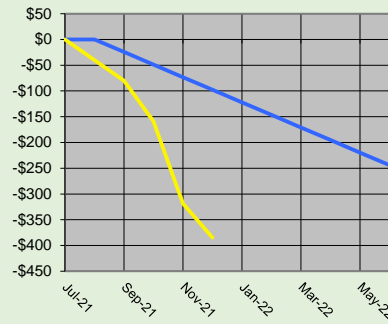


DISTRICT SCHOOL

Year-To Date Results:

	Budget	Actual	Variance
Comp	-98	-385	287
O&M	0	0	0
Total	-98	-385	287

Underbudget 294%

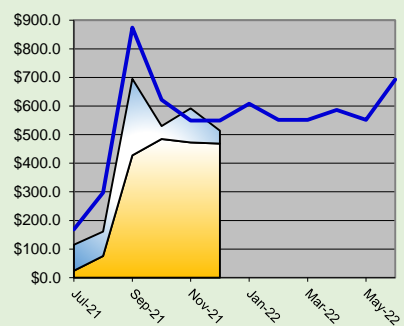
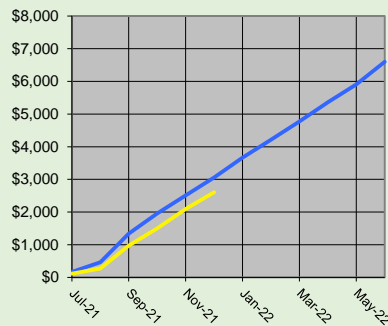


SPECIAL PURPOSE FUNDS

Year-To Date Results:

	Budget	Actual	Variance
Comp	2,147	1,953	194
O&M	912	654	258
Total	3,059	2,607	452

Underbudget 15%

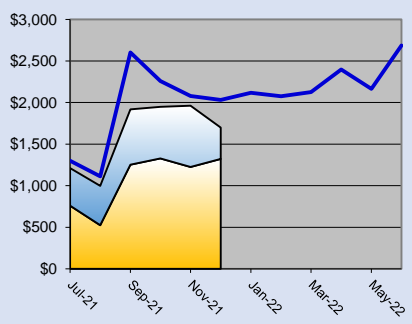
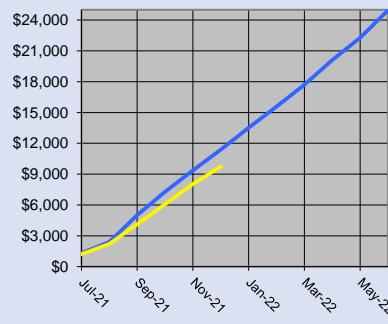


DISTRICT TOTALS - EXPENDITURES

Year-To Date Results:

	Budget	Actual	Variance
Comp	7,643	6,419	1,224
O&M	3,744	3,318	425
Total	11,387	9,737	1,650

Underbudget 14%



Board Variance Report - Schools

December 31, 2021

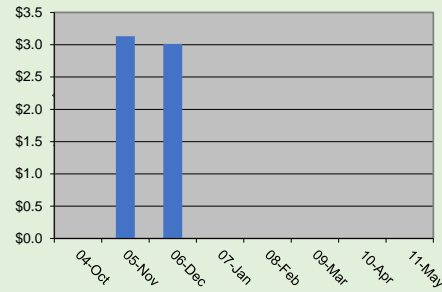
Actual Budget
YTD Surplus (\$000's):

CANALTA (101)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$581	\$625	-\$44
Supp.Staff	281	242	38
Disc.Subs	9	13	-3
Supp & Serv.	27	15	12
Total	899	896	3

Underbudget 0.3%

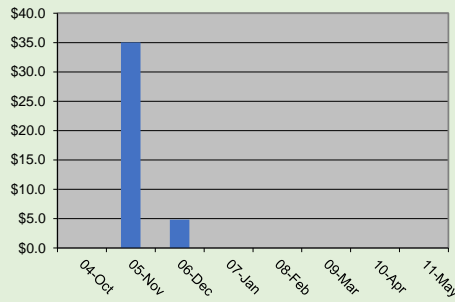


CHETWYND SECONDARY (111)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$765	\$721	\$44
Supp.Staff	198	186	12
Disc.Subs	7	28	-21
Supp & Serv.	49	80	-30
Total	1,020	1,015	5

Underbudget 0.5%

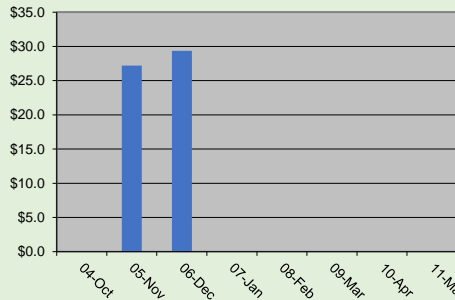


CRESCENT PARK (103)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$605	\$591	\$14
Supp.Staff	186	156	30
Disc.Subs	7	15	-8
Supp & Serv.	24	31	-7
Total	823	793	29

Underbudget 3.6%

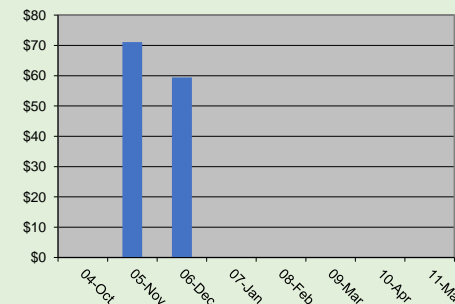


DAWSON CREEK SECONDARY (108)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,337	\$1,399	-\$61
Supp.Staff	395	296	99
Disc.Subs	23	12	10
Supp & Serv.	174	163	11
Total	1,930	1,870	59

Underbudget 3.1%



Board Variance Report - Schools

December 31, 2021

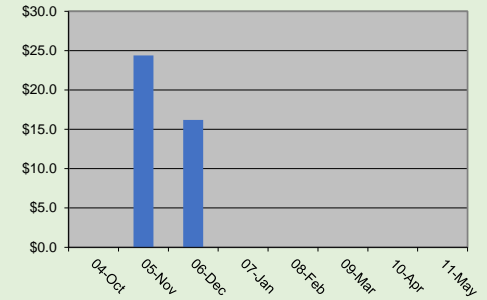
YTD Surplus (\$000's):

DEVEREAUX (114)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$239	\$225	\$14
Supp.Staff	76	68	8
Disc.Subs	3	12	-9
Supp & Serv.	15	12	3
Total	333	317	16

Underbudget 4.9%

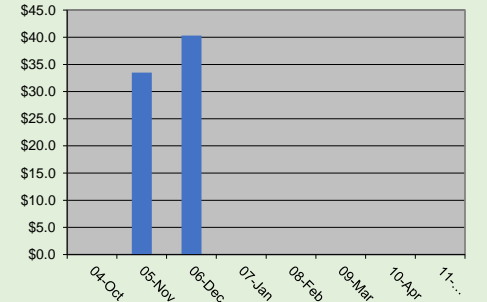


DON TITUS (113)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$326	\$306	\$20
Supp.Staff	119	95	24
Disc.Subs	3	8	-5
Supp & Serv.	10	8	2
Total	458	417	40

Underbudget 8.8%

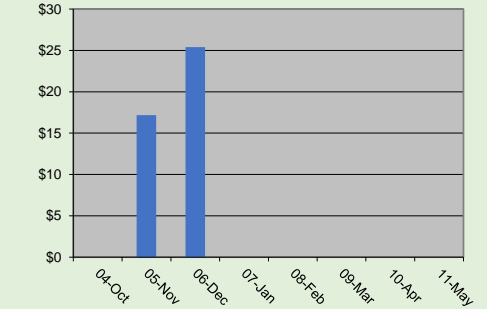


FRANK ROSS (105)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,222	\$1,202	\$19
Supp.Staff	257	234	23
Disc.Subs	10	21	-11
Supp & Serv.	26	32	-6
Total	1,515	1,490	25

Underbudget 1.7%

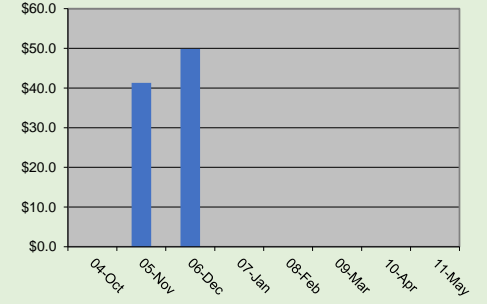


LITTLE PRAIRIE (131)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$578	\$559	\$19
Supp.Staff	113	92	21
Disc.Subs	4	6	-2
Supp & Serv.	18	6	12
Total	714	664	50

Underbudget 7.0%



Board Variance Report - Schools

December 31, 2021

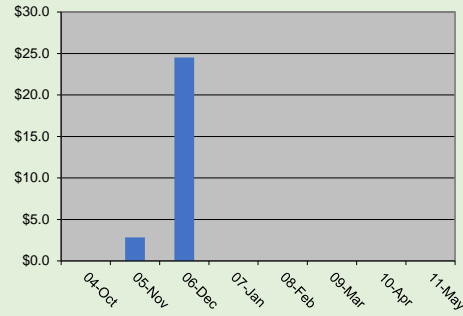
Actual Budget
YTD Surplus (\$000's):

MCLEOD (119)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$184	\$184	\$0
Supp.Staff	34	22	12
Disc.Subs	3	2	1
Supp & Serv.	15	4	12
Total	236	212	25

Underbudget 10.4%

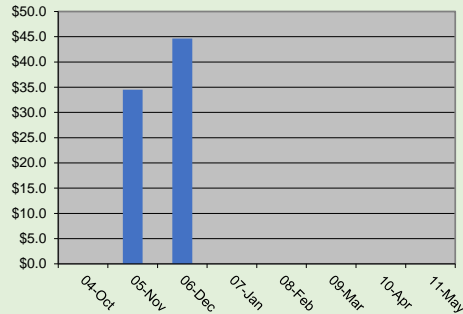


MOBERLY LAKE (118)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$130	\$107	\$23
Supp.Staff	46	33	13
Disc.Subs	2	4	-1
Supp & Serv.	15	5	10
Total	194	150	45

Underbudget 23.0%

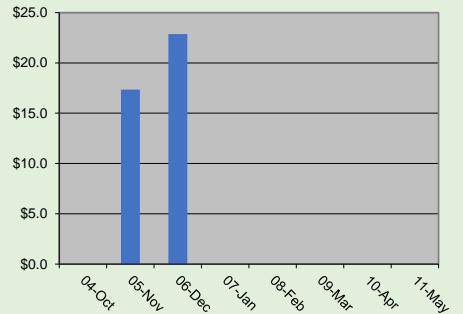


PARKLAND (124)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$189	\$190	\$0
Supp.Staff	63	56	6
Disc.Subs	5	1	3
Supp & Serv.	18	5	13
Total	275	252	23

Underbudget 8.3%

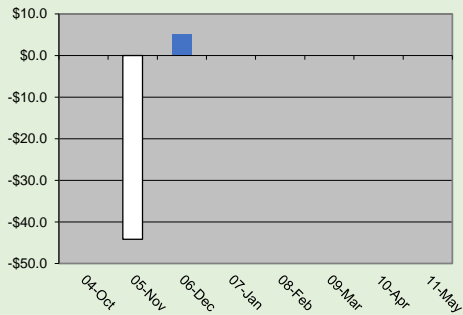


PEACEVIEW (132)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$61	\$57	\$4
Supp.Staff	0	0	0
Disc.Subs	1	0	0
Supp & Serv.	9	8	1
Total	70	65	5

Underbudget 7.2%



Board Variance Report - Schools

December 31, 2021

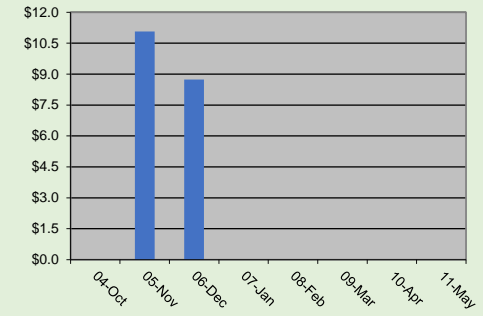
YTD Surplus (\$000's):

POUCE COUPE (110)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$347	\$349	-\$2
Supp.Staff	100	90	10
Disc.Subs	3	4	-1
Supp & Serv.	7	6	1
Total	457	448	9

Underbudget 1.9%

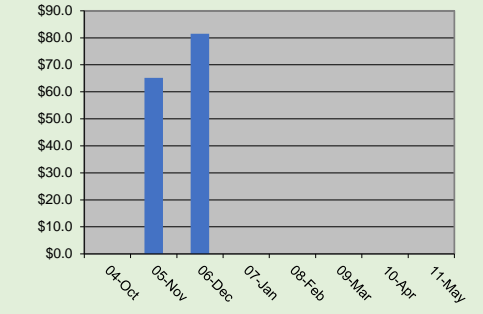


CENTRAL MIDDLE (102)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,018	\$972	\$46
Supp.Staff	270	226	44
Disc.Subs	6	21	-16
Supp & Serv.	43	36	7
Total	1,336	1,255	82

Underbudget 6.1%

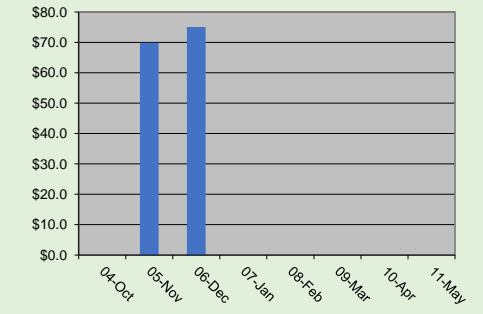


SP DIST LEARNING (138)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$198	\$131	\$67
Supp.Staff	38	29	9
Disc.Subs	0	0	0
Supp & Serv.	12	14	-1
Total	249	174	75

Underbudget 30.1%

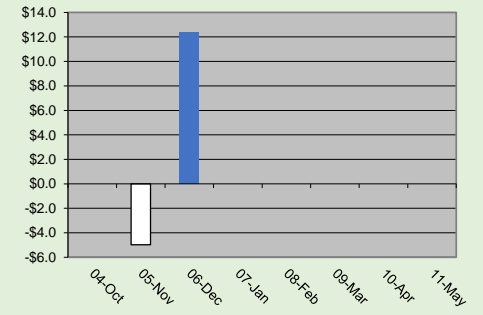


SOUTH PEACE ELEMENTARY (125)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$84	\$68	\$17
Supp.Staff	17	14	3
Disc.Subs	1	11	-11
Supp & Serv.	6	3	4
Total	108	96	12

Underbudget 11.4%



Board Variance Report - Schools

December 31, 2021

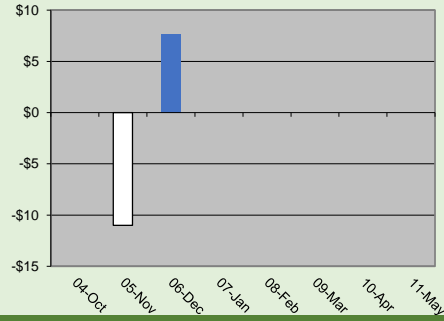
Actual Budget
YTD Surplus (\$000's):

TREMBLAY (109)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$387	\$396	-\$9
Supp.Staff	132	118	15
Disc.Subs	8	9	-1
Supp & Serv.	36	32	3
Total	563	555	8

Underbudget 1.4%

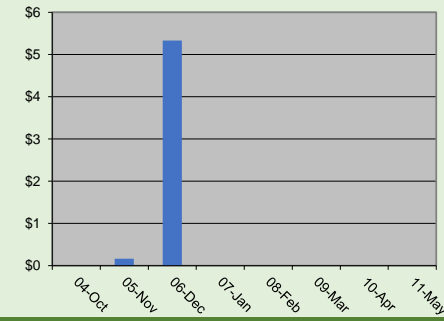


TUMBLER RIDGE ELEMENTARY (129)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$528	\$532	-\$4
Supp.Staff	102	94	7
Disc.Subs	4	5	-1
O&M	9	6	3
Total	643	637	5

Underbudget 0.8%



Board Variance Report - Schools

December 31, 2021

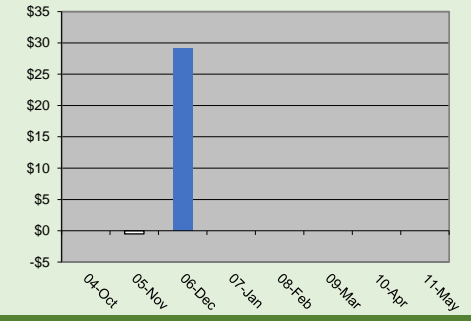
YTD Surplus (\$000's):

TUMBLER RIDGE SECONDARY (127)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$447	\$413	\$34
Supp.Staff	128	111	17
Disc.Subs	7	19	-12
Supp & Serv.	22	32	-10
Total	604	575	29

Underbudget 4.8%

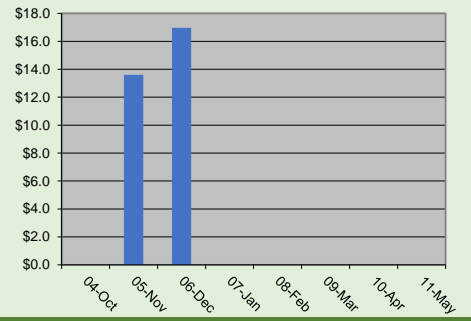


WINDREM (112)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$179	\$178	\$0
Supp.Staff	65	51	14
Disc.Subs	2	1	1
Supp & Serv.	16	14	2
Total	262	245	17

Underbudget 6.5%

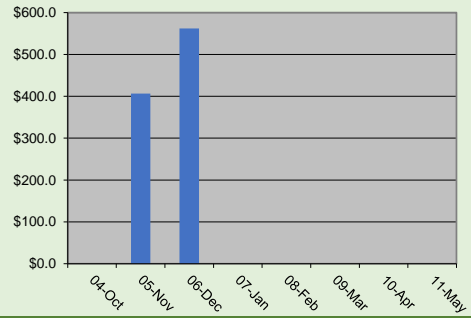


TOTAL ALL SCHOOLS

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$9,407	\$9,207	\$200
Supp.Staff	2,620	2,214	407
Disc.Subs	107	193	-86
Supp & Serv.	553	511	42
Total	12,687	12,125	562

Underbudget 4.4%



SCHOOL DISTRICT 59 - PEACE RIVER SOUTH

COMPARISON OF BASE OPERATING GRANT FUNDING

	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u> <u>Preliminary</u>	<u>2021/22</u> <u>Amended</u>	<u>Change</u>	<u>%</u>
Student Base Allocation	\$25,878,196	\$26,839,149	\$27,434,400	\$27,287,533	\$28,250,942	\$28,923,186	\$672,244	2.4%
Supplements:								
Enrolment Decline	0	0	0	104,071	0	0	\$0	
ESL	166,005	157,620	149,500	129,200	134,725	142,650	\$7,925	5.9%
Aboriginal Education	1,401,180	1,435,410	1,666,050	1,716,000	1,790,360	1,856,090	\$65,730	3.7%
Special Education	2,484,800	2,932,400	3,593,800	4,180,200	4,895,390	4,810,360	(\$85,030)	-1.7%
Adult Education	13,854	5,870	1,193	0	0	0	\$0	
Equity of Opportunity Supplement			0	195,520	220,061	222,552	\$2,491	1.1%
Salary Differential	911,260	694,819	636,264	456,804	453,329	789,699	\$336,370	74.2%
Unique Geographic Factors	5,445,033	5,240,725	5,615,047	6,302,954	6,464,887	6,464,887	\$0	
Transportation	2,454,850	2,545,209	2,687,047	2,698,450	2,806,185	2,806,185	\$0	
Funding Protection	1,255,269	83,723	0	0	0	0	\$0	
Curriculum and Learning Support	69,270	69,755	71,535	32,596	32,023	32,023	\$0	
Administrative Savings	-205,328	0	0	0	0	0	\$0	
Total Funding	\$39,874,389	\$40,004,680	\$41,854,836	\$43,103,328	\$45,047,902	\$46,047,632	\$999,730	2.2%
Student Enrolment	3,555.8	3,645.8	3,685.8	3,622.1	3,595.0	3,688.4	93.4	2.6%
Per Student Funding	\$11,214	\$10,973	\$11,356	\$11,900	\$12,531	\$12,485	(\$46)	-0.4%

SUMMARY:

Enrolment Based Funding	29,944,035	31,370,449	32,844,943	33,508,453	35,291,478	35,954,838	663,360	1.9%
Geographic & Other	6,220,235	6,005,299	6,322,846	6,792,354	6,950,239	7,286,609	336,370	4.8%
Transportation	2,454,850	2,545,209	2,687,047	2,698,450	2,806,185	2,806,185	0	0.0%
Enrolment Decline	0	0	0	104,071	0	0	0	
Sub-total	38,619,120	39,920,957	41,854,836	43,103,328	45,047,902	46,047,632	999,730	2.2%
Funding Protection	1,255,269	83,723	0	0	0	0	0	
TOTAL FUNDING	\$39,874,389	\$40,004,680	\$41,854,836	\$43,103,328	\$45,047,902	\$46,047,632	\$999,730	2.2%



School District No.59 (Peace River South)

January 14, 2022

To: Board of Education

Prepared By: Richell Schwartz

RE: Recording of Board Meetings

On September 22, 2021 the board passed a motion to record board meetings on a trial basis to allow for public viewing. The original motion stated the process would be reviewed after a 2-month trial period. The October board meeting was held in Chetwynd; therefore, the trial did not begin until November. Both November and December board meetings were recorded through zoom and the recordings were posted on the district website on the board meeting page.

Following is a breakdown of the analytics of each meeting:

Board Meeting:	# of Views*	# of views over 1 minute	Duration of views over 1 minute
November 17, 2021	26**	1	5
December 15, 2021	16	3	37, 6, 14

*as of January 14, 2022

**approximate views; removed views that occurred from setting up

It was also stated in the original motion that if the new process is approved to continue the recordings will be posted for a minimum of 365 days before expiring.