



COVID-19 PRECAUTIONS FOR PUBLIC BOARD MEETING

The Board of Education of SD59 (PRS) will be holding their Public Board Meeting on Wednesday, April 21, 2021 in Dawson Creek, BC at the School District Board Office (11600-7th Street) starting at 1:00 pm.

At this time, no in-person public attendance will be allowed. Anyone wishing to attend the public board meeting may do so via zoom. Individuals must pre-register by noon (12 pm) on Tuesday, April 20, 2021 to receive the zoom link.

Please contact Richell Schwartz to register for the meeting:

Phone: 250-782-8571, ext. 217

Email: rschwartz@sd59.bc.ca



School District No.59 (Peace River South)

Open Board Meeting Agenda

Date: April 21, 2021 1:00 PM

Place: District School Board Office – Dawson Creek, BC

“We acknowledge that we share this territory with the people of Treaty 8”

APPROVAL OF AGENDA

1. ITEMS FOR ADOPTION

R1.1 – Regular Board Meeting Minutes – March 10, 2021

R1.2 – Excerpts Closed Meeting – March 10, 2021

2. BUSINESS ARISING

3. ESSENTIAL ITEMS

4. OTHER PRESENTATIONS

5. REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 – School/Student News

R5.2 – Student Discipline Report

R5.3 – COVID Protocols Update

R5.4 – FSA Update

R5.5 – Indigenous Enhancement Agreement Update

R5.6 – Mural Request

R5.7 – Strategic Plan Posters



6. REPORTS FROM THE SECRETARY-TREASURER

R6.1 – Finance Reports

R6.2 – Pouce Coupe Elementary School Expansion

R6.3 – 2020/21 Operating Grant Holdback Funding

R6.4 – Initial 2021/22 Capital Plan Response Letter

R6.5 – 2021/22 Preliminary Grant

R6.6 – 2021/22 Budget Recommendations

R6.7 - Distributed Learning Enrollment Update

R6.8 – Chetwynd Transportation (Cameras)

7. TRUSTEE ITEMS

R7.1 – BCSTA Update – T. Jones

R7.2 – Outdoor Learning Spaces – C. Hillton

8. COMMITTEE REPORTS

R8.1 Policy Committee

R8.1.1 Policies for Adoption:

○ Policy 5190: Use of School District Facilities

○ Policy 5195: Child Care in School District Facilities

9. DIARY

10. QUESTION PERIOD

Questions or comments must relate to items in this meeting's agenda.

11. FUTURE BUSINESS / EVENTS

11.1 Open Board Meeting – May 19, 2021 – Board Office



School District No.59 (Peace River South)

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7TH Street, Dawson Creek, BC V1G 4R8

Open Session Minutes

DATE & TIME: March 10, 2021 – 1:03 PM via Zoom

PLACE: School District Board Office – Dawson Creek, BC

PRESENT: Trustees:
C. Anderson (Chair)
C. Hillton (Vice-Chair)
T. Ziemer
R. Gulick
T. Jones
B. Borton
J. Lalonde

C. Fennell, Superintendent
M. Readman, Assistant Superintendent
M. Panoulas, Secretary-Treasurer
R. Schwartz, Recording Secretary

Called to Order – 1:02 PM

The Board Chair acknowledged that we share this territory with the people of Treaty 8.

APPROVAL OF AGENDA

Additions:

Deletions:

(2021-03-004)
MOVED/SECONDED – Hillton/Jones
THAT, the Regular Meeting agenda be approved as printed.
CARRIED UNANIMOUSLY

1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – February 17, 2021

The Chair asked for any corrections to the minutes.

Corrections were noted:

Change R6.6 – Capital Addition to R6.7 – Capital Addition.

Trustee Borton indicated the motion under R6.6 – Chetwynd Transportation was not record as stated in the meeting. The Board agreed to strike the motion under R6.6 from the minutes and address under Business Arising.

(2021-03-005)

The Chair declared the minutes of the open meeting February 17, 2021 approved as amended.

R1.3 Excerpts of Closed Board Meeting – February 17, 2021

(2021-03-006)

The Chair declared the excerpts of the closed board meeting February 17, 2021 approved as presented.

2.0 BUSINESS ARISING

R2.1 – Chetwynd Transportation (re: R6.6 from previous minutes)

Trustee Borton presented the following motion:

(2021-03-007)

MOVED/SECONDED - Borton/Hillton

THAT the Board directs staff to further the next steps in equalizing the camera system on buses between Chetwynd and Dawson Creek.

DEFEATED (OPPOSED: Ziemer, Lalonde, Gulick, Jones,
Anderson)

An alternate motion was presented with the intention of directing the Secretary Treasurer to bring back relevant information for the board to consider when deliberating the topic of camera systems for the Chetwynd buses.

(2021-03-008)

MOVED/SECONDED - Gulick/Ziemer

THAT, the board directs staff to bring back relevant information to implement a camera system on buses in Chetwynd.

CARRIED (OPPOSED Hillton/Borton)

Trustee Hillton left the meeting.

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 School/Student News

The Superintendent reported school/student news:

- Schools participated in Pink Shirt Day activities.
- DCSS student, Shayne Hommy, won a national contest for her 2021 Orange Shirt Day design.
- Tremblay Elementary students studied a unit on the fur trade and participated in a school-wide fur trade simulation activity.
- During the month of February, several schools participated in Month of Kindness activities. Ms. Keizer’s class at Crescent Park Elementary was a co-winner of the Depths of Comfort sponsored contest to find the Kindest Class in Canada.
- Pouce Coupe Elementary students learned about First Nations Art and the primary students are learning about graphing in math.
- Many schools have participated in down hill ski trips to both the local ski hill and Powder King.
- McLeod students have been participating in many experiential learning activities and students are also enjoying a “reading across the Antarctica” program.

R5.2 Student Discipline Report

The student discipline summary report for the month of February 2021 was presented. A total of 37 suspensions were reported for February. Following is a breakdown of the main offences:

- Safety of Others 9
- Smoking 7
- Non-Compliance 6

R5.3 Updated Strategic and Operational Plans

The Superintendent presented the updated Strategic Plan and Operational Plan documents. The plans will be posted to the school district website.

R5.4 2021-2022 School Calendar

The calendar was developed in accordance within the requirements of the School Act and consultation with PRSTA. The consultation period for the draft calendar allowed for public input. In response to the feedback, the early dismissal days in term two were moved to February 23 & 24, 2022. The final calendar was recommended to the board for adoption.

(2021-03-009)

MOVED/SECONDED – Ziemer/Gulick

THAT, the Board approve the 2021-22 School Calendar as presented.

CARRIED UNANIMOUSLY

6.0 REPORTS FROM THE SECRETARY TREASURER

R6.1 Finance Reports

The Secretary Treasurer presented Finance Reports as of February 28, 2021. Learning Enhancement Agreement funds have been received; therefore, a large portion of the

favourable variance is due to the first installment of funding. The Operating Grant will be reduced by the same amount received.

R6.5 Distributed Learning Enrollment

The Distributed Learning enrollment update was presented. Current enrollment total is 170.

7.0 TRUSTEE ITEMS

R7.1 BCSTA Update – T. Jones

Trustee Jones presented the latest news and events from the BCSTA.

Jones attended the Provincial Council meeting which was held virtually on February 20th, 2021. The BCSTA AGM will also be held virtually from April 15-18, 2021.

R7.2 Retirement Dinner – C. Hillton

In the absence of Trustee Hillton, Board Chair Anderson reminded trustees that planning for the annual retirement and long service award dinner hosted by the Board is underway. The event will more than likely be modified due to the ongoing provincial restrictions. Trustees are to send Trustee Hillton any suggestions for the event.

R7.3 – May Board Meeting Date – C. Anderson

The board chair inquired if the trustees wanted to move the May board meeting date which is currently scheduled for May 12, 2021. The original date was scheduled around a conference the Secretary-Treasurer attends; however, with the conference being held virtually this year, it is possible to move the meeting date to the third week in May which is more in line with the other monthly board meeting dates. The trustees agreed to move the meeting date to May 19, 2021.

(2021-03-010)

MOVED/SECONDED – Gulick/Jones

THAT the May board meeting be moved to May 19, 2021.

CARRIED UNANIMOUSLY

8.0 COMMITTEE REPORTS

9.0 DIARY

10.0 NOTICE OF MOTION

11.0 QUESTION PERIOD

A question and answer period was provided.

12.0 FUTURE BUSINESS

R12.1 - Regular Board Meeting – April 21, 2021

ADJOURNMENT

(2021-03-011)

MOVED – Gulick

THAT, the Regular Meeting be terminated. (2:25 PM)

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

(C. Anderson) Board Chair

(M. Panoulis) Secretary Treasurer



School District No.59 (Peace River South)

MEETING: Closed Board Meeting
DATE: March 10, 2021 11:15 AM
PLACE: School Board Office – Dawson Creek

The meeting was called to order and the following was reported.

Items for Adoption

- Approval of Agenda
- Closed Meeting Minutes – February 17, 2021

Business Arising

Trustee Items

Items discussed and reported included:

- BCPSEA Update

Superintendent's Reports

Items discussed and reported included:

- Personnel Matters

Secretary Treasurer's Reports

- 2021-22 Preliminary Budget Planning

Adjournment Motion

CERTIFIED CORRECT:

C. Anderson, Board Chair

M. Panoulas, Secretary Treasurer



School District No.59 (Peace River South)

April 7th, 2021

**SD59 Peace River South
March 2021
Student Discipline Report**

March Suspensions:		
Controlled Substance		6
Fighting		4
Instigating		1
Non-Compliance		2
Profanity		1
Safety of Others		15
Smoking		4
Theft		1
Total		34

Submitted by:

Mike Readman
Assistant Superintendent

**School District 59 Discipline Report
for March, 2021.**

4/12/2021

		Legend		Bullying <----- suspension category	
suspensions this month	----->	2	6	<----- suspension days this month	
suspensions this year	----->	5	12	<----- suspension days this year	

School and Month

Chetwynd Secondary		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
March	2021	0	0	0	0	3	9	0	0	0	0	0	0	0	0	0	0	2	6	0	0	0	0	0	0	0	0	0	5	15	
Totals To Date		2	2	2	6	5	15	0	0	0	0	0	0	0	0	1	1	4	8	1	3	8	8	0	0	0	0	0	23	43	

DCSS-Central Campus		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
March	2021	0	0	5	15	0	0	0	0	0	0	1	3	2	4	1	1	8	20	4	6	0	0	0	0	0	0	0	21	49	
Totals To Date		3	7	7	20	6	22	0	0	0	0	10	17	28	50	8	17	30	58	17	33	2	5	4	4	9	27	0	0	124	260

DCSS-South Peace Campus		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
March	2021																														
Totals To Date		0	0	5	24	4	20	0	0	0	0	0	0	2	8	0	0	2	7	3	9	0	0	0	0	0	0	0	0	16	68

Tumbler Ridge Secondary		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
March	2021	0	0	1	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	3	
Totals To Date		0	0	4	12	2	2	0	0	0	0	0	0	0	0	1	1	9	14	0	0	0	0	0	0	0	0	1	3	17	32

Group Sub Total		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
March	2021	0	0	6	18	3	9	0	0	0	0	1	3	2	4	1	1	10	26	4	6	0	0	0	0	0	0	0	27	67	
FTEs	Totals To Date	5	9	18	62	17	59	0	0	0	0	10	17	30	58	10	19	45	87	21	45	10	13	4	4	9	27	1	3	180	403

ALL SCHOOLS SUMMARY		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
March	2021	0	0	6	18	4	11	0	0	0	0	1	3	2	4	1	1	15	33	4	6	1	2	0	0	0	0	0	34	78	
FTEs	Totals To Date	10	20	18	62	23	67	0	0	0	0	11	20	37	67	11	20	105	180	21	45	15	11	4	4	10	28	2	5	263	533



School District No.59 (Peace River South)

April 14, 2021

To: The Board of Education of SD59

RE: COVID Protocols Update

On March 31, 2021, increased guidelines specific to mask wearing were announced.

All K to 12 staff and all students in grades 4 to 12 are required to wear non-medical masks in all indoor areas, including:

- At their work stations (desks)
- On school buses
- Within and outside learning groups

Exceptions include:

- A person who cannot tolerate wearing a mask for health or behavioural reasons
- A person unable to put on or remove a mask without the assistance of another person
- If the mask is removed temporarily for the purposes of identifying the person wearing it
- If the mask is removed temporarily to engage in an educational activity that cannot be performed while wearing a mask. For example:
 - Playing a wind instrument
 - Engaging in high-intensity physical activity
- If a person is eating or drinking
- If a person is behind a barrier
- While providing a service to a person with a disability or diverse ability (including but not limited to a hearing impairment), where visual cues, facial expressions and/or lip reading/movements are important

Students in Kindergarten to grade 3 are encouraged to wear a mask indoors in schools and on school buses. Mask wearing remains a personal or family/caregiver choice for these students, and their choices must be respected.

The complete guidelines for K-12 are available for viewing on the Ministry website.

- <https://www2.gov.bc.ca/gov/content/education-training/k-12/covid-19-safe-schools>

The protocols specific to School District No. 59 (PRS) are available on the district website.

- <https://www.sd59.bc.ca/covid19>

Christy Fennell
Superintendent

Proposal:

Terry Ranero is proposing to paint a mural to contribute the concession area of Dawson Creek Secondary School. Terry is in grade 12 and the mural project contributes to Terry's Career Life Connections (CLC) Capstone. The CLC Capstone project requires students to choose a focus area and Terry has chosen to give back to the school through revamping student space with indigenous artwork. Terry is an Indigenous student and has chosen an Indigenous theme including natural elements to his mural (see mock-up below).

Materials:

- 3 - 4'x8' sheets of plywood
- Acrylic paint and painting supplies

Location:

The location that we've selected is across from the main washrooms outside Mr. Booker's office in the concession area of the school. This is a high traffic location and is open to the public when events are ongoing in the school. This location will be a great place to recognize Terry's positive contribution to our school community. Proposed location is between the window on the left and the first door on the right. We will relocate the bulletin boards and the display cabinet



Pictures:

Proposed mural. Each panel is a 4x8 sheet of plywood.



Josh Kurjata, Principal
DCSS – South Peace Campus

**SD59 STRATEGIC PLAN
3-SPOKE WHEEL**



School District 59 ~ Peace River South

**SD59 STRATEGIC PLAN
4-SPOKE WHEEL**



School District 59 ~ Peace River South

**SD59 STRATEGIC PLAN
RAINBOW**



School District 59 ~ Peace River South

OUR VISION

TO EMBRACE, INSPIRE, AND VALUE LEARNING,
MEANINGFUL COMMUNICATION, AND INTEGRITY
FOR EACH INDIVIDUAL AND THE COMMUNITIES WE SERVE.



School District No.59 (Peace River South)

April 12, 2021

School District #59 Trustees

RE: March 2021 Financial Reports

Following are explanations of major variances for the March 31, 2021 Financial Reports.

REVENUES:

The Base Operating Grant is showing a favourable variance of \$189,106 due to the February enrollment count which includes special needs enrollment growth and basic enrollment-based funding for dsitributed learning. Level 2 special needs enrollment growth was 4 FTE (\$40,000). Distributed enrollment-based funding was 27.625 FTE (\$148,306) over the original estimate.

With the increase in distributed learning enrollment in the February count it is likely that we will see an operating grant adjustment from the May count that will result in a reduction in funding.

DISTRICT EXPENSES:

1. **District Special Ed/Helping Teachers** – The \$61,000 favourable variance is spread out over the eight Special Ed/Helping Teachers departments.
2. **District Programs Other** - The majority of the favourable \$384,000 variance breakdown is as follows.
 - a. Service Improvement Allocation - \$30,000
 - b. Aboriginal Education - \$144,000
 - c. Primary Literacy - \$33,000
 - d. CEF Operating Fund - \$49,000
 - e. Local Technology - \$62,000
3. **Operations and Maintenance** - \$126,000 of the variance is from seven departments, \$111,000 of which is due to savings in salaries and benefits from several staff vacancies. The positive variance in our custodial department has increased to \$149,000 and therefore I have reduced the custodial department charges to the COVID special purpose grants from April – June 2021. I expect the variance in the custodial department to decrease in future months from this decision.
4. **Transportation** breakdown of the favourable variances are as follows:
 - a. Wage & Benefits - \$82,000
 - b. Bussing Contract - \$25,000
 - c. Fuel variance - \$63,000
 - d. Supply variance - \$49,000

5. **Utilities** – The majority of the favourable \$101,000 variance breakdown is as follows:
 - a. Water & Sewer - \$31,000
 - b. Garbage - \$28,000
 - c. Next Generation Network - \$28,000

6. **Special Purpose Funds** – The majority of the favourable variance is from the Annual Facilities Grant (\$147,000), COVID Funding (\$234,000), Mental Health in Schools (\$32,000) and CEF Funding (\$72,000).

SCHOOLS:

I have no additional information that I would like to provide in regards to the school budget reports as the majority of the schools are in a surplus position.

Melissa Panoulis

Board Variance Report - Revenues
March 31, 2021

Year-to-Date Revenues (\$000's):

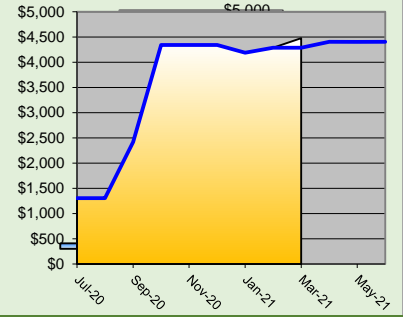
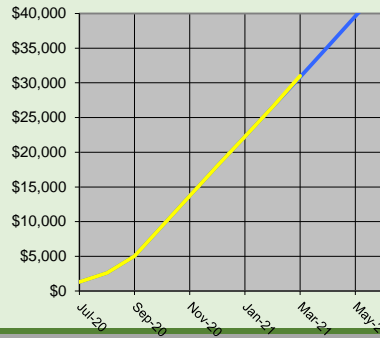
Monthly Revenues (\$000's):

BASE OPERATING GRANT

Year-To Date Results:

Budget	Actual	Variance
\$30,820	\$31,010	\$189

Overbudget 0.6%

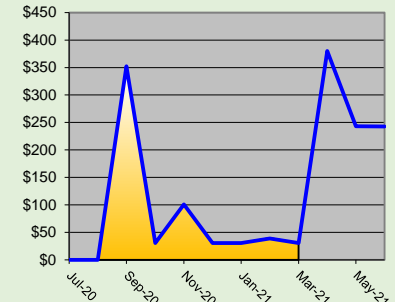
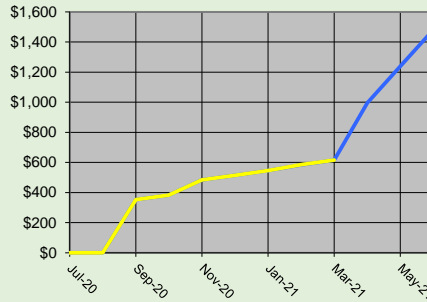


OTHER MoEd GRANTS

Year-To Date Results:

Budget	Actual	Variance
\$615	\$616	\$1

Overbudget 0.1%

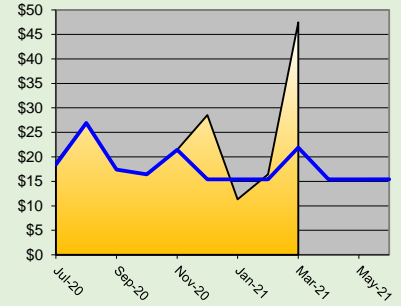
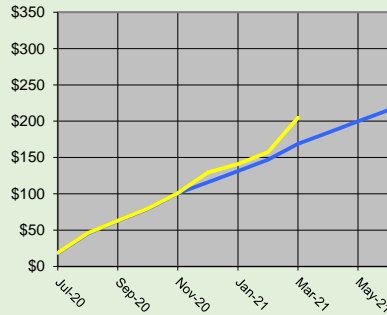


GRANTS-OTHER PROV.MINISTRIES

Year-To Date Results:

Budget	Actual	Variance
\$169	\$205	\$36

Overbudget 21.3%

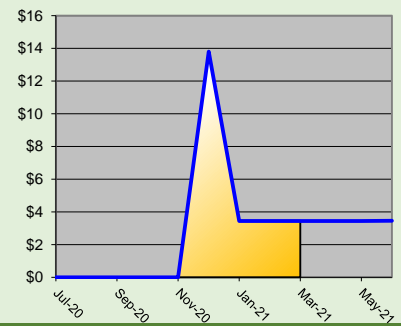
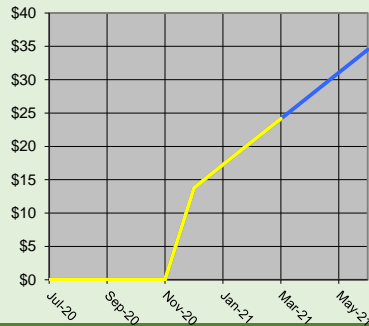


NON-RESIDENT TUITION

Year-To Date Results:

Budget	Actual	Variance
\$24	\$24	\$0

Overbudget 0.0%

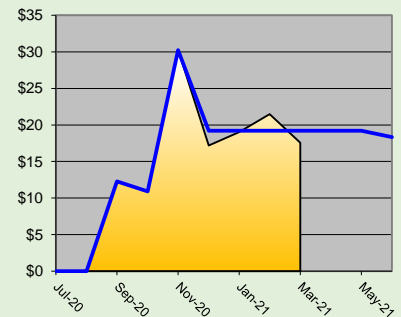
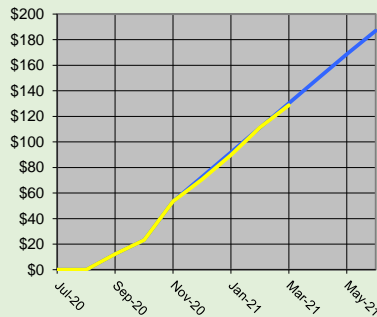


SECONDED/SUBSTITUTE TEACHER

Year-To Date Results:

Budget	Actual	Variance
\$130	\$129	-\$2

Underbudget 1.2%



Board Variance Report - Revenues
March 31, 2021

Year-to-Date Revenues (\$000's):

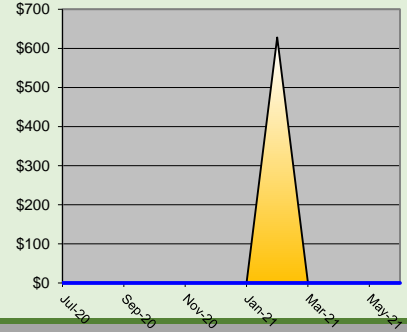
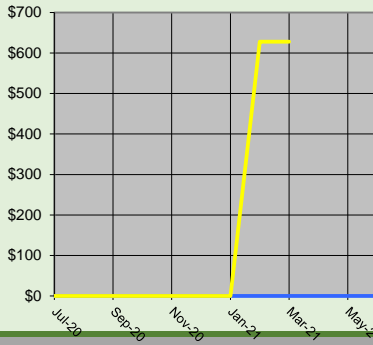
Monthly Revenues (\$000's):

FUNDING FIRST NATION

Year-To Date Results:

Budget	Actual	Variance
\$0	\$628	\$628

Overbudget 0%

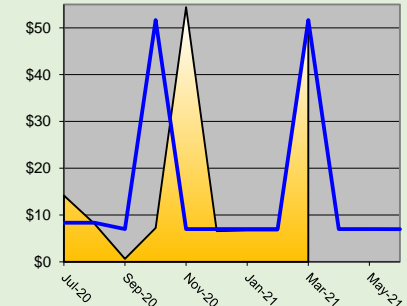
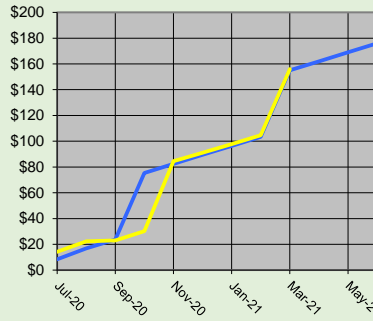


RENTALS/LEASES

Year-To Date Results:

Budget	Actual	Variance
\$155	\$156	\$1

Overbudget 0.6%

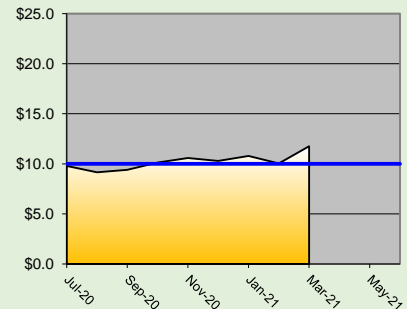
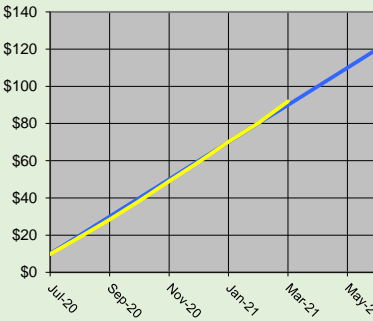


INTEREST INCOME

Year-To Date Results:

Budget	Actual	Variance
\$90	\$92	\$2

Overbudget 2.1%

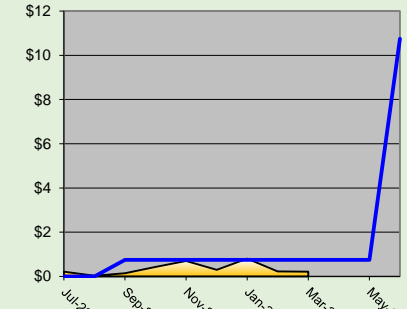
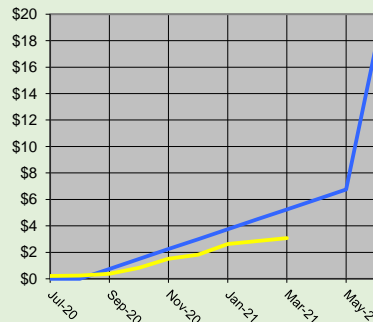


OTHER REVENUE

Year-To Date Results:

Budget	Actual	Variance
\$5	\$3	-\$2

Underbudget 41.4%

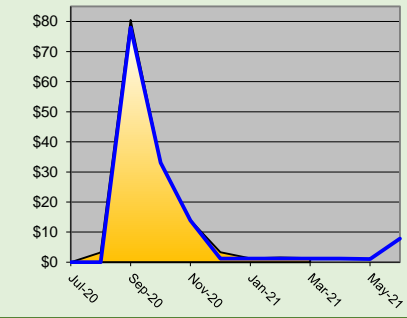
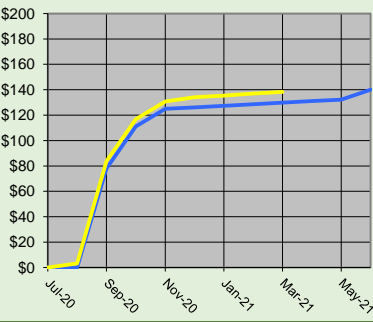


MISCELLANEOUS REVENUE

Year-To Date Results:

Budget	Actual	Variance
\$130	\$138	\$8

Overbudget 6.5%



Board Variance Report - Revenues
March 31, 2021

Year-to-Date Revenues (\$000's):

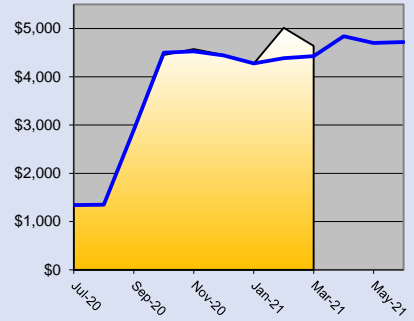
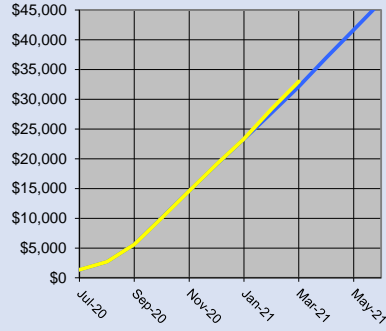
Monthly Revenues (\$000's):

TOTAL REVENUE

Year-To Date Results:

<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<u>\$32,139</u>	<u>\$33,001</u>	<u>\$862</u>

Overbudget 2.7%



Board Variance Rpt. - Expenditures

March 31, 2021

Year-to-Date Costs (\$000's):

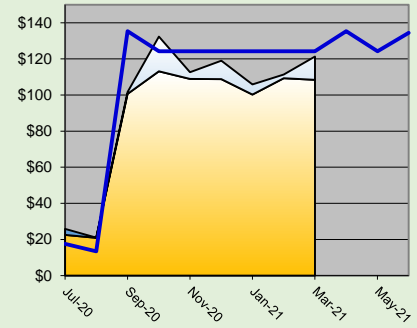
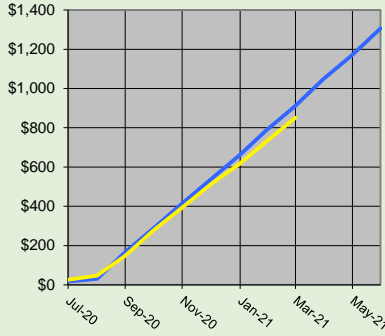
Monthly Costs (\$000's):

DISTRICT SPEC. ED./HELP.TCHRS

Year-To Date Results:

	Budget	Actual	Variance
Comp	827	793	34
O&M	85	58	27
Total	912	851	61

Underbudget 7%

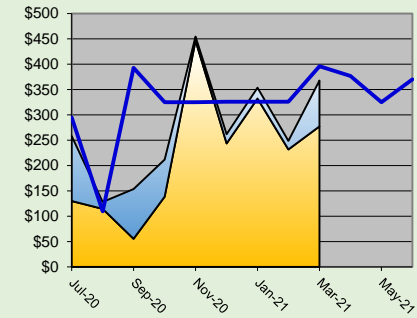
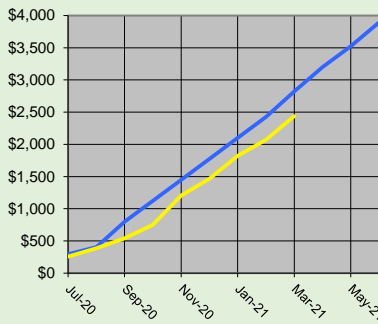


DISTRICT PROGRAMS-OTHER

Year-To Date Results:

	Budget	Actual	Variance
Comp	2,166	1,970	196
O&M	656	468	188
Total	2,822	2,438	384

Underbudget 14%

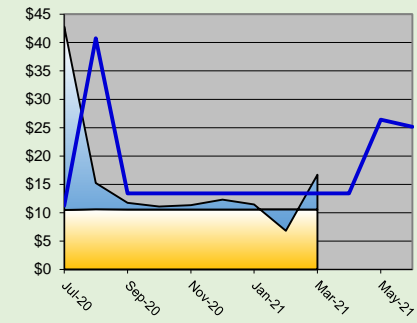
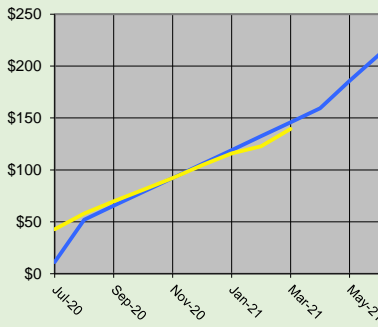


BOARD OF TRUSTEES

Year-To Date Results:

	Budget	Actual	Variance
Comp	97	95	2
O&M	49	45	5
Total	146	140	6

Underbudget 4%

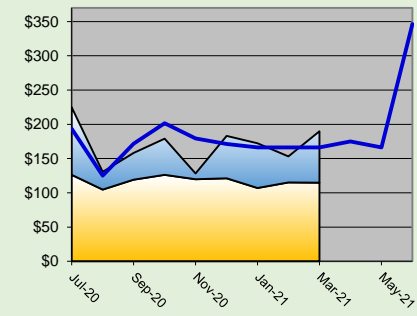
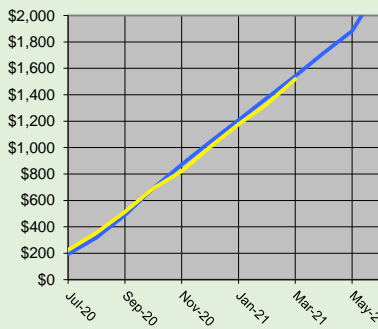


ADMINISTRATION & OTHER

Year-To Date Results:

	Budget	Actual	Variance
Comp	1,044	1,054	-10
O&M	498	465	33
Total	1,542	1,519	23

Underbudget 1%

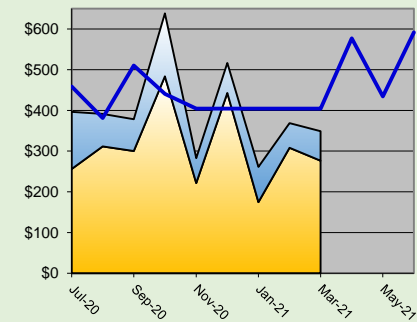
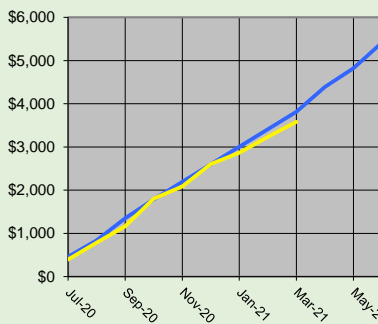


OPERATIONS & MAINTENANCE

Year-To Date Results:

	Budget	Actual	Variance
Comp	2,970	2,775	194
O&M	843	806	37
Total	3,813	3,582	231

Underbudget 6%



Board Variance Rpt. - Expenditures

March 31, 2021

Year-to-Date Costs (\$000's):

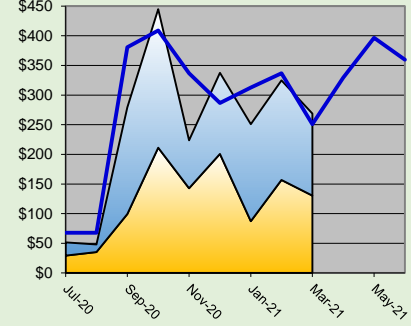
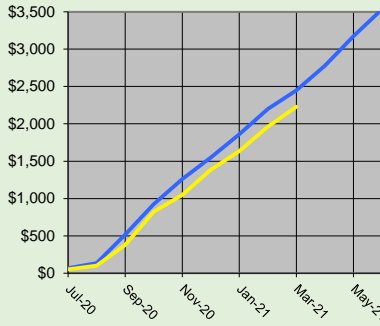
Monthly Costs (\$000's):

TRANSPORTATION

Year-To Date Results:

	Budget	Actual	Variance
Comp	1,175	1,093	82
O&M	1,273	1,137	137
Total	2,448	2,229	219

Underbudget 9%

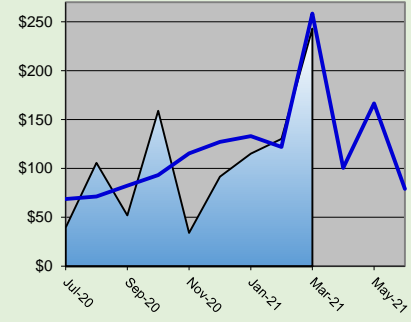
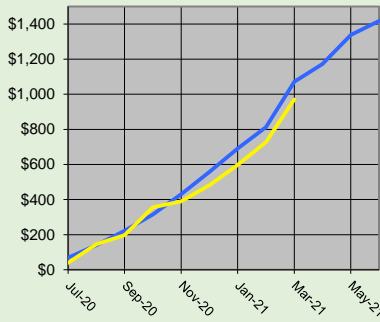


UTILITIES

Year-To Date Results:

	Budget	Actual	Variance
Comp	0	0	0
O&M	1,071	970	101
Total	1,071	970	101

Underbudget 9%

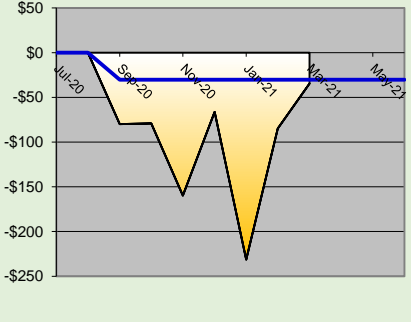
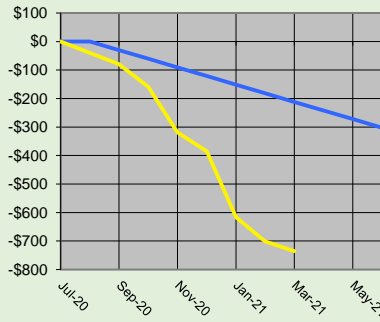


DISTRICT SCHOOL

Year-To Date Results:

	Budget	Actual	Variance
Comp	-212	-736	524
O&M	0	0	0
Total	-212	-736	524

Underbudget 247%

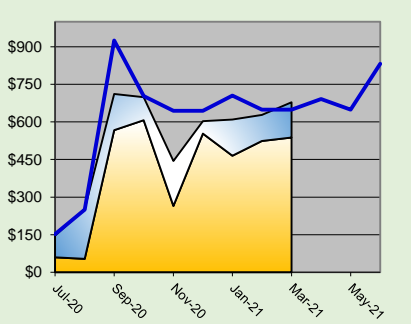
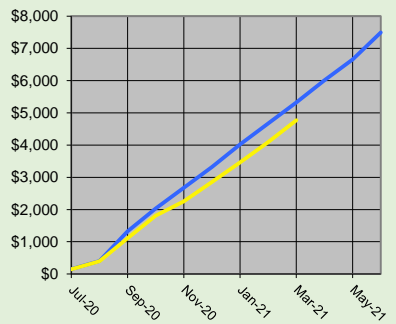


SPECIAL PURPOSE FUNDS

Year-To Date Results:

	Budget	Actual	Variance
Comp	3,639	3,633	6
O&M	1,683	1,139	544
Total	5,321	4,772	550

Underbudget 10%

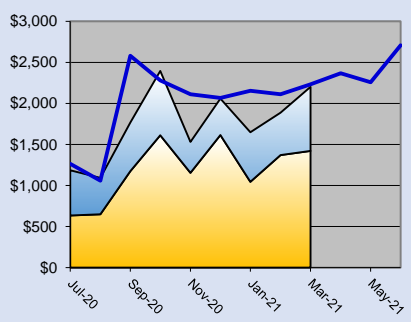
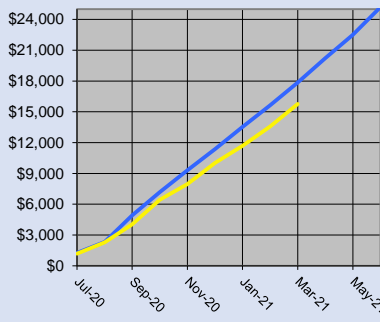


DISTRICT TOTALS - EXPENDITURES

Year-To Date Results:

	Budget	Actual	Variance
Comp	11,706	10,677	1,029
O&M	6,158	5,087	1,071
Total	17,864	15,765	2,099

Underbudget 12%



Board Variance Report - Schools

March 31, 2021

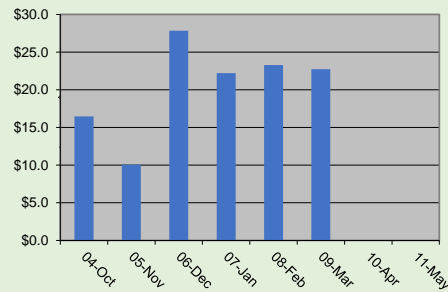
Actual Budget
YTD Surplus (\$000's):

CANALTA (101)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$969	\$974	-\$5
Supp. Staff	437	417	19
Disc. Subs	17	14	3
Supp & Serv.	35	29	6
Total	1,458	1,435	23

Underbudget 1.6%

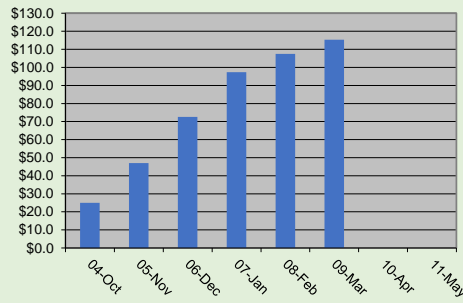


CHETWYND SECONDARY (111)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$1,180	\$1,118	\$62
Supp. Staff	328	273	55
Disc. Subs	5	22	-17
Supp & Serv.	82	66	16
Total	1,594	1,479	115

Underbudget 7.2%

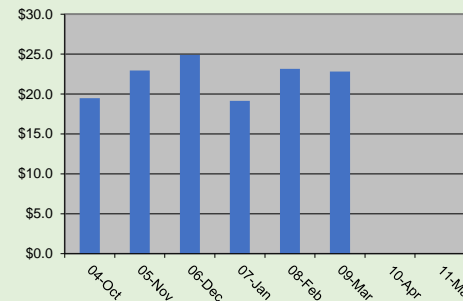


CRESCENT PARK (103)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$992	\$993	-\$1
Supp. Staff	290	266	24
Disc. Subs	11	12	-1
Supp & Serv.	42	41	0
Total	1,335	1,312	23

Underbudget 1.7%

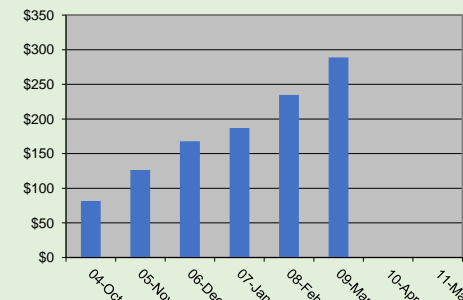


DAWSON CREEK SECONDARY (108)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$2,276	\$2,198	\$77
Supp. Staff	558	474	85
Disc. Subs	37	6	31
Supp & Serv.	216	120	96
Total	3,088	2,799	289

Underbudget 9.4%



Board Variance Report - Schools

March 31, 2021

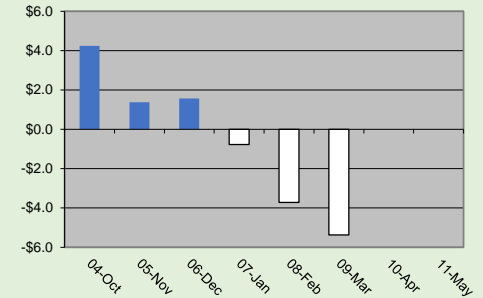
YTD Surplus (\$000's):

DEVEREAUX (114)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$393	\$392	\$2
Supp. Staff	99	99	-1
Disc. Subs	2	3	-1
Supp & Serv.	14	20	-6
Total	509	514	-5

Overbudget 1.1%

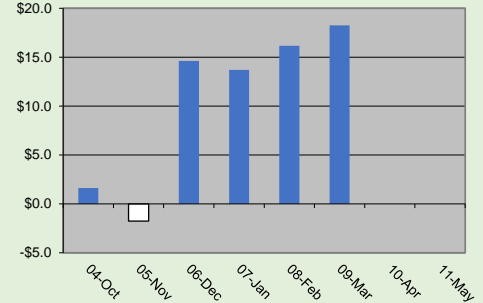


DON TITUS (113)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$458	\$458	\$0
Supp. Staff	178	176	2
Disc. Subs	10	3	7
Supp & Serv.	26	16	10
Total	672	653	18

Underbudget 2.7%

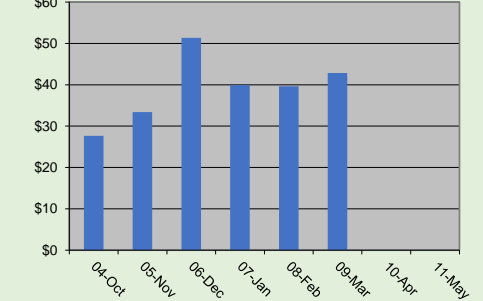


FRANK ROSS (105)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$2,112	\$2,109	\$3
Supp. Staff	375	308	67
Disc. Subs	15	31	-16
Supp & Serv.	42	53	-11
Total	2,544	2,501	43

Underbudget 1.7%

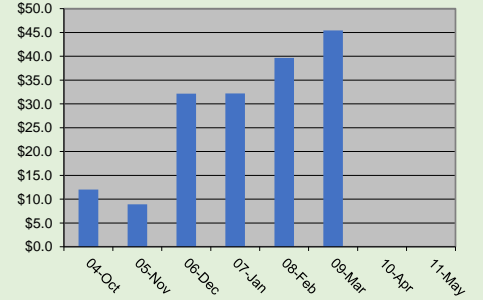


LITTLE PRAIRIE (131)

Year-To Date Results:

	Budget	Actual	Variance
Prof. Staff	\$978	\$969	\$9
Supp. Staff	191	179	13
Disc. Subs	9	5	5
Supp & Serv.	40	21	19
Total	1,218	1,173	45

Underbudget 3.7%



Board Variance Report - Schools

March 31, 2021

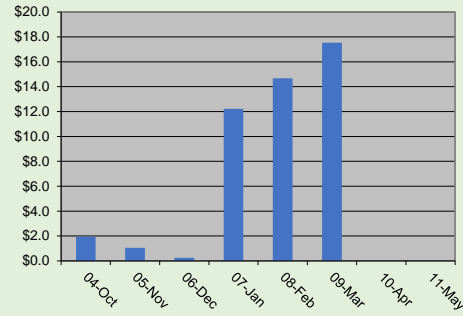
Actual Budget
YTD Surplus (\$000's):

MCLEOD (119)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$292	\$293	-\$1
Supp.Staff	39	40	-2
Disc.Subs	3	1	1
Supp & Serv.	24	5	19
Total	357	339	18

Underbudget 4.9%

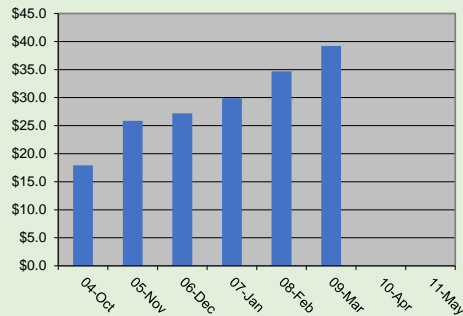


MOBERLY LAKE (118)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$213	\$196	\$18
Supp.Staff	77	65	13
Disc.Subs	4	6	-2
Supp & Serv.	22	11	11
Total	317	277	39

Underbudget 12.4%

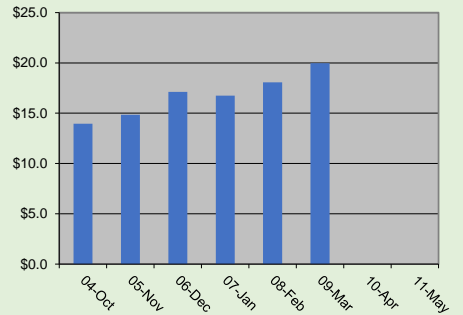


PARKLAND (124)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$302	\$297	\$5
Supp.Staff	94	87	7
Disc.Subs	5	4	1
Supp & Serv.	16	8	7
Total	416	396	20

Underbudget 4.8%

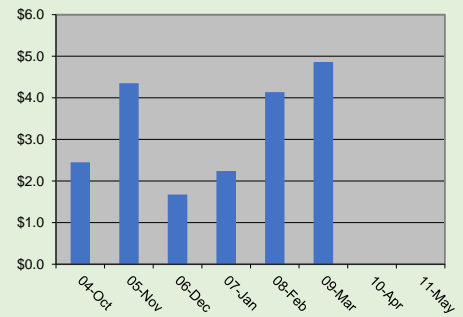


PEACEVIEW (132)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$116	\$116	\$0
Supp.Staff	0	0	0
Disc.Subs	1	0	1
Supp & Serv.	16	12	4
Total	133	128	5

Underbudget 3.7%



Board Variance Report - Schools

March 31, 2021

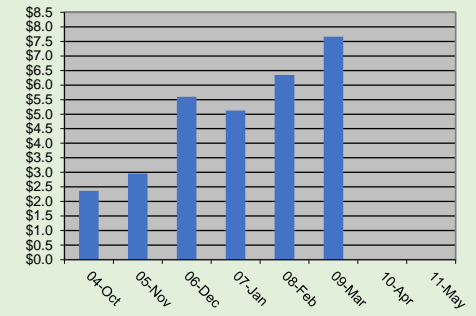
YTD Surplus (\$000's):

POUCE COUPE (110)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$589	\$589	\$0
Supp.Staff	110	109	2
Disc.Subs	6	3	3
Supp & Serv.	14	11	3
Total	719	711	8

Underbudget 1.1%

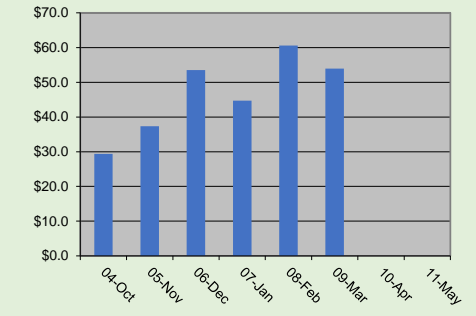


CENTRAL MIDDLE (102)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,575	\$1,560	\$14
Supp.Staff	418	402	16
Disc.Subs	11	26	-15
Supp & Serv.	97	59	39
Total	2,101	2,047	54

Underbudget 2.6%

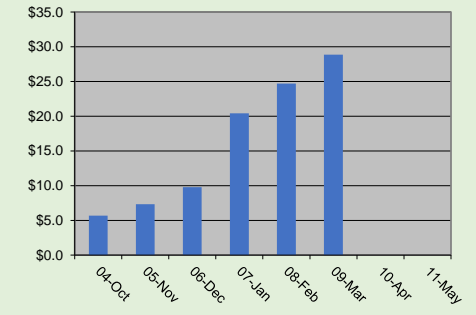


SP DIST LEARNING (138)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$268	\$263	\$5
Supp.Staff	33	26	6
Disc.Subs	0	0	0
Supp & Serv.	25	7	18
Total	325	297	29

Underbudget 8.9%

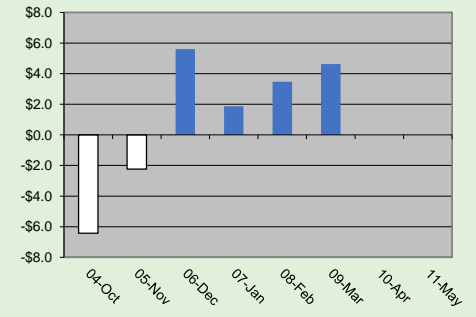


SOUTH PEACE ELEMENTARY (125)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$114	\$110	\$4
Supp.Staff	27	24	2
Disc.Subs	1	0	1
Supp & Serv.	9	12	-3
Total	151	146	5

Underbudget 3.1%



Board Variance Report - Schools

March 31, 2021

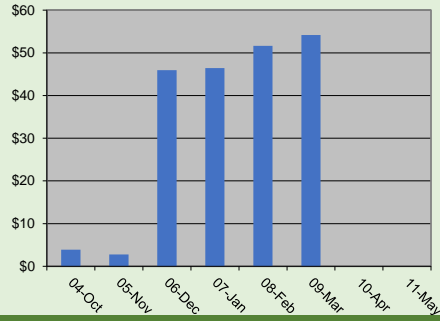
Actual Budget
YTD Surplus (\$000's):

TREMBLAY (109)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$654	\$645	\$9
Supp.Staff	168	135	33
Disc.Subs	13	16	-3
Supp & Serv.	57	43	14
Total	892	838	54

Underbudget 6.1%

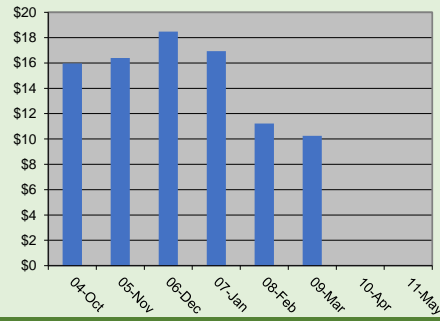


TUMBLER RIDGE ELEMENTARY (129)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$966	\$957	\$8
Supp.Staff	128	134	-6
Disc.Subs	4	6	-2
O&M	22	12	10
Total	1,120	1,110	10

Underbudget 0.9%



Board Variance Report - Schools

March 31, 2021

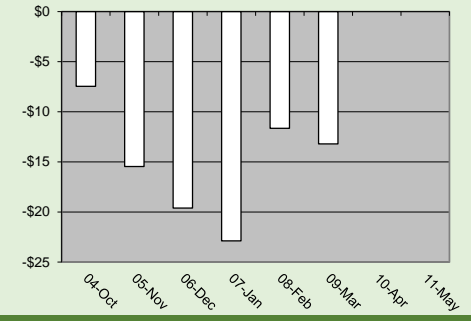
YTD Surplus (\$000's):

TUMBLER RIDGE SECONDARY (127)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$788	\$792	-\$3
Supp.Staff	204	199	5
Disc.Subs	11	20	-9
Supp & Serv.	34	39	-5
Total	1,037	1,051	-13

Overbudget 1.3%

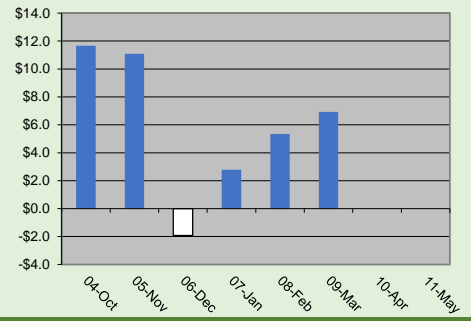


WINDREM (112)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$288	\$289	-\$1
Supp.Staff	71	71	0
Disc.Subs	6	2	4
Supp & Serv.	23	19	3
Total	389	382	7

Underbudget 1.8%

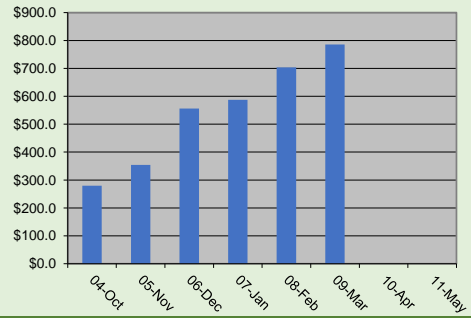


TOTAL ALL SCHOOLS

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$15,523	\$15,318	\$205
Supp.Staff	3,825	3,484	341
Disc.Subs	171	181	-10
Supp & Serv.	855	606	249
Total	20,374	19,588	786

Underbudget 3.9%



NEWS RELEASE

For Immediate Release
2021EDUC0024-000639
April 7, 2021

Ministry of Education

More classroom space for students in Pouce Coupe

POUCE COUPE – To meet future growth demand and to get students out of portables, a two-classroom addition with space for 45 students at Pouce Coupe Elementary has been approved.

“For students and families in rural communities with just one school, it’s especially important to make sure there is enough classroom space to give every child a place to learn,” said Jennifer Whiteside, Minister of Education. “That’s why we worked together with the Peace River South board of education to find a long-term solution for families in Pouce Coupe.”

The Government of B.C. and the Peace River South School District are each contributing up to \$1.56 million for the addition at Pouce Coupe Elementary, for a total maximum project budget of \$3.12 million.

Construction is expected to be underway this summer with the goal of having new classrooms ready for students at the beginning of the 2021-22 school year.

“We look forward to seeing the students of Pouce Coupe Elementary back together again under one roof in an expanded facility that will continue to support student success,” said Chad Anderson, chair, Peace River South board of education. “The board of education of School District 59 values our partnership with the Ministry of Education in funding this important expansion.”

Pouce Coupe Elementary was built in 2008 as a partnership between the Village of Pouce Coupe and the Peace River South School District.

With funding from the Province approved, the addition will eliminate the need for the two portables currently in use at the school, better connecting all students to the school.

“The parent advisory council (PAC) is happy to hear that the growing needs of Pouce Coupe Elementary are being met,” said Erin Lee, chair, Pouce Coupe PAC. “Having everyone together in one building again encourages an environment that increases connectiveness for students and staff.”

Investments in new and expanded schools for students are a priority for the Province. Since September 2017, government has announced more than \$2.2 billion for school construction projects throughout B.C., creating nearly 13,500 new student seats, with many more to come.

Contact:

Ministry of Education
Government Communications and Public
Engagement
250 356-5963

Connect with the Province of B.C. at: news.gov.bc.ca/connect

Operating Grant Holdback: Addressing Learning Impacts

April 1, 2021

Background

The Ministry of Education is releasing \$5.9M of the 2020/2021 public school operating grant “holdback”. Additional funds may be available after the May 2021 enrolment count. This funding is in addition to the operating grants calculated from the September, February and May enrolment counts.

These funds must be used to address the learning impacts as a result of the COVID-19 pandemic, recognizing that these will not be the only funds budgeted by school districts to address learning impacts. The funding is provided under 106.3 of the School Act. As such the funding is not targeted, but school districts are required by the Ministry to report on how the funding has been utilized.

Expected Funding

School District allocations are based on the proportion of operating grants calculated from the September 1701 count, fully recognizing the diversity of students and geography of each district.

Use of Funding

School districts may use their holdback allocation to:

1. Assess learning impacts to students due to the pandemic
2. Develop and deliver additional resources to address learning impacts to students caused by the pandemic.
3. Deliver learning recovery strategies.

Required Reporting

School districts will be required to report:

1. The strategies and resources that have been developed
2. The number and diversity of the students that have been supported.
3. The total number of additional staff hours provided (Admin, Teacher, Support Staff)
4. Other supplies, services and costs purchased or supplied.
5. The number of Self-Identified Indigenous Students.
6. The number of First Nations Bands in your district.

Please report back using this [reporting template](#).

Recalculated Operating Grant Summary Following the February 2021 Enrolment Count - 2020/21 School Year

School District 59 Peace River South

September 2020 Enrolment Count

	School-Age		Funding		Total Supplement
	Enrolment	Level	Funding		
Standard (Regular) Schools	3,554.4375	\$7,560	\$26,871,548		
Continuing Education	0.0000	\$7,560	\$0		
Alternate Schools	0.0000	\$7,560	\$0		
Distributed Learning	3.6250	\$6,100	\$22,113		
Home Schooling	12	\$250	\$3,000		
Course Challenges	2	\$236	\$472		
Total Enrolment-Based Funding (September)	3,558.0625		\$26,897,133		

	Total Enrol.		Funding		Total Supplement
	Change	Level	Funding		
1% to 4% Enrolment Decline	-63.7500	\$3,780	\$104,071		
4%+ Enrolment Decline		\$5,670	\$0		
Significant Cumulative Decline (7%+)	134.0625	\$3,780	\$0		
Supplement for Enrolment Decline			\$104,071		

	Enrolment		Funding		Total Supplement
		Level	Funding		
Level 1 Special Needs	3	\$43,000	\$129,000		
Level 2 Special Needs	138	\$20,400	\$2,815,200		
Level 3 Special Needs	120	\$10,300	\$1,236,000		
English Language Learning	85	\$1,520	\$129,200		
Indigenous Education	1,144	\$1,500	\$1,716,000		
Adult Education	0.0000	\$4,823	\$0		
Equity of Opportunity Supplement			\$195,520		
Supplement for Unique Student Needs			\$6,220,920		

Variance from Provincial Average	-\$935	
Estimated Number of Educators	197.670	-\$184,821

	Enrolment		Funding		Total Supplement
		Level	Funding		
FTE Distribution	3,558.0625	\$180.33	\$641,625		
Supplement for Salary Differential			\$456,804		

Supplement for Unique Geographic Factors	\$9,001,404
Funding Protection	\$0
Curriculum and Learning Support Fund	\$32,596

September 2020 Enrolment Count, Total **\$42,712,928**

*Note: Highlighted sections are estimated and will be updated following the May enrolment count

July 2020 Enrolment Count

	Enrolment		Funding		Total Supplement
		Level	Funding		
Summer Learning Grade 1-7	0	\$215	\$0		
Summer Learning Grade 8-9	0	\$215	\$0		
Summer Learning Grade 10-12	0	\$430	\$0		
Supplemental Summer Learning Funding			\$0		
Cross-Enrolment, Grade 8 and 9	0	\$430	\$0		
Summer Learning, Total			\$0		

February 2021 Enrolment Count

	Enrolment		Funding		Total Supplement
		Level	Funding		
School-Age FTE - Continuing Education	0.0000	\$7,560	\$0		
Adult FTE - Continuing Education	0.0000	\$4,823	\$0		
K-Grade 9 School-Age FTE - Distributed Learning	6.6250	\$3,050	\$20,206		
Grade 10-12 School-Age FTE - Distributed Learning	31.0000	\$6,100	\$189,100		
Adult FTE - Distributed Learning	0.0000	\$4,823	\$0		
Youth Train in Trades	0	\$7,560	\$0		
Level 1 Special Needs Enrolment Growth	0	\$21,500	\$0		
Level 2 Special Needs Enrolment Growth	4	\$10,200	\$40,800		
Level 3 Special Needs Enrolment Growth	0	\$5,150	\$0		
Newcomer Refugees	0.0000	\$3,780	\$0		
ELL Supplement - Newcomer Refugees	0	\$760	\$0		
February 2021 Enrolment Count, Total			\$250,106		

May 2021 Enrolment Count

	Enrolment		Funding		Total Supplement
		Level	Funding		
School-Age FTE - Continuing Education	0.0000	\$7,560	\$0		
Adult FTE - Continuing Education	0.0000	\$4,823	\$0		
K-Grade 9 School-Age FTE - Distributed Learning	0.0000	\$2,033	\$0		
Grade 10-12 School-Age FTE - Distributed Learning	54.0000	\$6,100	\$329,400		
Adult FTE - Distributed Learning	0.0000	\$4,823	\$0		
May 2021 Enrolment Count, Total*			\$329,400		

April 2021 Holdback Allocation **\$46,780** 

2020/21 Full-Year Estimated Operating Grant Total **\$43,339,214**

Estimated 2020/21 Operating Grant from Indigenous Services Canada	\$0
Estimated 2020/21 Operating Grant from Ministry of Education	\$43,339,214



March 18, 2021

Ref: 245302

To: Secretary-Treasurer and Superintendent
School District No. 59 (Peace River South)

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2021/22

The Ministry is approaching Capital Plan Response Letters for the upcoming fiscal year in two stages, in response to school districts' 2021/22 Annual Five-Year Capital Plan submission as submitted to the Ministry prior to July 31, 2020.

This **initial** Capital Plan Response Letter identifies approved projects from the School Enhancement Program (SEP) and Carbon Neutral Capital Program (CNCP), and has been determined using the known base budgets for these programs for the 2021/22 fiscal year.

An **amended** Capital Plan Response Letter will follow in May to identify any additional approved projects under SEP and CNCP, reflecting any changes to program allocations announced through the Budget on April 20th. **Amended** letters will also identify supported and approved capital projects for the other minor and major capital programs, including:

- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)
- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)

The table below identifies the minor capital projects from the Ministry's 2021/22 annual capital programs that are approved for funding, and are able to proceed to procurement at this point in time.

MINOR CAPITAL PROJECTS

New projects for SEP and CNCP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
McLeod Elementary Secondary	SEP - Roofing upgrades	\$250,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Dawson Creek Secondary (South Peace Campus)	SEP - HVAC upgrades	\$750,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Chetwynd Secondary and Windrem Elementary	CNCP - HVAC Upgrade	\$500,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.

An Annual Programs Funding Agreement will accompany the **amended** Capital Plan Response Letter in May, which will outline specific Ministry and Board related obligations associated with all approved capital projects for the 2021/22 fiscal year.

Boards of Education will be required to adopt a single Capital Bylaw for their approved 2021/22 Five-Year Capital Plan, as identified in the **amended** Capital Plan Response Letter in May.

Lastly, the Ministry will provide Capital Plan Instructions for the upcoming 2022/23 Annual Five-Year Capital Plan submission in the coming weeks, in alignment with the launch of the Ministry's new online Capital Asset Planning System (CAPS) platform.

Please contact Capital Management Branch Director Michael Nyikes with any questions regarding this **initial** Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,



François Bertrand, Acting Executive Director
Capital Management Branch

pc: Michael Nyikes, Director, Capital Management Branch
Ravnit Aujla, Planning Officer, Capital Management Branch

SCHOOL DISTRICT 59 - PEACE RIVER SOUTH

COMPARISON OF BASE OPERATING GRANT FUNDING

	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u> <u>Amended</u>	<u>2021/22</u> <u>Preliminary</u>	<u>Change</u>	<u>%</u>
Student Base Allocation	\$25,878,196	\$26,839,149	\$27,434,400	\$27,287,533	\$28,250,942	\$963,409	3.5%
<u>Supplements:</u>						\$0	
Enrolment Decline	0	0	0	104,071	0	(\$104,071)	-100.0%
ESL	166,005	157,620	149,500	129,200	134,725	\$5,525	4.3%
Aboriginal Education	1,401,180	1,435,410	1,666,050	1,716,000	1,790,360	\$74,360	4.3%
Special Education	2,484,800	2,932,400	3,593,800	4,180,200	4,895,390	\$715,190	17.1%
Adult Education	13,854	5,870	1,193	0	0	\$0	
Equity of Opportunity Supplement			0	195,520	220,061	\$24,541	12.6%
Salary Differential	911,260	694,819	636,264	456,804	453,329	(\$3,475)	-0.8%
Unique Geographic Factors	5,445,033	5,240,725	5,615,047	6,302,954	6,464,887	\$161,933	2.6%
Transportation	2,454,850	2,545,209	2,687,047	2,698,450	2,806,185	\$107,735	4.0%
Funding Protection	1,255,269	83,723	0	0	0	\$0	
Curriculum and Learning Support	69,270	69,755	71,535	32,596	32,023	(\$573)	-1.8%
Administrative Savings	-205,328	0	0	0	0	\$0	
Total Funding	\$39,874,389	\$40,004,680	\$41,854,836	\$43,103,328	\$45,047,902	\$1,944,574	4.5%
Student Enrolment	3,555.8	3,645.8	3,685.8	3,622.1	3,595.0	(27.1)	-0.7%
Per Student Funding	\$11,214	\$10,973	\$11,356	\$11,900	\$12,531	\$630	5.3%

SUMMARY:

Enrolment Based Funding	29,944,035	31,370,449	32,844,943	33,508,453	35,291,478	1,783,025	5.3%
Geographic & Other	6,220,235	6,005,299	6,322,846	6,792,354	6,950,239	157,885	2.3%
Transportation	2,454,850	2,545,209	2,687,047	2,698,450	2,806,185	107,735	4.0%
Enrolment Decline	0	0	0	104,071	0	-104,071	-100.0%
Sub-total	38,619,120	39,920,957	41,854,836	43,103,328	45,047,902	1,944,574	4.5%
Funding Protection	1,255,269	83,723	0	0	0	0	
TOTAL FUNDING	\$39,874,389	\$40,004,680	\$41,854,836	\$43,103,328	\$45,047,902	\$1,944,574	4.5%

A person in a light blue shirt is sitting at a desk, writing on a document with a red pen. In the background, there is a laptop and a tablet. The scene is dimly lit, suggesting an office environment.

Budget Recommendations

2021/22 Fiscal Year

Budget Monitoring and Reporting – Policy 5005

The Board of Education recognizes its responsibility for the effective use of funds received from the Ministry of Education and other sources. The Board of Education has a duty to govern the district in a fiscally responsible manner, while supporting the priorities and strategies of its Strategic Plan. The School Act requires the Board to develop an annual operating budget, in the form and containing the content specified by the Ministry of Education.

The Board will be provided with supporting materials, budget highlights and assumptions, implementation strategies and financial and business risks to assist in its understanding of the district's financial health prior to decision making. The budget will support the district's strategic priorities and operational plans.



Budget Assumptions

All Plans, assumptions, implementation plans and risks shall be fully disclosed with the Board prior to the Board approving budgets. These plans, assumptions, and related risks should:

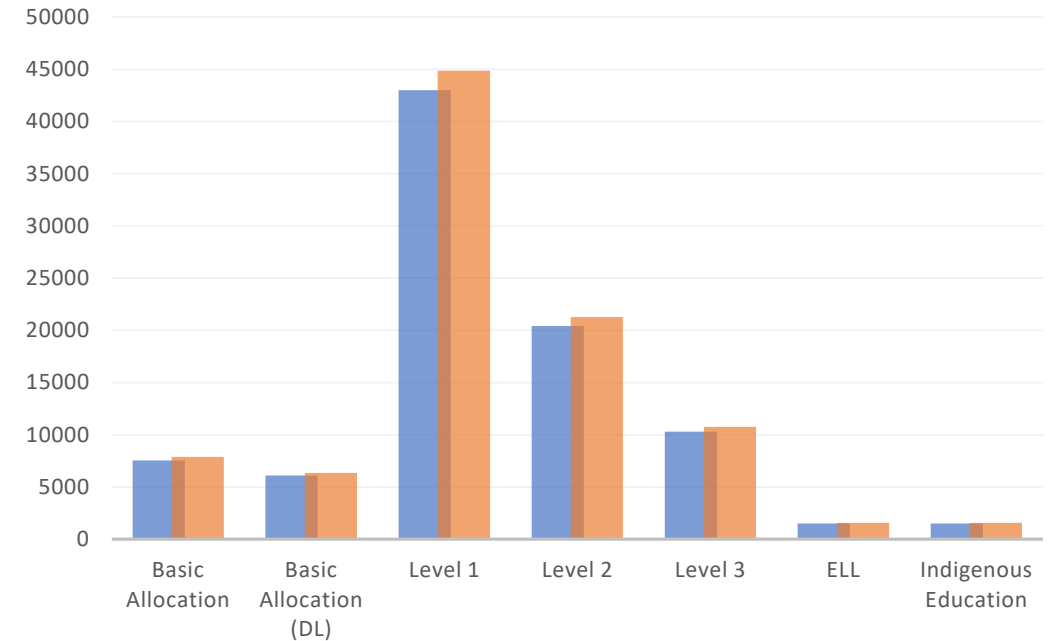
- Be disclosed in budget documents
- Focus on planned changes from the previous school year; and
- Be realistic and consistent with the school district's vision, priorities and goals, as outlined in the Strategic Plan

At a minimum, these disclosures should include:

- Key budget assumptions, such as student enrollment, grant rate increases, salary increases, and inflation rates;
- Financial and business risks, such as increases in interest rates and increases in fuel prices; and
- Specific strategies explaining how the budget supports the school district's strategic plan.

2021/22 Operating Grant Rate Increases

	2020/21	2021/22	\$ Change	% Change
Basic Allocation	7560	7885	325	4.30%
Basic Allocation (DL)	6100	6360	260	4.26%
Level 1	43000	44850	1850	4.30%
Level 2	20400	21280	880	4.31%
Level 3	10300	10750	450	4.37%
ELL	1520	1585	65	4.28%
Indigenous Education	1500	1565	65	4.33%



The increase to the Basic Allocation is calculated to only covering collective agreement increases. The collective agreement increases for the 2021/22 fiscal year are 2% for all union groups. The % increases are higher than 2% as the teacher collective agreement increases were funded outside the base rates for the 2020/21 year, this was due to the timing of the ratification of the agreement.

Average Costs Proposed

Average costs for the 2021/22 school year are estimated by calculating actual costs from the most recent 12 month period (March 2020 – Feb 2021) while factoring in collective agreement and benefit increases.

Minor adjustments are made to increase the likelihood that the average is sufficient to cover unknown variances.

The average costs of a position is charged to each school budget so that the school doesn't bare the risk of wage fluctuations, this is handled at the district level through the "District 100" account.

	2020/21	2021/22	\$ Change	% Change
Teachers (annual)	106,750	109,600	2,850	2.67%
Educational Assistant (per hour)	40.35	40.90	0.55	1.36%
Secretaries (per hour)	38.85	39.50	0.65	1.67%
Discretionary Subs (per day)	405	405	0.00	0.00%



Proposed 2021/22 Per Student Rates



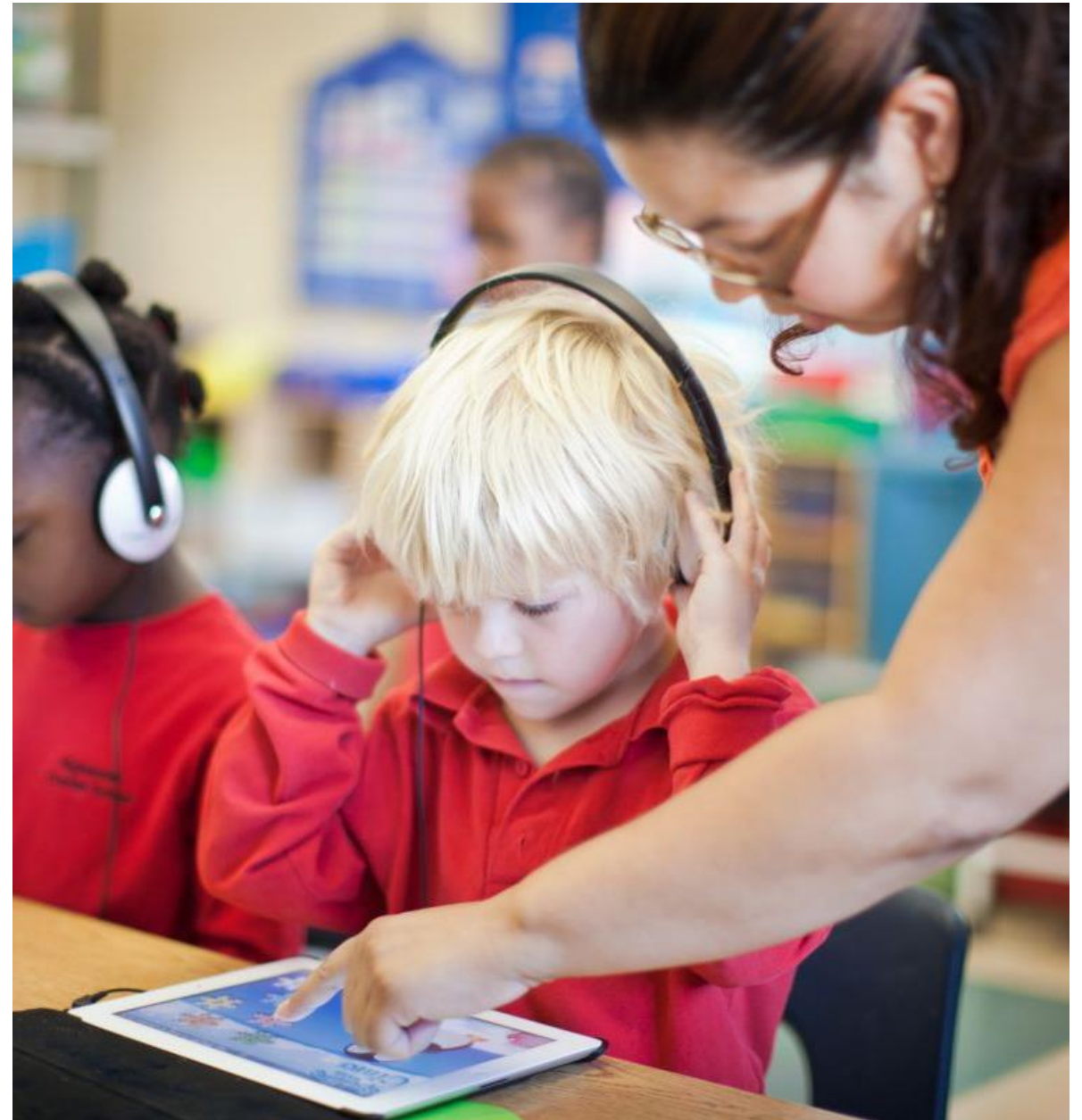
	2016/17	2017/18	2018/19	2019/20		2020/21	2021/22	Increase
Schools	5947	5995	6090	6120		6350	6515	2.60%
DCSS	5714	5762	5857	5887		6117	6282	2.70%
Dist. Learning	5647	5647	5647	5647		6002	6167	2.75%

Funding for Unique Needs

	Level 1	Level 2	Level 3
To Schools	7,804	20,093	39,525
To District Programs and School Top-up	2,496	307	3,475
Funding Per Student	10,300	20,400	43,000

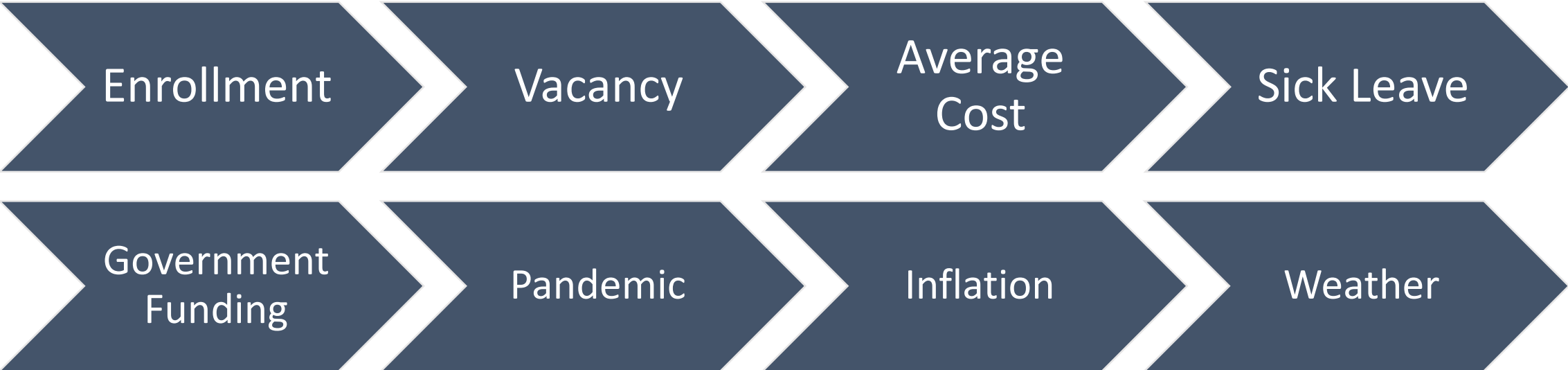
Funding is given to the schools and they allocate Educational Assistant time to meet the needs of the students in the school.

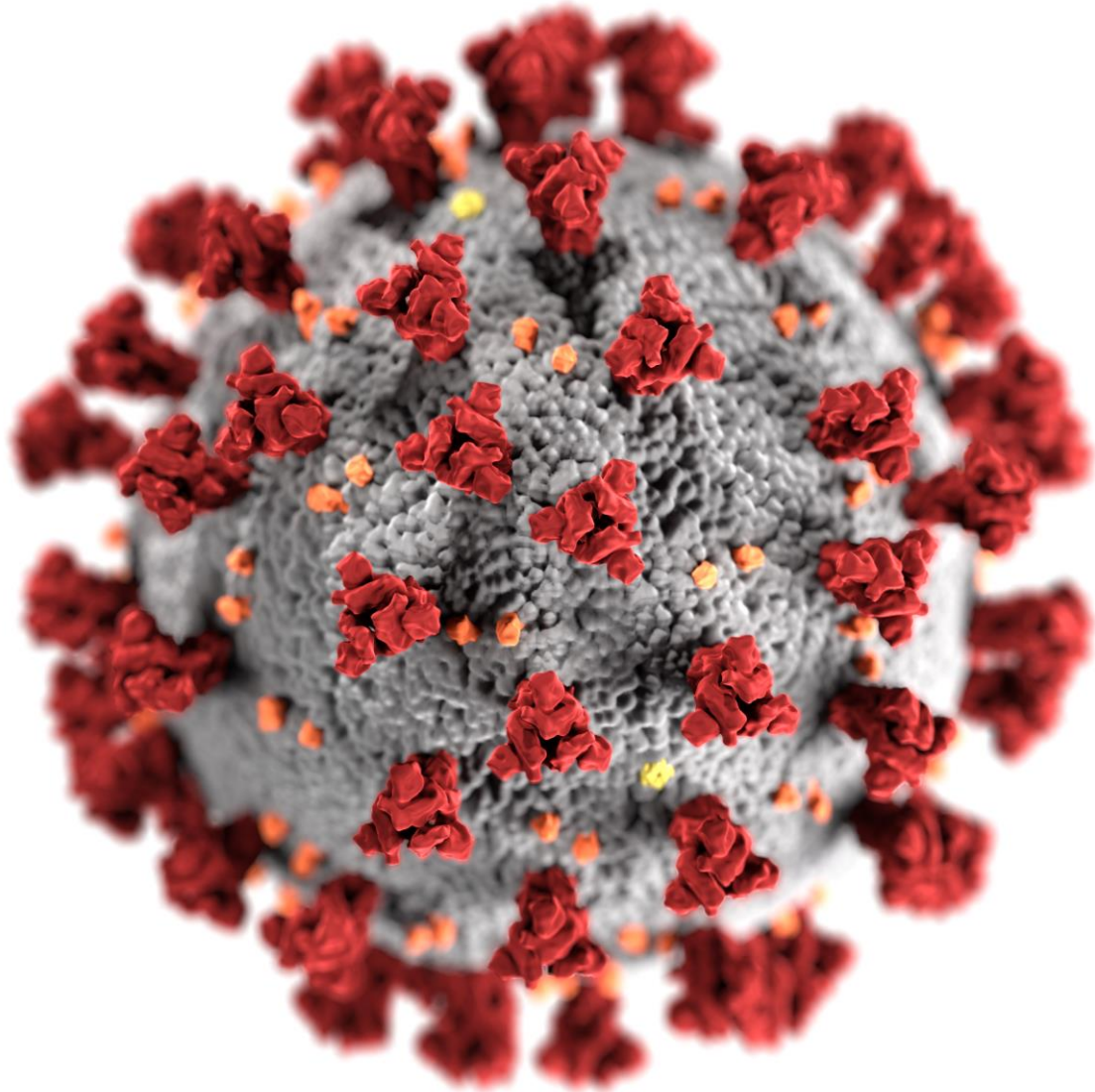
2020/21 funding was \$4,180,200 and support to schools was \$4,275,503.



Budget Risks

Vac





Covid-19 Pandemic

The below assumptions are what exist at this point in time and can change before the start of school in September.

- No additional federal or provincial grants
- Health and safety plans will still be in place in some capacity
- Additional day-time cleaning will be required
- Additional custodial supplies will be required
- Additional support to decrease the learning loss of students
- No transitional plan for students, if students register in DL a space will not be saved for them in their school. They can return throughout the year but it will be to a school where space is available.
- Exploring the viability of our newly developed K-9 DL program. We are looking at supporting 0.8 teacher FTE, clerical and administration for the program.
- The expectation to draw on reserves to cover these additional costs during this transition period. The Ministry of Education realizes that school districts overwhelming ended in surplus positions for the 2019/20 school year when schools were closed for a portion of the year.
- The ability to be flexible!



Budget Assumptions - enrollment

	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22 Budget
Standard Schools	3,480.75	3,490.88	3,462.13	3,486.63	3,573.50	3,618.56	3,554.44	3,530
DL FTE	75.63	49.63	58.50	63.25	51.13	84.94	65.00	65
	3,556.38	3,540.50	3,520.63	3,549.88	3,624.63	3,703.50	3,619.44	3,595



Budget Assumptions

- Continued decrease in interest revenue
- 2% increase for excluded staff, no direction has been given for 2021 calendar year.
- Stable grants for both StrongStart and Ready Set Learn, these grants aren't announced until the amounts & eligibility criteria are determined.
- This will be a training year for Reading Recovery, thus restoring reading recovery positions at Canalta and Little Prairie (0.4 FTE at each school).
- Increase in support for Indigenous Education at the Administration level, this mirrors the structure when the Superintendent last had this portfolio.
- The requirement to build additional fire proof storage for records
- Change in Microsoft licensing (\$40,000)

Strategic Plan

How does the budget support the strategic plan?

- Investment in literacy and numeracy through helping teacher positions and Professional Learning Communities (Priority 2)
- Classroom Profile Meetings (Priority 1)
- Leadership Succession at the Administrative Level (Priority 3)
- Second year of the Leadership Academy (Priority 3)
- Support for the Student Voice program (Priority 1)
- Working with Dr. Jennifer Katz on her Three Block Model, it focuses on four pillars: self worth, belonging, cognitive challenge and social learning. (Priority 1)
- Addition to Pouce Coupe Elementary (Priority 3)



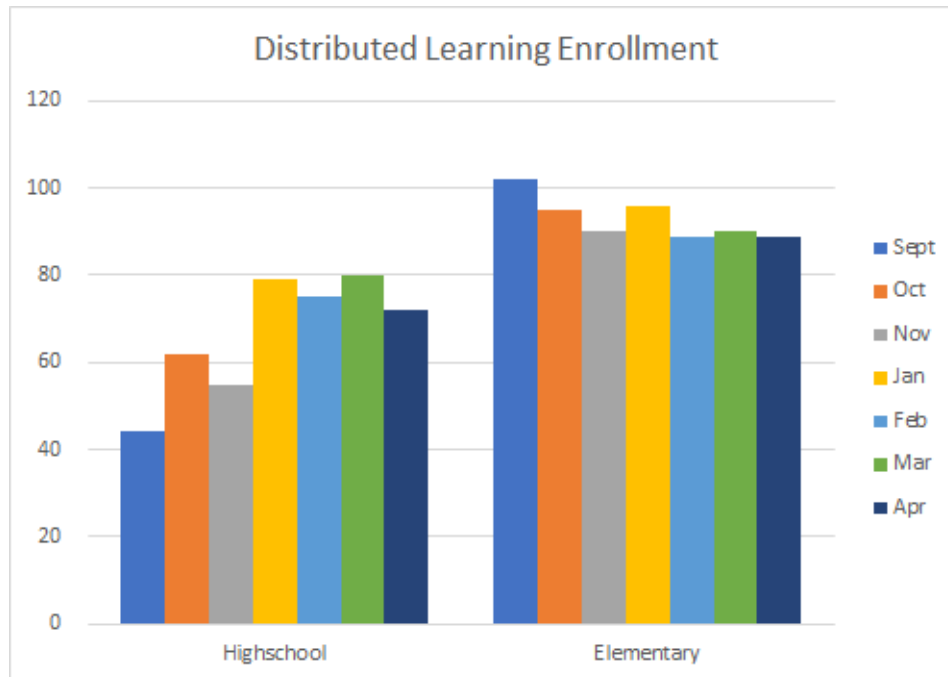


School District No.59 (Peace River South)

April 12, 2021

School District #59 Trustee

RE: In-class Instruction Update



School	Sept	Oct	Nov	Jan	Feb	Mar	Apr
Canalta	14	10	9	10	7	8	6
CSS	5	5	5	10	10	15	14
Crescent Park	9	8	9	7	7	7	7
Devereaux	7	5	5	6	5	3	4
Don Titus	11	8	10	13	8	8	14
Ecole FR	9	19	17	17	20	20	21
Little Prairie	13	8	8	8	9	9	10
McLeod	5	8	8	8	7	7	7
Moberly	5	6	3	4	5	5	4
Parkland	4	0	1	2	2	2	1
Pouce Coupe	10	5	5	5	5	5	5
DCSS	36	54	46	58	49	49	43
Tremblay	8	10	9	7	7	7	6
Tumbler Ridge Elem	3	4	3	5	2	5	3
Tumbler Ridge Sec.	3	3	4	11	16	16	15
Windrem	4	4	3	4	5	4	1
Total FTE	146	157	145	175	164	170	161

Returned to In-class instruction				46	83	93	119
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School District No.59 (Peace River South)

April 13, 2021

School District #59 Trustees

RE: Chetwynd Transportation

In the previous board meetings, the board has been discussing camera systems for buses in Chetwynd which is a contracted service provided by Standard Bus.

When the contract was last renewed in 2019 it was discovered the contracted requirement of cameras on 25% of the buses was not being adhered to. Upon discussion with Standard Bus, they were willing to fulfill the contract requirement for cameras but didn't feel a higher percentage was needed as the contractor didn't identify significant behaviour issues as a concern. The contractor's current view of student discipline concerns has not changed.

Standard Bus has confirmed that unless the camera requirements are included in the contract at the onset of the capital bus purchases, the addition of capital equipment would always be a direct cost to the district and there is no option to build into the per KM rate. Thus, the contractor retains the ownership of the capital purchase. Installation, replacement and upgrades would be charged to the district.

In discussions with Standard Bus, none of the districts that they have contracts with have cameras installed on 100% of the buses, those that do have systems are 2 or 3 cameras not 5. Standard Bus is currently not using the stop-arm cameras in any of their contracts. If they are installed, they noted there would be additional time to pull and review footage.

Additional consideration is the ability to standardize the level of cameras across all buses that School District No.59 students ride. The School District owned buses have a 5 camera system which appears to be above average when compared to what other districts have. The estimated cost to purchase the same system for the buses in Chetwynd would be approximately \$36,000.

It should be noted that the original concern brought forward in the regular open meeting on January 20, 2021 was in regard to vehicles passing buses in an unsafe manner. The 5 camera system is meant to be installed on the inside of the bus and is not used to read license plates.

I am requesting direction if the board would like to maintain current Standard Bus contract obligations or increase the requirements surrounding cameras on buses.

Melissa Panoulis
Secretary Treasurer



School District No.59 (Peace River South)

DATE: April 21, 2021

CHAIR: Roxanne Gulick

Policies/Regulations for Discussion:

Policies/Regulations for Circulation:

Policies/Regulations for Adoption:

- Policy 5190: Use of School District Facilities
- Policy 5195: Child Care in School District Facilities

Policies/Regulations for Further Review:

Policies/Regulations for Repeal:

Part B: Facilities

5190 Use of School Facilities

Policy 5190 STATUS: **FOR ADOPTION**

USE OF SCHOOL FACILITIES

Board Approved: March, 1972

Last Revised: June 19, 2013; January 2015; April 2021

Description:

Since all schools and district facilities are the property of the Board of Education, and since the facilities are established, maintained and operated by funds provided by taxpayers, the Board of Education accepts the responsibility for making its' facilities available to responsible organizations, associations, and individuals of the community for appropriate civic, cultural, child care, early learning or recreational activities that do not infringe upon, nor interfere with, the operations, reputation and best interests of public education, and the community at large, and are in accordance with the policies and regulations of the school district.

When District facilities are made available to small business or commercial operations, care will be exercised to charge rent at rate commensurate with fair market value for the space provided, so as not to interfere with property owners who make their living through rental-properties in the private sector.

USE OF SCHOOL FACILITIES

Board Approved and Codified: November 4, 1985

Last Revised: June 19, 2013; January 2015; April 2021

Description:

Regulations Governing Use of All School District Facilities

1. All agreements with outside users of schools may be signed by the school Principal as designate of the Secretary-Treasurer.
2. Type of Activities Prohibited:
 - i) Promote any theory or doctrine subversive to the laws of Canada or any political subdivision thereof.
 - ii) Any activity that may violate the canons of good morals, manners or taste, or be injurious to the buildings, grounds or equipment.
 - iii) Any purpose in conflict with school activities.
 - iv) Activities that are discriminatory in the legal sense.
 - v) Smoking in school district buildings and vehicles.
 - vi) The use of alcoholic beverages is not permitted at school district facilities, except at events hosted or permitted by the Recreation and Social Services Societies that are associated with our schools, or property that is otherwise leased or rented to third parties, and where the board has given prior approval to consume alcohol. The group requesting permission to serve alcohol must have complied with any and all conditions that may be stipulated by the board, and the Province of British Columbia, prior to alcohol being served.
3. All groups renting school premises are held responsible for acquainting themselves with these regulations, and for complying with them; this provision applies equally to regulations promoted by the Principal in respect of any particular school. Failure to comply with these regulations may result in withdrawal of renting privileges by the Board of Education.
4. All groups or individuals are to be engaged by filling out an official Facilities Use Agreement (including Release Of School Liability and Indemnity forms). The forms are available at the School Board Office or from the office of the Principal of the School. The rental may not be considered secured until these applications have been signed by the School Principal. All applications are to be submitted to the Principal who will keep a copy on file and will forward to the Board Office if requested. During the summer months, in the absence of the Principal, applications will be made directly to the Secretary-Treasurer or designate.
5. Rent payment is due within ten days from the receipt of statement. Non-Payment may prejudice future use of premises by the organization concerned.

6. It is clearly understood by the Applicant that, except where rental refund has occurred (where applicable), School District No. 59 (Peace River South) assumes no responsibility whatsoever if last minute cancellations are caused by power failure, heat failure, Fire Marshal Regulations, or other causes beyond the control of the School Board.
7. Use of school premises by non-school organizations shall be subject to the needs of the school itself. School activities are given priority and it may be necessary to cancel arrangements with any group on certain dates or on a permanent basis. Whenever possible at least two weeks notice will be given of such cancellation.
8. Renting groups will be held responsible to replace or repair damages to school equipment or property occurring during their use of the premises.
9. All regulations required by the Fire Marshal's Office must be adhered to; to the maximum number of individuals allowed in any place of assembly, to the use of electrical devices and the wiring thereof, and to keeping fire exits clear of any obstructions (including parked cars).
10. Drama and choral groups using copyrighted publications shall assume full responsibility for payment of royalties.
11. When using school premises, the renting group must understand that the Board of Education shall in no way be held liable for damage to, or loss of, property owned by the group or its members, either individually or collectively; neither shall the Board be held liable for the injury or death of any person, resulting from any cause whatsoever, and occurring on District-owned property.
12. Except in the case of small groups of students under the supervision of a teacher and other groups where the Principal has authorized teacher supervision, all after-hour use of school premises by students or public groups will have to bear the cost of custodial time provided custodial duties are required beyond regularly scheduled shift of the custodian.
13. The Board of Education reserves the right to terminate, alter any or all of these regulations without notice.
14. All staff are to co-operate in making school facilities, both buildings and playing fields, available to all community organizations as long as such arrangements do not interfere with the operation of the schools. All requests for use of school facilities must first be approved by the school Principal, in consultation with affected staff. Rental rates apply and, in some cases, a fee is charged for cleaning or opening of facility where applicable.
15. Copy of Regulation No. 5190 Use of School Facilities shall accompany applicant's approved copy of the Facilities Use Agreement.
16. The use of school networks and internet capabilities to conduct research will be the responsibility of the user group to monitor and supervise. The user group must insure that all web use is done with the highest standards of care to prevent users from entering sites that contain hate literature, violent content, sexual content, or other related materials.

STUDENT GROUPS SPONSORED BY NON-SCHOOL ORGANIZATION

Student groups not sponsored directly by the school organization will generally be accorded the same privileges as school-sponsored groups and no rental will be charged, PROVIDED THAT school-sponsored groups shall have priority in the use of school premises and that no profit or gain is made by the sponsoring group. Whenever possible, non-school sponsored groups will be encouraged to use school premises between the hours of 3:30 to 10:30 p.m.

GROUPS EXEMPTED FROM PAYMENT OF RENTAL

Groups exempted from rental payment are:

1. Any groups designed to provide services mainly to students (school age children), educational assistants, teachers, or educational administrators where no admission to participants is applied.
2. Groups and organizations that are part of a joint use agreement with School District No. 59 including classes or activities sponsored by a municipality, district municipality or regional district with which the School District has an authorized joint use agreement.
3. Classes or activities sponsored by Northern Lights College or other non-profit groups providing similar services which are open to the general public.
4. Ratepayers associations duly constituted.
5. Municipal Corporations - for polling stations.
6. Political Forums when two or more parties are represented.
7. Northern Health Authority.
8. Royal Canadian Mounted Police for the purpose of training.
9. An organization sponsoring a Remembrance Day memorial service.
10. Not for profit youth organizations such as Girl Guides of Canada, Boy Scouts of Canada, Armed Forces Cadet Programs who are using the facilities for meetings. Rental rates may apply where revenue generating activities are occurring.

*Exemption from payment of rent does not mean cost-free. Where custodial or other services beyond the use of the facility are required, the school will charge at a cost-recovery rate.

USE OF SCHOOL EQUIPMENT AND RESOURCE CENTRE SERVICES

Use of school equipment by community:

1. School equipment including pianos, musical instruments, instructional and janitorial equipment shall not be routinely available for non school use.
2. An additional fee may be charged to the user group for the use of school equipment and supplies related to the activity associated with the rental (example gym equipment, canoes, technology etc.).
3. The services of the school district's resource centre are primarily provided for the public schools operating within the school district. Consequently, priority is to be given to meeting the needs of the school district teachers and students.

Services provided by the resource centre or directly funded by schools are not to be provided to outside agencies, i.e. science kits, supplementary readers, novels etc.

Independent schools may use the services of the resource centre on the following basis:

- priority for service is to be provided to public school students and teachers
- cost of producing materials and delivery charges must be borne by the borrowing agency
- a deposit may be required before having access to the loan of school district materials

Other non profit child/family centered agencies may borrow materials at the discretion of the Resource Centre Coordinator and on the same basis as independent schools.

USER LIABILITY INSURANCE

For profit users of school district facilities must carry a minimum of \$1,000,000 liability insurance as specified by the provincial School Protection Program. Other users may require insurance as outlined within the rental waiver, or as deemed necessary by the Principal or Secretary Treasurer.

5195 Child Care in School District Facilities

Policy 5195

STATUS: **FOR ADOPTION**

CHILD CARE IN SCHOOL DISTRICT FACILITIES


Board Approved:

Last Revised:

The Board of Education recognizes that access to licensed child care is important to families throughout the District.

As per the School Act section 85 (1-4), the Board of Education promotes the use of board property for child care programs, whereas, the Board itself may provide before and after school child care to students enrolled with the Board or engage in services with third party licensed child care providers ensuring that the usage does not disrupt or otherwise interfere with the provision of educational activities (including early learning programs and extra-curricular school activities).

With regard to child care in school facilities, the Board has developed regulations consistent with Ministerial Order 326/2020 (M326) (Child Care Order: Ministry of Education).



CHILD CARE IN SCHOOL DISTRICT FACILITIES

Board Approved:

Last Revised:

Purpose

1. The purpose of this policy is to provide guidance with respect to how the board will promote the use of board property for the provision of child care programs between the hours of 7 a.m. and 6 p.m. on business days by either the board or third-party licensees.
2. The use of board property by licensed child care providers must not disrupt or otherwise interfere with the provision of educational activities including early learning programs and extracurricular school activities.

Definitions

3. In this Policy, the terms “board property,” “business day,” “child care program,” “educational activities” and “licensee” have the meanings given to those terms in the *School Act*.
4. “Direct and indirect costs” include:
 - a. Utilities;
 - b. Maintenance and repair;
 - c. A reasonable allowance for the cost of providing custodial services;
 - d. A reasonable allowance for time school district administrators and other staff spend on matters relating to the use of board property by licensed child care providers.

Guiding Principles

5. The board will, on an ongoing basis, assess community need for child care programs on board property, through a process of engagement with employee groups, parents and guardians, Indigenous community representatives, Indigenous rightsholders, Indigenous service providers, and existing child care operators. The process for engagement will be reviewed on an ongoing basis.
6. If child care programs are to be provided on board property, the Board will consider, on an ongoing basis, whether those programs are best provided by licensees other than the board, the board, or a combination of both.

7. Child care programs, if operated by the board, will be operated for a fee no greater than the direct costs the board incurs in providing the child care program.
8. Fees for the use of board property by licensees other than the board will not exceed the direct and indirect costs the board incurs in making board property available for the child care program.
9. If child care programs are operated by a licensee other than the board, the board will require the licensee to agree to comply with this Policy.
10. In selecting licensees other than the board to operate a child care program, the board will give special consideration to the candidates' proposals to: (a) provide inclusive child care; and, (b) foster Indigenous reconciliation in child care.
11. If the board decides to operate a child care program, the board will ensure that it is operated in a manner that:
 - a. fosters Indigenous reconciliation in child care. In particular, the child care program will be operated consistently with the following principles of the *British Columbia Declaration on the Rights of Indigenous Peoples Act*: (i) Indigenous peoples have the right, without discrimination, to the improvement of their economic and social conditions, including in the area of education; and (ii) "Indigenous peoples have the right to the dignity and diversity of their cultures, traditions, histories and aspirations which shall be appropriately reflected in education"; and
 - b. is inclusive and consistent with the principles of non-discrimination set out in the *British Columbia Human Rights Code*.
 - c. integrate Indigenous Knowledge and teaching methods into child care and build children's capacity for intercultural understanding, empathy and mutual respect.
12. Any contract with a licensee other than the board, to provide a child care program on board property must be in writing and subject to review no less than every three (3) years. The contract must contain:
 - a. a description of the direct and indirect costs for which the licensee is responsible;
 - b. an agreement by the licensee to comply with this policy and all other applicable policies;
 - c. a provision describing how the agreement can be terminated by the board or the licensee;
 - d. an allocation of responsibility to ensure adequate insurance is in place to protect the interests of the board;

- e. a statement that the agreement can only be amended in writing, signed by the board and the licensee;
- f. a requirement for the licensee to maintain appropriate standards of performance; and
- g. a requirement that the licensee must at all times maintain the required license to operate a child care facility.

13. Prior to entering into or renewing a contract with a licensee other than the board to provide a child care program on board property, the board will consider:

- a. Whether it is preferable for the board to become a licensee and operate a child care program directly;
- b. the availability of school district staff to provide before and after school care;
- c. whether, with respect to a licensee seeking renewal or extension of a contract, the licensee has performed its obligations under this Policy and its contract with the board, with specific regard to performance in respect of providing an inclusive child care program and one that promotes indigenous reconciliation in child care.