



## **COVID-19 PRECAUTIONS FOR PUBLIC BOARD MEETING**

The Public Board Meeting will be held at the School District No.59 Board Office (11600-7<sup>th</sup> Street, Dawson Creek) on Thursday, April 23, 2020. Anyone wishing to attend the public board meeting must pre-register by 3:00 pm on Wednesday, April 22, 2020.

Pre-registration is mandatory so COVID-19 protocol established for the School Board Office can be maintained. Individuals signed up for the meeting will be contacted prior to the meeting to be informed of the protocol.

Please contact Richell Schwartz to register for the meeting:

Phone: 250-782-8571, ext. 217

Email: [rschwartz@sd59.bc.ca](mailto:rschwartz@sd59.bc.ca)



# School District No.59 (Peace River South)

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## Open Board Meeting Agenda

**Date:** April 23, 2020 1:00 PM

**Place:** School Board Office – Dawson Creek

“We acknowledge that we share this territory with the people of Treaty 8”

### APPROVAL OF AGENDA



**1. ITEMS FOR ADOPTION**

- R1.1 – Regular Board Meeting Minutes – March 12, 2020
- R1.2 – Excerpts Closed Meeting – March 12, 2020

**2. BUSINESS ARISING**

**3. ESSENTIAL ITEMS**

**4. OTHER PRESENTATIONS**

**5. REPORTS FROM THE SUPERINTENDENT OF SCHOOLS**

- R5.1 – School/Student News
- R5.2 - Student Discipline Report – March 2020
- R5.3 – COVID-19 Update
- R5.4 – Principal Announcement

**6. REPORTS FROM THE SECRETARY-TREASURER**

- R6.1 – Finance Reports
- R6.2 – 2020-21 Preliminary Grant Funding

**7. TRUSTEE ITEMS**

- R7.1 – BCSTA – T. Ziemer
- R7.2 – Board Meetings – C. Anderson

**8. COMMITTEE REPORTS**

R8.1 – Policy Committee

R8.1.1 Policy for Discussion

- Policy 5180 Benefits on Leave of Absence (motion)

R8.1.2 Policies for Adoption:

- Bylaw 3-08 Student Appeal Procedure

R8.1.3 Policies for Repeal:

- Policy 2155 Board Authority and Responsibility (Combined into Policy 2150)
- Policy 2200 Trustee Stipend (Combined into Policy 2205)
- Policy 2230 Trustee Reimbursement of Expenses (Combined into Policy 2205)
- Policy 2231 Trustee Benefits (Combined into Policy 2205)
- Policy 2235 Trustee Recognition (Combined into Policy 2205)
- Policy 2270 Delegations to Board Meetings (Combined into Policy 2260)
- Policy 2280 Participation by the Public (Combined into Policy 2260)

**9. DIARY**

**10. QUESTION PERIOD**

*Questions or comments must relate to items in this meeting's agenda.*

**11. FUTURE BUSINESS / EVENTS**

- 11.1 – Open Board Meeting – May 28, 2020 (Location – TBD)



# School District No.59 (Peace River South)

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## BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7<sup>TH</sup> Street, Dawson Creek, BC V1G 4R8

### Open Session Minutes

DATE & TIME: March 12, 2020 – 1:00 PM

PLACE: School Board Office – Dawson Creek

PRESENT: Trustees:  
T. Ziemer  
C. Hillton (Vice-Chair)  
R. Gulick  
T. Jones  
C. Anderson (Chair)  
B. Borton  
J. Lalonde

C. Clouthier, Superintendent  
C. Fennell, Assistant Superintendent  
M. Panoulias, Secretary-Treasurer  
R. Schwartz, Recording Secretary

Called to Order – 1:00 PM

#### APPROVAL OF AGENDA

Additions: R7.3 Superintendent Announcement

Deletions:

(2020-03-007)  
MOVED/SECONDED – Hillton/Jones  
THAT, the Regular Meeting agenda be approved as amended.  
CARRIED UNANIMOUSLY

#### 1.0 ITEMS FOR ADOPTION

##### R1.1 Regular Board Meeting Minutes – February 20, 2020

The Chair asked for any corrections to the minutes.

(2020-02-008)  
The Chair declared the minutes of the open meeting February 20, 2020 approved as presented.

R1.2 Excerpts of Closed Board Meeting – February 20, 2020

(2020-02-009)

The Chair declared the excerpts of the closed board meeting February 20, 2020 approved as presented.

2.0 BUSINESS ARISING

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 School/Student News

The Superintendent reported school/student news:

- Elementary Basketball tournament was held on March 7, 2020 – 9 teams participated, MCS won the event.
- Parkland students have been learning American Sign Language this term and are able to sign O’ Canada and We are the Champions.
- Crescent Park classes and the Leadership class from Central Campus have partnered up and are exchanging letters – they will also be getting together in person this week. The intermediate classes have been skiing.
- Central Campus students are raising awareness surrounding the Moose Hide Campaign (A grassroots movement of Indigenous and non-Indigenous men and boys that are standing up against violence towards women and children).
- Central Campus Leadership class is also raising awareness about bullying and supporting Pink T-Shirt Day – the entire school had a symbolic joining together against bullying and students were given pink bandanas.
- French Immersion students at Ecole Frank Ross participated in the Encore public speaking contest.
- Ecole Frank Ross has 24 students that qualified to go to the regional science fair competition being held in FSJ.
- DCSS-SP Campus held a career fair on March 12, 2020.
- DCSS-SP Campus is also holding a Mental Health Summit and are excited to have Jordin Tootoo, an ex NHL player, as the keynote speaker.

R5.2 Student Discipline Report

The student discipline summary report for the month of February 2020 was presented. A total of 37 suspensions were reported. Following is a breakdown of the main offences:

- |                        |    |
|------------------------|----|
| ○ Safety of Others     | 12 |
| ○ Controlled Substance | 9  |
| ○ Fighting             | 7  |

R5.3 Proposed 2020-21 School Calendar

The Assistant Superintendent presented the proposed 2020-21 school calendar. The proposed calendar was developed in accordance within the requirements of the School Act and consultation with PRSTA.

In total, seven people provided feedback. Six of those requested moving spring break further in March to combine with Easter. Due to our collective agreement with the PRSTA – Peace River South Teacher’s Association, it states that spring break must begin on the third Monday in March, thus spring break cannot be moved. The calendar was presented for adoption.

(2020-03-010)

MOVED/SECONDED – Gulick/Lalonde

THAT, the Board approve the 2020-21 School Calendar as presented.

CARRIED UNANIMOUSLY

R5.4 Before and After School Care Legislation

The Ministry of Education has tabled legislation which would provide the opportunity for school districts to offer before and after school care. Currently, districts must offer care through a separate licensed provider.

School District No. 59 (PRS) has worked with daycare providers in the past and currently has a new partnership with YMCA to provide after school care and care on non-instructional days in Chetwynd.

R5.6 Coronavirus Update

The district has been in communication with the Ministry of Education, Ministry of Health, and the local health authority. The Superintendent reported the district has a pandemic plan in place in the event of an outbreak.

A letter will be going out to all parents regarding family travel over spring break. The district is recommending self-isolation if any student or staff travels to a country that has a level 3 travel advisory.

6.0 REPORTS FROM THE SECRETARY TREASURER

R6.1 Finance Reports

The monthly finance reports were reviewed.

R6.2 2019-20 Capital Budget & Bylaw

The Secretary Treasurer announced Ministry approval of the following 2020-21 capital projects:

	Project:	Funding:
DCSS	School Enhancement Program – Mechanical Upgrades HVAC	\$850,000
Devereaux Elementary	School Enhancement Program – Building Enclosure Upgrades Roof Replacement	\$230,000

Ecole Frank Ross	School Enhancement Program – Flooring Upgrades	\$110,000
Bus Fleet	3 - C(70-75) with 0 Wheelchair Space	\$421,632

The Ministry also provided preliminary approval for two major capital projects which includes an addition to Pouce Coupe Elementary School and the demolition of Rolla Elementary School. The next step for those projects is to develop concept plans to submit to the Ministry which provides more details for the Ministry to review before final approval is considered.

Capital Bylaw No. 2020-21-CPSD59-01 was presented to the Board for approval.

(2020-03-011)

MOVED/SECONDED – Hillton/Ziemer

THAT, the Capital Project Bylaw No. 2020-21-CPSD59-01 of the Board approved by the Minister as outlined in the letter received from the Capital Management Branch dated March 5, 2020 be read a first time.

CARRIED UNANIMOUSLY

(2020-03-012)

MOVED/SECONDED – Lalonde/Borton

THAT, the Capital Project Bylaw No. 2020-21-CPSD59-01 of the Board approved by the Minister as outlined in the letter received from the Capital Management Branch dated March 5, 2020 be read a second time.

CARRIED UNANIMOUSLY

(2020-03-013)

MOVED/SECONDED – Jones/Gulick

THAT, the Board allows the third reading of Capital Project Bylaw No. 2020-21-CPSD59-01 to occur in this meeting.

CARRIED UNANIMOUSLY

(2020-03-014)

MOVED/SECONDED – Ziemer/Jones

THAT, the Capital Project Bylaw No. 2020-21-CPSD59-01 of the Board approved by the Minister as outlined in the letter received from the Capital Management Branch dated March 5, 2020 be read a third time, passed and adopted.

CARRIED UNANIMOUSLY

### R6.3 Funding Model Update

The Secretary Treasurer provided a funding model update. The Ministry will be implementing 22 recommendations in a two-phase plan, beginning with 12 of the 22 recommendations.

A new supplement was also announced that will support BC's children and youth in care. This change will also expand funding to more children with mental-health challenges and those living in low-income families.

## 7.0 TRUSTEE ITEMS

### R7.1 BCSTA Update – T. Ziemer

Trustee Ziemer presented the latest news and events from the BCSTA. Trustee Ziemer requested feedback to the draft BCSTA budget.

Three trustees will be attending the AGM in April 2020.

### R7.2 SWOC – C. Anderson

The Board Chair provided an update on the SWOC process. The next steps will be to meet as a board and review the SWOC information. The board will review the themes that come from the data and will establish goals which will be used to develop a new strategic plan.

### R7.3 Superintendent Announcement – C. Anderson

The Board Chair announced the appointment of Ms. Christy Fennell to the position of Superintendent, effective August 1, 2020. The Board is excited to work with Ms. Fennell in this new role.

## 8.0 COMMITTEE REPORTS

### R8.1 Policy Committee

The Policy Committee brought forward the following recommendations:

#### R8.1.1 Policies for Adoption

The Policy Committee presented two policies for adoption.

(2020-03-015)

MOVED/SECONDED – Gulick/Lalonde

THAT, the board adopt Policy 2205 Trustee Remuneration, Benefits, and Recognition as presented.

CARRIED UNANIMOUSLY

The Policy Committee reviewed Policy 2260 and recommended to remove section 2 in the regulation as it is covered in Policy 2150.

(2020-03-016)

MOVED/SECONDED – Gulick/Lalonde

THAT, the board adopt Policy 2260 Communication with the Public as amended.

CARRIED UNANIMOUSLY

#### R8.1.2 Policies for Circulation

The Policy Committee presented two policies for circulation.

(2020-03-017)

MOVED/SECONDED – Gulick/Ziemer

THAT, the board circulate the following policies for feedback:

- Policy 4200 Career Development Education
- Policy 4580 Electronic/Social Media Communication and Information Access

CARRIED UNANIMOUSLY

The Student Appeal Bylaw 3-08 has been amended and the first two reading were read.

(2020-03-018)

MOVED/SECONDED – Lalonde/Gulick

THAT, amended Bylaw 3-08 Student Appeal Procedure be read a first time.

CARRIED UNANIMOUSLY

(2020-03-019)

MOVED/SECONDED – Hillton/Ziemer

THAT, amended Bylaw 3-08 Student Appeal Procedure be read a second time.

CARRIED UNANIMOUSLY

The third reading and final approval is to occur at the Regular Meeting of the board in April 2020.

#### 9.0 DIARY

#### 10.0 NOTICE OF MOTION

#### 11.0 QUESTION PERIOD

A question and answer period was provided.

#### 12.0 FUTURE BUSINESS

R12.1 - Regular Board Meeting – April 23, 2020

#### ADJOURNMENT

(2020-03-020)

MOVED – Hillton

THAT, the Regular Meeting be terminated. (2:33 PM)

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

\_\_\_\_\_  
(C. Anderson) Board Chair

\_\_\_\_\_  
(M. Panoulas) Secretary Treasurer





## School District No.59 (Peace River South)

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**MEETING:** Closed Board Meeting  
**DATE:** March 12, 2020 11:00 AM  
**PLACE:** School Board Office – Dawson Creek

The meeting was called to order and the following was reported.

### Items for Adoption

- Approval of Agenda
- Closed Meeting Minutes – February 20, 2020

### Business Arising

#### Trustee Items

Items discussed and reported included:

- BCPSEA Update
- Superintendent Position

#### Superintendent's Reports

Items discussed and reported included:

- Personnel Matters
- School Calendar
- Trustee Role

#### Secretary Treasurer's Reports

- O'Brien Property
- Rolla Property

### Adjournment Motion

CERTIFIED CORRECT:

\_\_\_\_\_  
C. Anderson, Board Chair

\_\_\_\_\_  
M. Panoulis, Secretary Treasurer



# School District No.59 (Peace River South)

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April 8<sup>th</sup>, 2020

**SD59 Peace River South  
March 2020  
Student Discipline Report**

<b>March Suspensions:</b>		
Controlled Substance		1
Fighting		3
Non-Compliance		3
Safety of Others		9
<b>Total</b>		<b>16</b>

Submitted by:

Mike Readman  
Director of Instruction



**School District 59 Discipline Report  
for March, 2020.**

4/8/2020

		<b>Legend</b>		Bullying	<----- suspension category
suspensions this month	----->	2	6	<----- suspension days this month	
suspensions this year	----->	5	12	<----- suspension days this year	

**School and Month**

<b>Parkland Elementary</b>	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
March	2020														
Totals To Date	0	0	2	2	0	0	0	0	1	1	0	0	0	0	3

<b>Peace View Elementary</b>	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
March	2020														
Totals To Date															

<b>Pouce Coupe Elementary</b>	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
March	2020														
Totals To Date	0	0	3	7	0	0	2	4	0	0	0	0	0	0	5

<b>South Peace Elementary</b>	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
March	2020														
Totals To Date															

<b>Tate Creek Elementary</b>	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
March	2020														
Totals To Date															

<b>Tremblay Elementary</b>	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
March	2020	0	0	0	0	0	0	0	4	4	0	0	0	0	4
Totals To Date	0	0	8	8	0	0	6	6	27	35	1	1	0	0	44

<b>Tumbler Ridge Elementary</b>	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
March	2020														
Totals To Date															

<b>Windrem Elementary</b>	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
March	2020														
Totals To Date	0	0	0	0	0	0	0	0	0	1	1	0	0	0	1

**School District 59 Discipline Report  
for March, 2020.**

4/8/2020

		<b>Legend</b>		Bullying	← suspension category
suspensions this month	→	2	6		← suspension days this month
suspensions this year	→	5	12		← suspension days this year

**School and Month**

Group Sub Total		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
March	2020	0	0	0	0	0	0	0	0	0	0	0	0	3	6	0	0	7	13	0	0	0	0	0	0	0	0	0	0	10	19
FTEs	Totals To Date	0	0	0	0	25	43	0	0	0	0	5	8	14	19	4	7	57	87	6	8	0	0	0	0	0	0	1	1	112	172

Chetwynd Secondary		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
March	2020	0	0	1	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	3
	Totals To Date	0	0	6	18	2	10	0	0	0	0	0	0	0	0	0	0	2	6	0	0	0	0	0	0	0	0	1	5	11	39

DCSS-Central Campus		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
March	2020	0	0	0	0	1	2	0	0	0	0	0	0	0	0	0	0	2	7	0	0	0	0	0	0	0	0	0	0	3	9
	Totals To Date	12	24	7	10	11	40	0	0	0	0	4	4	27	64	1	3	20	67	7	11	0	0	0	0	0	0	2	8	91	231

DCSS-South Peace Campus		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
March	2020																														
	Totals To Date	0	0	10	50	7	33	0	0	0	0	0	0	3	5	0	0	3	13	8	24	0	0	0	0	0	0	0	0	31	125

Tumbler Ridge Secondary		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
March	2020	0	0	0	0	2	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	6
	Totals To Date	4	8	5	10	10	28	0	0	0	0	0	0	4	13	0	0	3	11	0	0	0	0	0	0	0	0	0	0	26	70

Group Sub Total		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
March	2020	0	0	1	3	3	8	0	0	0	0	0	0	0	0	0	0	2	7	0	0	0	0	0	0	0	0	0	0	6	18
FTEs	Totals To Date	16	32	28	88	30	111	0	0	0	0	4	4	34	82	1	3	28	97	15	35	0	0	0	0	0	0	3	13	159	465

ALL SCHOOLS SUMMARY		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
March	2020	0	0	1	3	3	8	0	0	0	0	0	0	3	6	0	0	9	20	0	0	0	0	0	0	0	0	0	0	16	37
FTEs	Totals To Date	16	32	28	88	55	154	0	0	0	0	9	12	48	101	5	10	85	184	21	43	0	0	0	0	0	0	4	14	271	636



## School District No.59 (Peace River South)

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April 15, 2020

The district is pleased to announce the following Principal appointment effective August 1, 2020:

Principal of Chetwynd Secondary School:

Shane Mould

Respectfully,

A handwritten signature in black ink that reads "C. Clouthier". The signature is fluid and cursive.

Candace Clouthier  
Superintendent  
SD 59 Peace River South



## School District No.59 (Peace River South)

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To: SD #59 Board of Education

From: Candace Clouthier, Superintendent

Re: **French Immersion Program - Chetwynd Secondary School**

Based on information received from the principal at Chetwynd Secondary School on Tuesday, April 21, 2020, I am bringing forward information regarding the viability of continuing to offer a French Immersion program at the high school.

In June of 2017, the Superintendent reviewed the information brought forward regarding French Immersion enrolment in Chetwynd. At that time, the number of registrations at Ecole Windrem Elementary fell short of the registration needed to sustain a French Immersion program and Chetwynd Secondary School only had eight students in French Immersion, three of which would be graduating that year.

Based on the information presented, the following motion was approved at the open board meeting of June 21, 2017:

*THAT, no new student registrations in the Chetwynd French Immersion Program will be allowed beginning in the 2017 – 18 school year, and existing students be transitioned through the current program, for as long as the per student funding is sufficient to provide for the program.*

Furthermore, in March 2018, the projected enrolment numbers for French Immersion program at Ecole Windrem Elementary was reviewed again. The number of students carrying on through the elementary program was low and the Superintendent was concerned about the educational value for the current students and reported the continuation of the French Immersion program would be a considerable hardship to the District. The Superintendent recommended the discontinuation of transitioning the current French Immersion students at Ecole Windrem Elementary School. The following motion was adopted:

*THAT, the board approve to discontinue the transition of students in the French Immersion program at Ecole Windrem Elementary School, effective September 2018.*

In 2018-19 school year, we communicated with parents of students involved in the French Immersion program at Chetwynd Secondary, indicating to them that on-line French Immersion courses were no longer an option and that we would try to find a solution for the 2019/20 school year. The Principal was able to find a solution that could work partially relying on funding through the Federal French budget. Parents were provided with communication about the concerns of being able to continue with a French Immersion program.

At the beginning of the 2019/20 school year there were 5 students enrolled in the French immersion program. Two of the students will graduate this year with a dual dogwood, one student (Gr. 10) will be moving out of our district this summer, leaving two students (Gr. 9) at CSS for the 2020/21 school year. With only two students remaining in the French Immersion program, the ability to provide a program is no longer viable.

I will be bringing forward a recommendation at the May board meeting to discontinue the French Immersion program at Chetwynd Secondary School as it is no longer sustainable to continue.

## Board Variance Report - Schools

March 31, 2020

YTD Surplus (\$000's):

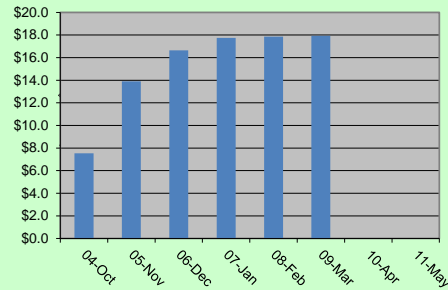
Actual Budget

### CANALTA (101)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$943	\$942	\$1
Supp.Staff	325	325	0
Disc.Subs	17	13	4
Supp & Serv.	43	30	13
<b>Total</b>	<b>1,328</b>	<b>1,310</b>	<b>18</b>

Underbudget 1.4%

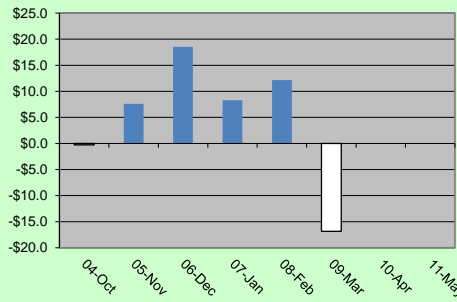


### CHETWYND SECONDARY (111)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,150	\$1,099	\$51
Supp.Staff	253	237	16
Disc.Subs	4	23	-18
Supp & Serv.	65	130	-65
<b>Total</b>	<b>1,472</b>	<b>1,489</b>	<b>-17</b>

Overbudget 1.1%

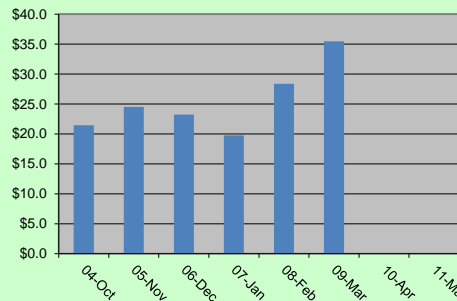


### CRESCENT PARK (103)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$879	\$849	\$30
Supp.Staff	240	232	8
Disc.Subs	11	19	-7
Supp & Serv.	30	25	5
<b>Total</b>	<b>1,161</b>	<b>1,125</b>	<b>35</b>

Underbudget 3.1%

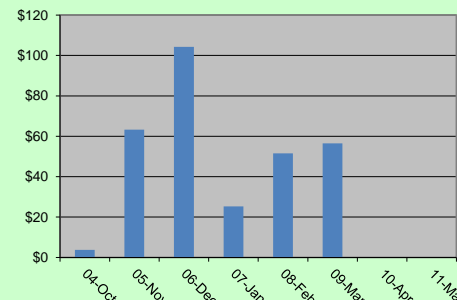


### DAWSON CREEK SECONDARY (108)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$2,219	\$2,152	\$67
Supp.Staff	531	504	28
Disc.Subs	31	40	-9
Supp & Serv.	316	345	-29
<b>Total</b>	<b>3,098</b>	<b>3,042</b>	<b>57</b>

Underbudget 1.8%



## Board Variance Report - Schools

March 31, 2020

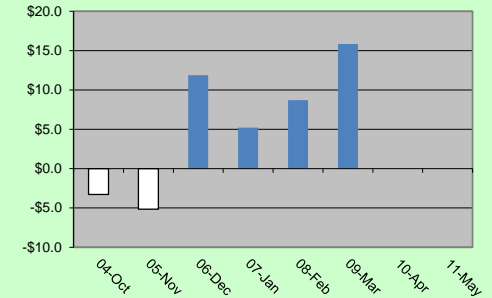
YTD Surplus (\$000's):

### DEVEREAUX (114)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$380	\$353	\$27
Supp.Staff	94	94	-1
Disc.Subs	3	17	-14
Supp & Serv.	24	21	3
<b>Total</b>	<b>501</b>	<b>486</b>	<b>16</b>

Underbudget 3.2%

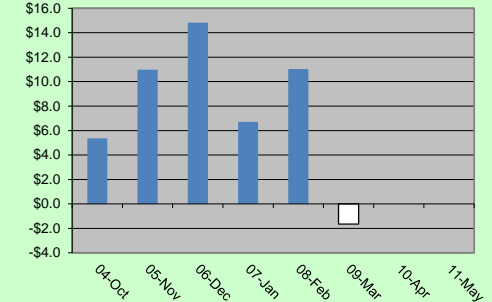


### DON TITUS (113)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$455	\$455	\$0
Supp.Staff	148	161	-13
Disc.Subs	10	2	7
Supp & Serv.	41	37	4
<b>Total</b>	<b>654</b>	<b>656</b>	<b>-2</b>

Overbudget 0.3%

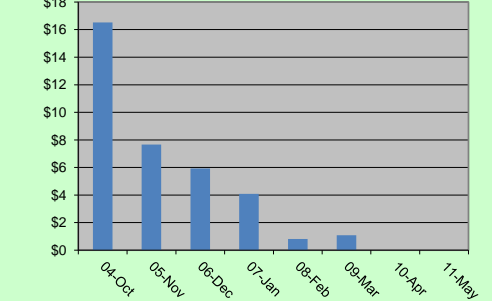


### FRANK ROSS (105)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,996	\$1,988	\$8
Supp.Staff	321	311	10
Disc.Subs	23	26	-3
Supp & Serv.	41	56	-14
<b>Total</b>	<b>2,381</b>	<b>2,380</b>	<b>1</b>

Underbudget 0.0%

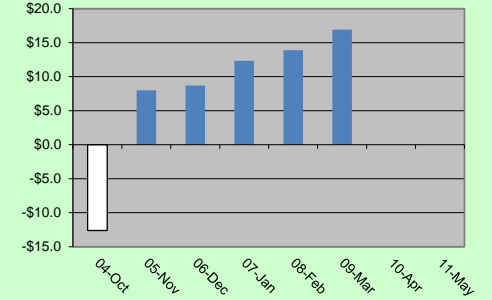


### LITTLE PRAIRIE (131)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$939	\$943	-\$4
Supp.Staff	139	133	6
Disc.Subs	6	9	-3
Supp & Serv.	49	31	18
<b>Total</b>	<b>1,132</b>	<b>1,115</b>	<b>17</b>

Underbudget 1.5%





## Board Variance Report - Schools

March 31, 2020

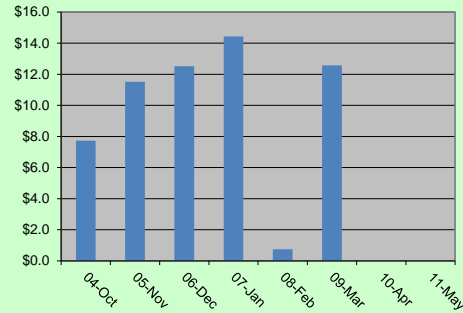
Actual Budget  
YTD Surplus (\$000's):

### MCLEOD (119)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$292	\$290	\$2
Supp.Staff	35	31	3
Disc.Subs	3	0	3
Supp & Serv.	18	13	4
<b>Total</b>	<b>348</b>	<b>335</b>	<b>13</b>

Underbudget 3.6%

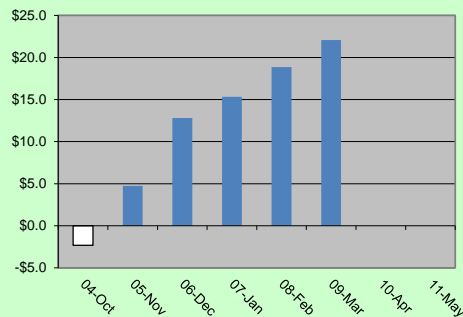


### MOBERLY LAKE (118)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$206	\$207	-\$1
Supp.Staff	57	56	1
Disc.Subs	4	2	3
Supp & Serv.	25	7	19
<b>Total</b>	<b>293</b>	<b>271</b>	<b>22</b>

Underbudget 7.5%

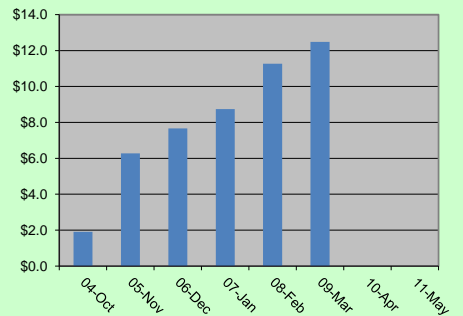


### PARKLAND (124)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$258	\$252	\$7
Supp.Staff	35	32	3
Disc.Subs	4	6	-1
Supp & Serv.	12	7	5
<b>Total</b>	<b>309</b>	<b>297</b>	<b>12</b>

Underbudget 4.0%

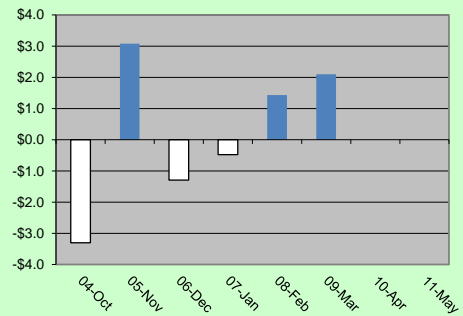


### PEACEVIEW (132)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$112	\$112	\$0
Supp.Staff	0	0	0
Disc.Subs	1	0	1
Supp & Serv.	13	12	1
<b>Total</b>	<b>126</b>	<b>123</b>	<b>2</b>

Underbudget 1.7%



## Board Variance Report - Schools

March 31, 2020

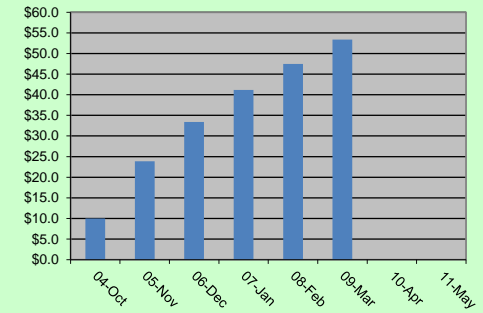
YTD Surplus (\$000's):

### POUCE COUPE (110)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$562	\$555	\$6
Supp.Staff	111	70	41
Disc.Subs	6	14	-8
Supp & Serv.	27	13	14
<b>Total</b>	<b>705</b>	<b>652</b>	<b>53</b>

Underbudget 7.6%

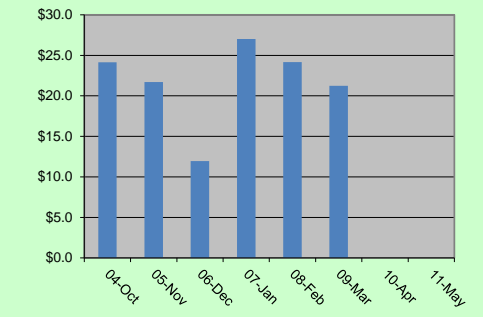


### CENTRAL MIDDLE (102)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,420	\$1,424	-\$4
Supp.Staff	\$440	\$420	20
Disc.Subs	\$19	\$32	-13
Supp & Serv.	\$99	\$81	18
<b>Total</b>	<b>1,978</b>	<b>1,957</b>	<b>21</b>

Underbudget 1.1%

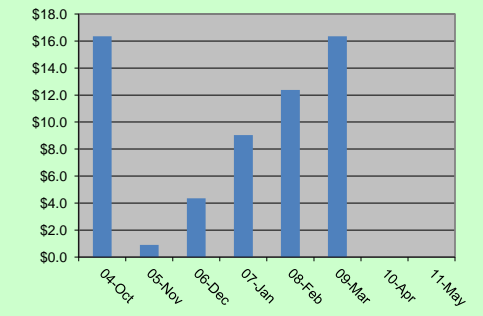


### SP DIST LEARNING (138)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$295	\$295	-\$1
Supp.Staff	32	29	3
Disc.Subs	4	0	3
Supp & Serv.	18	8	11
<b>Total</b>	<b>349</b>	<b>332</b>	<b>16</b>

Underbudget 4.7%

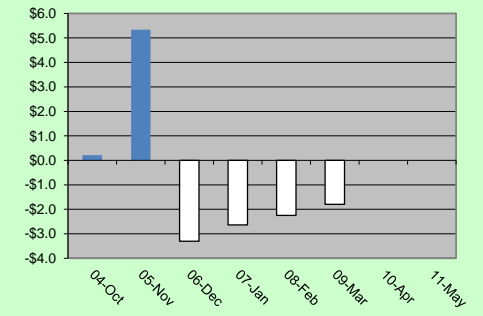


### SOUTH PEACE ELEMENTARY (125)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$110	\$110	\$0
Supp.Staff	25	25	0
Disc.Subs	1	1	1
Supp & Serv.	5	7	-2
<b>Total</b>	<b>141</b>	<b>143</b>	<b>-2</b>

Overbudget 1.3%



## Board Variance Report - Schools

March 31, 2020

YTD Surplus (\$000's):

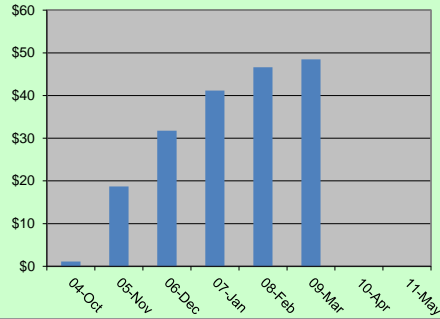
Actual Budget

### TREMBLAY (109)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$709	\$699	\$10
Supp.Staff	220	189	31
Disc.Subs	13	17	-4
Supp & Serv.	64	53	11
<b>Total</b>	<b>1,006</b>	<b>958</b>	<b>48</b>

Underbudget 4.8%

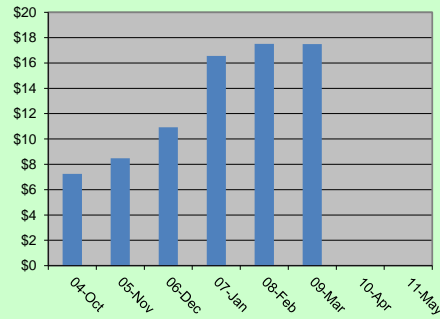


### TUMBLER RIDGE ELEMENTARY (129)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$925	\$922	\$3
Supp.Staff	133	124	9
Disc.Subs	4	6	-3
O&M	29	21	8
<b>Total</b>	<b>1,091</b>	<b>1,073</b>	<b>17</b>

Underbudget 1.6%



## Board Variance Report - Schools

March 31, 2020

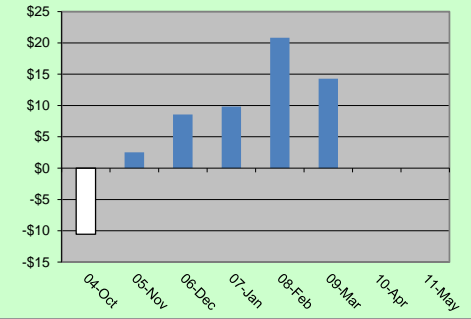
YTD Surplus (\$000's):

### TUMBLER RIDGE SECONDARY (127)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$704	\$677	\$27
Supp.Staff	191	169	22
Disc.Subs	8	21	-12
Supp & Serv.	51	74	-23
<b>Total</b>	<b>954</b>	<b>940</b>	<b>14</b>

Underbudget 1.5%

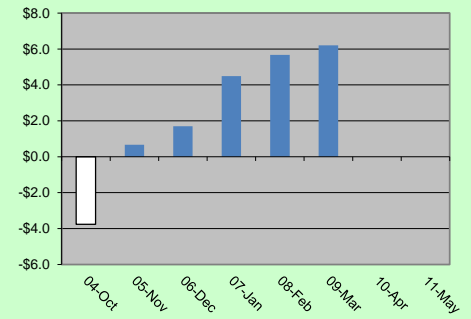


### WINDREM (112)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$371	\$370	\$1
Supp.Staff	67	69	-2
Disc.Subs	3	1	2
Supp & Serv.	11	6	5
<b>Total</b>	<b>451</b>	<b>445</b>	<b>6</b>

Underbudget 1.4%

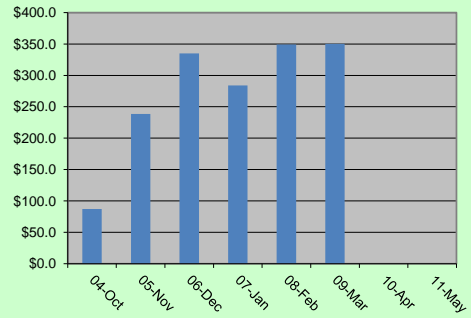


### TOTAL ALL SCHOOLS

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$14,925	\$14,695	\$230
Supp.Staff	3,397	3,212	185
Disc.Subs	175	246	-71
Supp & Serv.	983	977	6
<b>Total</b>	<b>19,480</b>	<b>19,130</b>	<b>350</b>

Underbudget 1.8%



# Board Variance Report - Revenues

March 31, 2020

Year-to-Date Revenues (\$000's):

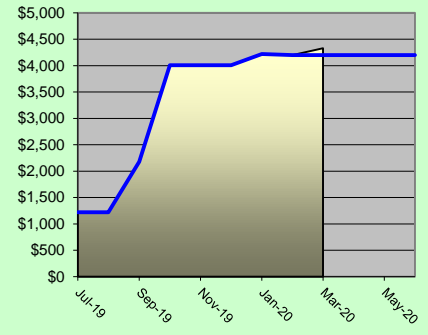
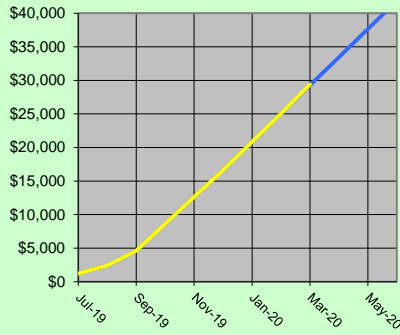
Monthly Revenues (\$000's):

## BASE OPERATING GRANT

Year-To Date Results:

Budget	Actual	Variance
\$29,257	\$29,386	\$130

**Overbudget 0.4%**

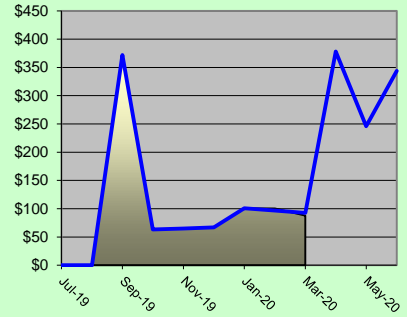
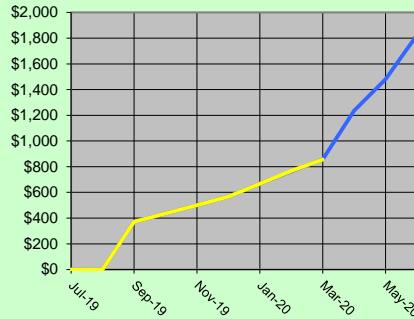


## OTHER MoEd GRANTS

Year-To Date Results:

Budget	Actual	Variance
\$857	\$856	-\$1

**Underbudget 0.1%**

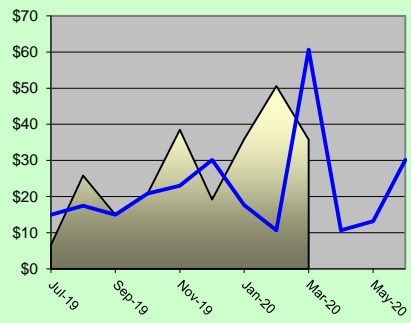
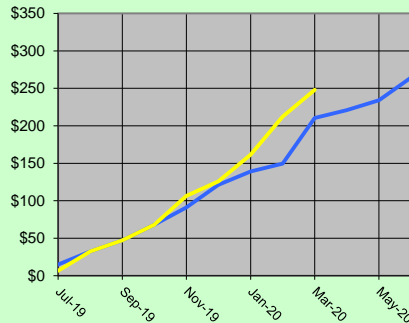


## GRANTS-OTHER PROV.MINISTRIES

Year-To Date Results:

Budget	Actual	Variance
\$210	\$248	\$38

**Overbudget 17.9%**

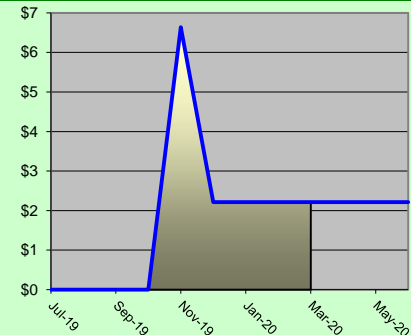
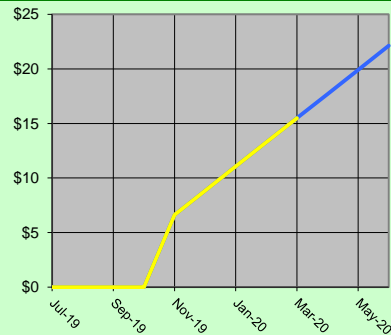


## NON-RESIDENT TUITION

Year-To Date Results:

Budget	Actual	Variance
\$15	\$15	\$0

**On Budget**

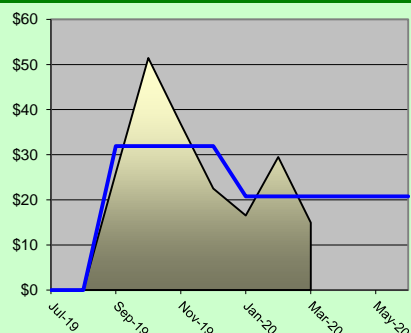
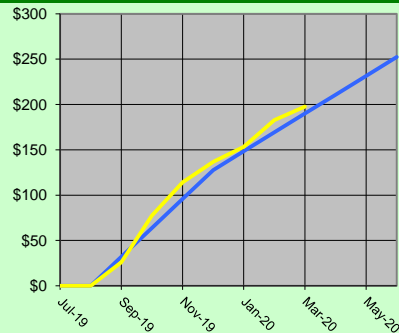


## SECONDED/SUBSTITUTE TEACHER

Year-To Date Results:

Budget	Actual	Variance
\$190	\$198	\$8

**Overbudget 4.0%**



# Board Variance Report - Revenues

March 31, 2020

Year-to-Date Revenues (\$000's):

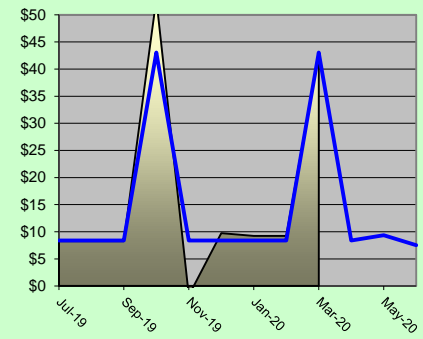
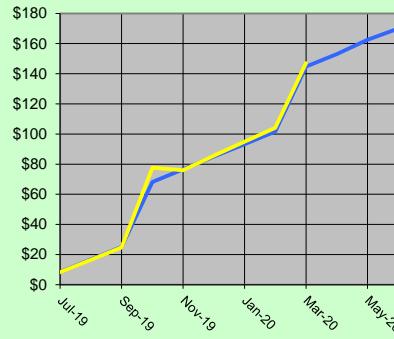
Monthly Revenues (\$000's):

## RENTALS/LEASES

Year-To Date Results:

Budget	Actual	Variance
\$145	\$147	\$2

**Overbudget 1.6%**

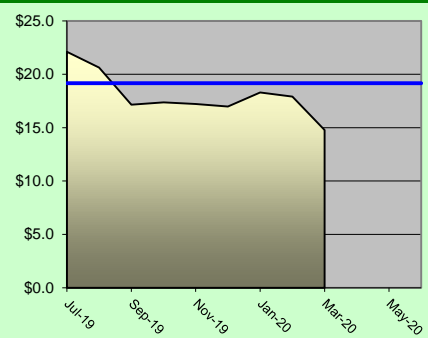
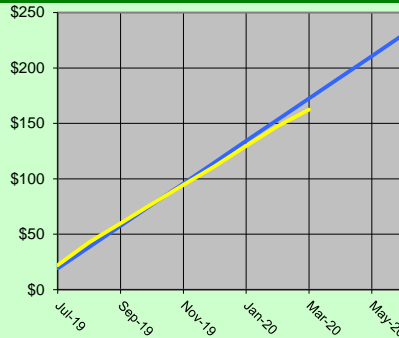


## INTEREST INCOME

Year-To Date Results:

Budget	Actual	Variance
\$173	\$162	-\$10

**Underbudget 5.8%**

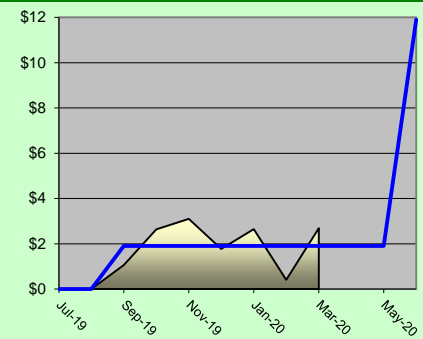
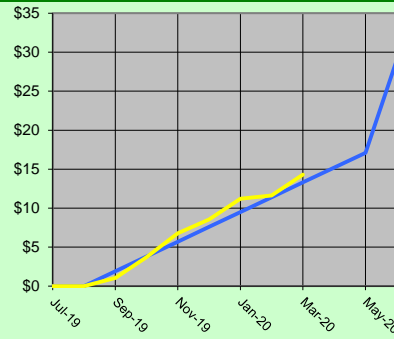


## OTHER REVENUE

Year-To Date Results:

Budget	Actual	Variance
\$13	\$14	\$1

**Overbudget 7.5%**

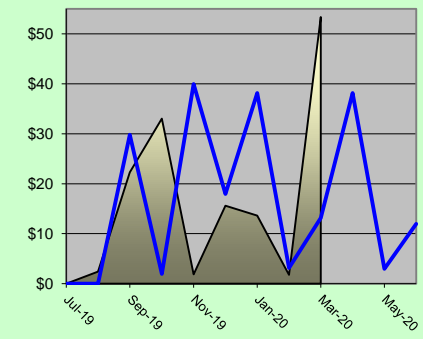
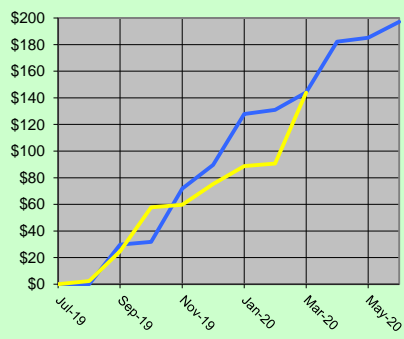


## MISCELLANEOUS REVENUE

Year-To Date Results:

Budget	Actual	Variance
\$144	\$144	\$0

**Underbudget 0.1%**

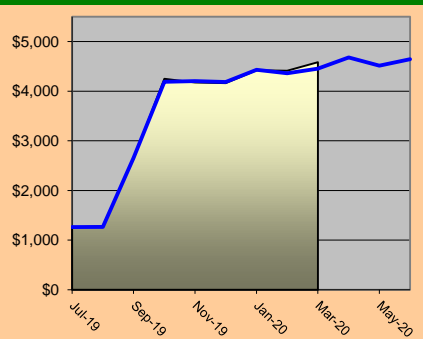
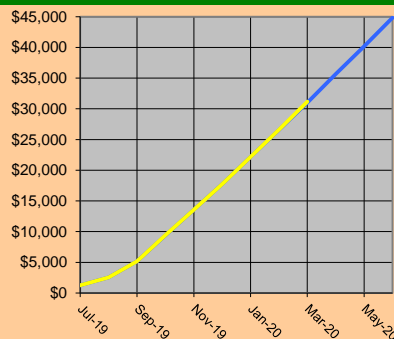


## TOTAL REVENUE

Year-To Date Results:

Budget	Actual	Variance
\$31,004	\$31,171	\$167

**Overbudget 0.5%**



# Board Variance Rpt. - Expenditures

March 31, 2020

— YTD Budget — YTD Actual

— Compensation — O&M — Budget

Year-to-Date Costs (\$000's):

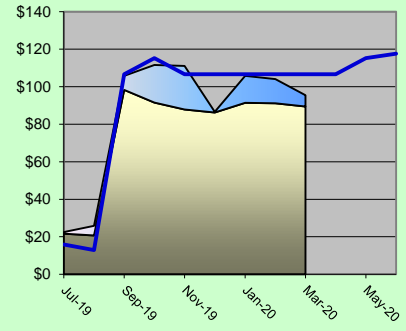
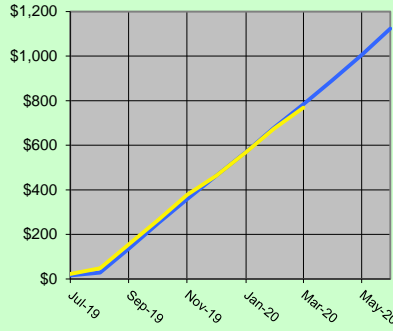
Monthly Costs (\$000's):

## DISTRICT SPEC. ED./HELP.TCHRS

Year-To Date Results:

	Budget	Actual	Variance
Comp	690	678	12
O&M	94	90	4
<b>Total</b>	<b>784</b>	<b>769</b>	<b>15</b>

**Underbudget 2%**

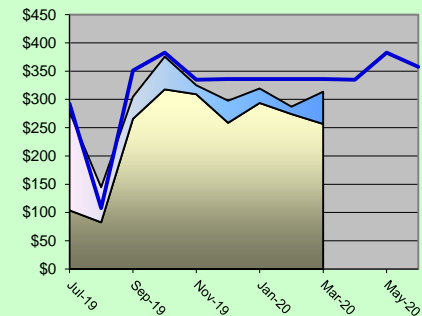
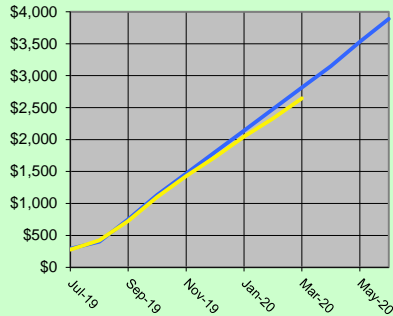


## DISTRICT PROGRAMS-OTHER

Year-To Date Results:

	Budget	Actual	Variance
Comp	2,279	2,162	117
O&M	535	484	51
<b>Total</b>	<b>2,813</b>	<b>2,646</b>	<b>167</b>

**Underbudget 6%**

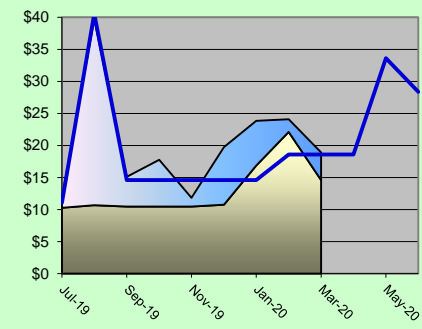
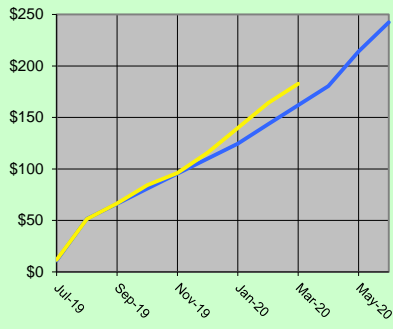


## BOARD OF TRUSTEES

Year-To Date Results:

	Budget	Actual	Variance
Comp	95	117	-22
O&M	67	66	1
<b>Total</b>	<b>162</b>	<b>183</b>	<b>-21</b>

**Overbudget 13%**

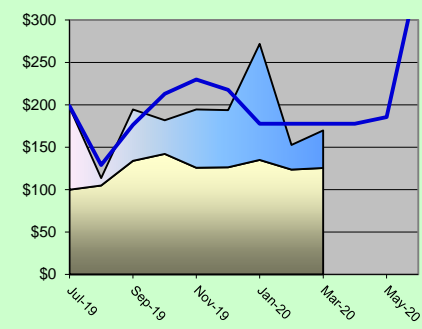
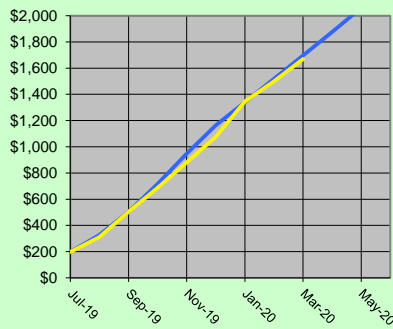


## ADMINISTRATION & OTHER

Year-To Date Results:

	Budget	Actual	Variance
Comp	1,144	1,117	27
O&M	553	552	1
<b>Total</b>	<b>1,697</b>	<b>1,669</b>	<b>28</b>

**Underbudget 2%**

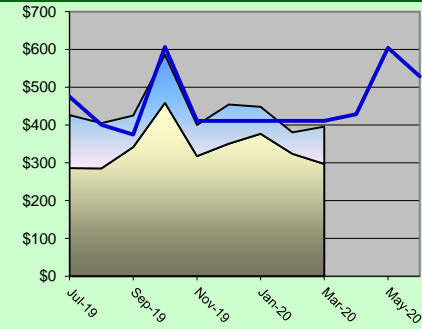
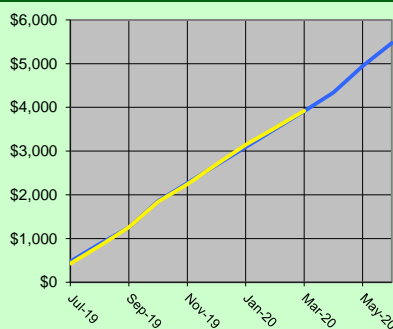


## OPERATIONS & MAINTENANCE

Year-To Date Results:

	Budget	Actual	Variance
Comp	3,076	3,037	39
O&M	836	884	-49
<b>Total</b>	<b>3,912</b>	<b>3,922</b>	<b>-10</b>

**Overbudget 0%**



# Board Variance Rpt. - Expenditures

March 31, 2020

— YTD Budget — YTD Actual

— Compensation — O&M — Budget

Year-to-Date Costs (\$000's):

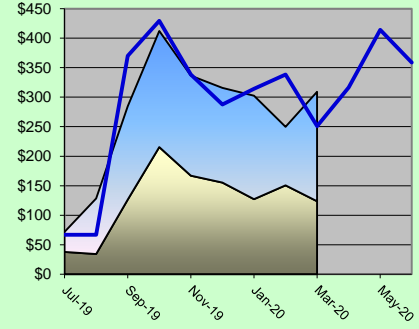
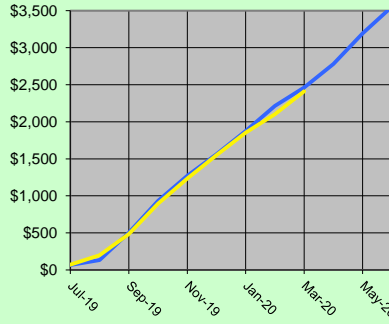
Monthly Costs (\$000's):

## TRANSPORTATION

### Year-To Date Results:

	Budget	Actual	Variance
Comp	1,178	1,138	41
O&M	1,285	1,273	12
<b>Total</b>	<b>2,463</b>	<b>2,411</b>	<b>52</b>

**Underbudget 2%**

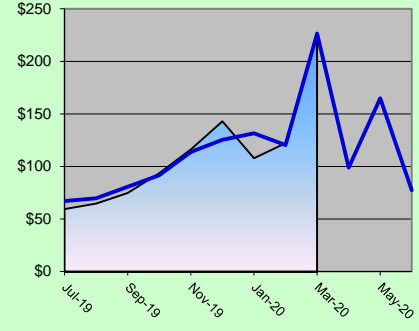
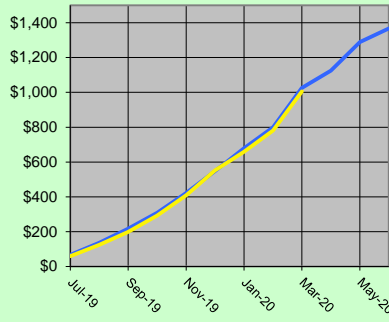


## UTILITIES

### Year-To Date Results:

	Budget	Actual	Variance
Comp	0	0	0
O&M	1,026	1,006	20
<b>Total</b>	<b>1,026</b>	<b>1,006</b>	<b>20</b>

**Underbudget 2%**

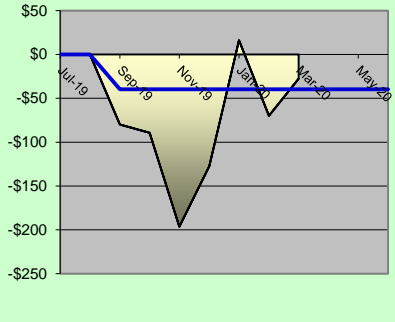
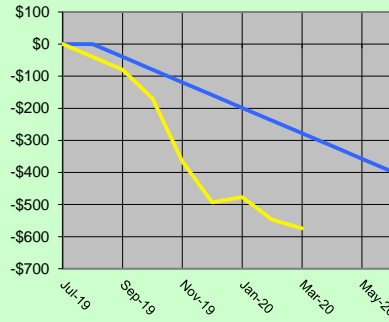


## DISTRICT SCHOOL

### Year-To Date Results:

	Budget	Actual	Variance
Comp	-278	-574	296
O&M	0	0	0
<b>Total</b>	<b>-278</b>	<b>-574</b>	<b>296</b>

**Underbudget 107%**

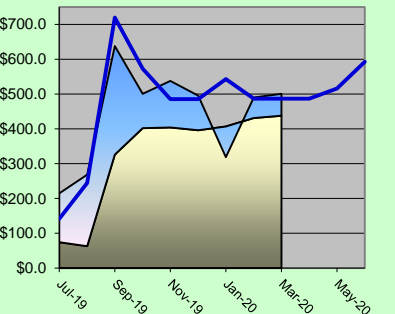
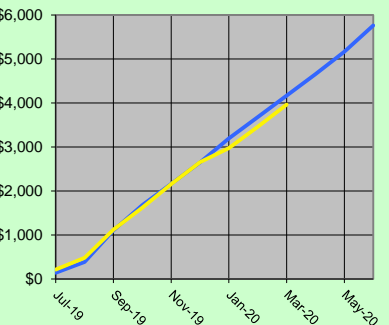


## SPECIAL PURPOSE FUNDS

### Year-To Date Results:

	Budget	Actual	Variance
Comp	3,161	2,942	219
O&M	1,006	1,023	-17
<b>Total</b>	<b>4,167</b>	<b>3,964</b>	<b>203</b>

**Underbudget 5%**

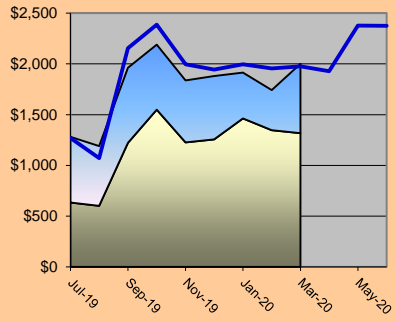
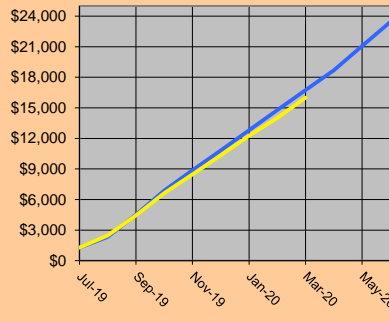


## DISTRICT TOTALS - EXPENDITURES

### Year-To Date Results:

	Budget	Actual	Variance
Comp	11,345	10,616	729
O&M	5,401	5,379	23
<b>Total</b>	<b>16,746</b>	<b>15,995</b>	<b>751</b>

**Underbudget 4%**



SCHOOL DISTRICT 59 - PEACE RIVER SOUTH  
COMPARISON OF BASE OPERATING GRANT FUNDING

	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u> <u>Amended</u>	<u>2020/21</u> <u>Preliminary</u>	<u>Change</u>	<u>%</u>
Student Base Allocation	\$25,381,794	\$25,878,196	\$26,839,149	\$27,434,400	\$27,787,130	\$352,730	1.3%
<u>Supplements:</u>							
Enrolment Decline	0	0	0	0	0	\$0	
ESL	143,520	166,005	157,620	149,500	152,000	\$2,500	1.7%
Aboriginal Education	1,319,280	1,401,180	1,435,410	1,666,050	1,723,500	\$57,450	3.4%
Special Education	2,305,850	2,484,800	2,932,400	3,593,800	3,973,000	\$379,200	10.6%
Adult Education	16,548	13,854	5,870	1,193	0	(\$1,193)	-100.0%
Equity of Opportunity Supplement				0	197,601	\$197,601	
Salary Differential	620,604	911,260	694,819	636,264	636,604	\$340	0.1%
Unique Geographic Factors	5,377,255	5,445,033	5,240,725	5,615,047	6,302,954	\$687,907	12.3%
Transportation	2,462,680	2,454,850	2,545,209	2,687,047	2,698,450	\$11,403	0.4%
Funding Protection	2,568,083	1,255,269	83,723	0	0	\$0	
Education Plan Supplement	69,848	69,270	69,755	71,535	32,596	(\$38,939)	-54.4%
Administrative Savings	-205,328	-205,328	0	0	0	\$0	
<b>Total Funding</b>	<b>\$40,060,134</b>	<b>\$39,874,389</b>	<b>\$40,004,680</b>	<b>\$41,854,836</b>	<b>\$43,503,835</b>	<b>\$1,648,999</b>	<b>3.9%</b>
Student Enrolment	3,527.1	3,555.8	3,645.8	3,685.8	3,688.0	2.2	0.1%
Per Student Funding	\$11,358	\$11,214	\$10,973	\$11,356	\$11,796	\$440	3.9%

SUMMARY:

Enrolment Based Funding	29,166,992	29,944,035	31,370,449	32,844,943	33,833,231	988,288	3.0%
Geographic & Other	5,862,379	6,220,235	6,005,299	6,322,846	6,972,154	649,308	10.3%
Transportation	2,462,680	2,454,850	2,545,209	2,687,047	2,698,450	11,403	0.4%
Enrolment Decline	0	0	0	0	0	0	
Sub-total	37,492,051	38,619,120	39,920,957	41,854,836	43,503,835	1,648,999	3.9%
Funding Protection	2,568,083	1,255,269	83,723	0	0	0	
<b>TOTAL FUNDING</b>	<b>\$40,060,134</b>	<b>\$39,874,389</b>	<b>\$40,004,680</b>	<b>\$41,854,836</b>	<b>\$43,503,835</b>	<b>\$1,648,999</b>	<b>3.9%</b>

# 2020 / 2021 BOARD ELECTION

**BCSTA**

BOARD  
CANDIDATES



**BCSTA**

British Columbia  
School Trustees  
Association





## School District No.59 (Peace River South)

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DATE: April 23, 2020

CHAIR: Roxanne Gulick

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**Policies/Regulations for Discussion:**

- Policy 5180 Benefits on Leave of Absence  
(motion required to modify policy related to COVID-19 circumstances)

**Policies/Regulations for Adoption:**

- Bylaw 3-08 Student Appeal Procedure

**Policies/Regulations for Circulation:**

**Policies/Regulations for Further Review:**

**Policies/Regulations for Repeal:**

- Policy 2155 Board Authority and Responsibility (Combined into Policy 2150)
- Policy 2200 Trustee Stipend (Combined into Policy 2205)
- Policy 2230 Trustee Reimbursement of Expenses (Combined into Policy 2205)
- Policy 2231 Trustee Benefits (Combined into Policy 2205)
- Policy 2235 Trustee Recognition (Combined into Policy 2205)
- Policy 2270 Delegations to Board Meetings (Combined into Policy 2260)
- Policy 2280 Participation by the Public (Combined into Policy 2260)

**5180 Benefits on Leave of Absence**

Policy 5180

STATUS: ADOPTED

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*BENEFITS ON LEAVE OF ABSENCE - TEACHERS/SUPPORT*

Board Approved and Codified: June 23, 1986

Last Revised: June 19, 2013

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Description:

The Board of Education believes that all employees on leave should have the opportunity of maintaining their benefit package, subject to the nature of the leave and the approval of the carrier, up to 12 (twelve) months with the employee paying both the employee's and the employer's share of current premium costs.

*BENEFITS ON LEAVE OF ABSENCE - TEACHERS/SUPPORT*

Board Approved and Codified: June 23, 1986

Last Revised: June 19, 2013

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Description:

1. For employees on leave of absence without pay for less than five months, it is mandatory that benefits continue and that the employee pays both employee/employer portion of the premiums.
2. For employees on leave of absence without pay for five (5) months or more, the Board will allow the extension of benefits for a maximum period of twelve (12) months upon request, subject to the following:
  - i) specific approval of the carrier;
  - ii) provided the employee pays both the employee's and employers' portion of the premiums;
  - iii) the employee will be limited to the choice of subscribing to only basic medical or subscribing to all benefits provided by the carrier. The employee cannot select specific benefit coverage;
  - iv) the employee must notify the Board Office, in writing, of their intentions prior to the commencement of leave.
3. Payments of the current cost of both the employee's and employer's portion of the benefits covering the entire leave to a maximum of twelve (12) months shall be made prior to commencement of the leave, either in lump sum or post-dated cheques.
4. Exceptions to this policy include:
  - Maternity Leave
  - Sick Leave
  - Canadian Armed Forces Assignments
  - Certain Secondments

For more details regarding the current cost as it relates to the individual employee, contact the Director of Human Resources Officer, Board Office.

## **Bylaw 3-08 Student Appeal Procedure**

**Bylaw 3-08**

STATUS: **FOR ADOPTION**

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### *STUDENT APPEAL PROCEDURE*

Board Approved: March 26, 2008

Last Reviewed: June 19, 2013; April 23, 2020

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#### Description:

The Board of Education supports the right of a student who is entitled to an educational program and/or the parent/guardian of the student to appeal decisions to the board that significantly affect the education, health or safety of the student.

The Board of Education encourages complaints and disputes to be dealt with at the point closest to where the dispute arises. When a dispute that significantly impacts the education, health or safety of a student cannot be resolved, the student and/or parent will be referred to the appeal procedure.

The board may refuse to hear an appeal if the appeal procedure has not been followed and the preliminary discussions to resolve the dispute have not occurred.

The Board of Education enacts the following appeal procedure:

1. Appeal to Employee:

1.1. An appeal must be made first to the employee making the initial decision. This appeal may be oral or in writing.

2. Appeal to Employee Supervisor:

2.1. If the appellant disagrees with the employee's decision, the appellant may appeal to the employee's immediate supervisor. This appeal may be oral or in writing.

2.2. The supervisor will review the information from both the employee and appellant and render a decision. The decision of the supervisor shall be made in consultation with district staff. If the decision is not in favour of the appellant, the decision must be given in writing and shall be accompanied by a copy of this Bylaw.

3. Appeal to Superintendent:

3.1. If the appellant is not satisfied with the decision from the supervisor, the appellant may appeal to the superintendent within thirty (30) days.

3.2. The superintendent will review the decisions by the employee and supervisor and will meet with the appellant to ensure due process was followed. A decision will be made by the superintendent within ten (10) days of receiving the appeal.

3.3. Failure of any employee to make a decision shall be deemed to be a decision for the purpose of bringing an appeal to the next level.

4. Appeal to the Board of Education:
  - 4.1. An appeal to the board will only be considered by the board after the superintendent has rendered a decision which the appellant finds unacceptable.
  - 4.2. An appeal to the board will only be heard where the employee's decision significantly affects the education, health or safety of the student (hereafter referred to as "EHS"). Where an appeal does not affect the EHS of a student, the board has no jurisdiction to hear the appeal, and therefore no capacity to overturn the employee's decision.
  - 4.3. Every appeal to the board must begin by a written Notice of Appeal to the secretary-treasurer (attached as Appendix A). The Notice of Appeal must be received within 20 days after the decision by the superintendent. Once the appeal is received, the secretary-treasurer will inform the board within seven (7) days.
  - 4.4. The board will appoint a sub-committee of 3 trustees to be the Student Appeal Committee (hereafter referred to as the "SAC").
    - 4.4.1. A senior staff will work with the SAC to ensure the hearing is conducted in a fair manner and to facilitate a clear understanding of the views of the appellant and the employee.
    - 4.4.2. The SAC may refuse to hear an appeal when:
      - a) the Notice of Appeal is filed outside of the twenty (20) day limit for making an appeal, starting from the date the superintendent's decision affecting the student was made;
      - b) They deem the appellant and employee have not participated in required preliminary discussions;
      - c) the SAC determines that the employee's decision does not significantly affect the student's education, health or safety;
      - d) the board is informed by the appellant in writing that there has been a resolution to the dispute and the Notice of Appeal is withdrawn;
      - e) A decision made under the above circumstances is final. Decisions that do not meet SAC criteria may be appealed to the provincial Ombudsman.
    - 4.4.3. Decisions not applicable for appeal:
      - a) Which school a student attends;
      - b) A short-term suspension of fewer than five (5) days;
    - 4.4.4. If the SAC decides not to hear the appeal, the decision of the superintendent stands, and the appellant is advised within five (5) days of the decision with the reasons for the decision in writing.
    - 4.4.5. If the SAC decides to hear the appeal:
      - a) The SAC is charged with hearing the views of the appellant and the superintendent. Where additional information is required to understand the circumstance, the SAC may request informed persons to attend;
      - b) The SAC will conduct the hearing with the following guidelines:
        - i. the appeal meeting will be considered a "Special Meeting" and will not be open to the public;
        - ii. the agenda will deal exclusively with the Notice of Appeal;
        - iii. The SAC will set a time, date and place for the hearing and shall give notice to the student and/or parent/guardian bringing the appeal. The appellant will be advised they may bring an advocate of their choice to the hearing. If the appellant chooses to bring legal counsel, the SAC must be notified in advance, if no notice is given, the meeting may be delayed enabling the board's counsel to attend.

- iv. The superintendent may invite the employee and/or immediate supervisor whom rendered the decision being appealed.
- v. The district office will offer to assign a senior administrator to assist the appellant to navigate the appeal process.
- vi. The superintendent will prepare a report to the SAC containing all relevant information at least forty-eight (48) hours prior to the hearing. A copy of the information will be provided to the appellant.
- vii. The appellant may provide further information beyond the Notice of Appeal by providing a written submission. Written submissions must be provided to the SAC at least forty-eight (48) hours prior to the hearing. A copy of the information will be provided to the superintendent.

4.5. The hearing will proceed as follows:

- 4.5.1. The SAC Chair will chair the meeting;
- 4.5.2. The appellant will present their information;
- 4.5.3. The superintendent and staff will present their information;
- 4.5.4. The appellant and superintendent will have an opportunity to address or clarify information provided by the other party;
- 4.5.5. The floor will be opened for additional comments or discussions;
- 4.5.6. At the conclusion of the hearing, the chair will advise the appellant that the board will reach a decision within forty-five (45) days from the date the appeal was filed to the board;
- 4.5.7. The SAC will deliberate on the information and provide a recommendation to the board;
- 4.5.8. In a closed meeting of the board, the chair of the SAC will bring forward a report of the hearing, together with the recommendation of the SAC regarding the appeal to the board;
- 4.5.9. The board may ask questions of the SAC as needed and will vote on the recommendation.
- 4.5.10. The decision of the board will be presented in writing to the appellant and the superintendent.

4.6. Where the decision of the board is not in favor of the appellant, he or she will be informed of the option to make their appeal to the Superintendent of Appeals (SoA) at the Ministry of Education:

- 4.6.1. A senior officer will be offered to assist the appellant to work through the procedures necessary to bring forward their appeal to the SoA.
- 4.6.2. Information on appeals to the SoA and the Notice of Appeal forms to the SoA are available online at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/support/student-disputes-and-appeals>

- 4.6.3. A copy of the Board of Education decision must be attached to this appeal.

5. Title

- 5.1. This bylaw may be cited as “School District No. 59 (Peace River South) Bylaw 3-08 Student Appeal Procedure”

Date of first reading: March 26, 2008  
Date of second reading: March 26, 2008  
Date of third reading: March 26, 2008  
Date of adoption: March 26, 2008  
Amended: June 19, 2013  
Amended:

**The corporate Seal of School District No. 59  
(Peace River South):**



# School District No.59 (Peace River South)

## SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH) APPENDIX "A"

### NOTICE OF APPEAL

This form is to be used when filing an appeal as identified through the School District No. 59 Student Appeal Bylaw 3-08. An advocate will be assigned to assist you through this process.

This form must be submitted within 20 days of the decision being appealed. If you require assistance in completing this form, please contact the Secretary-Treasurer to have a senior officer assigned to assist you through this process.

<b>Appellant Information:</b>			
Name of Appellant:			
Address of Appellant:		Postal Code:	
Phone Number:			
Email:			
<b>Student Information:</b>			
Student Name:		Grade:	
School Name:			
<b>Description of decision being appealed:</b>			
<b>What affect does the above decision have on the student's education, health or safety?</b>			
<b>Desired outcome you are seeking:</b>			



Steps taken to resolve the issue to date:	
<input type="checkbox"/> Step 1: Parent/Student Meeting with Employee Employee Name:	Date:
<input type="checkbox"/> Step 2: Parent/Student Meeting with Supervisor Supervisor Name:	Date:
<input type="checkbox"/> Step 3: Parent/Student Meeting with Superintendent	Date:
Description of meetings, conversations and communications to resolve the decision:	

Appellant Signature \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Please forward this form within 20 days of the decision made by the Superintendent.

Board of Education of School District No.59 (PRS)  
 c/o Secretary-Treasurer  
 11600-7<sup>th</sup> Street  
 Dawson Creek, BC  
 V1G 4R8  
 Ph (250) 782-8571

For Internal Use Only:	
Date Received:	
Notified Board:	
SAC Meeting:	
Appeal Meeting:	
Decision to Appellant:	

## **2155 Board Authority and Responsibilities**

Policy 2155

STATUS: ADOPTED

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### *BOARD AUTHORITY AND RESPONSIBILITIES*

Board Approved and Issued: February 1971

Last Revised: June 19, 2013

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#### Description:

The authority and responsibilities of individual trustees does not extend to the enactment of the policies which they have adopted by the Board as a whole. The role of trustees, as with any elected individual, is to act collectively, not individually. Individual members have no status as, and shall not attempt to act as, administrators of the district. Rather, when matters arise where trustees are prevailed upon to provide opinion, the position of the Board as a whole will be expressed.

Individual Board members may not represent the authority of the Board on matters that have not been previously approved by the Board as a whole.

Board members shall be fully informed by the superintendent or secretary treasurer, and provided with all data necessary to inform their judgment and support the proper casting of their votes on all matters requiring action. While administrative and educational duties will be delegated, governing powers will be rigorously retained for action by the Board.

*BOARD AUTHORITY AND RESPONSIBILITIES*

Board Approved: FEBRUARY 1971

Last Revised: June 19, 2013

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Description:

**TRUSTEE CODE OF ETHICS**

The members of a Board of Education are elected by local residents to govern public education within their district. The Board is a political entity having only those rights, powers, duties and authorities set forth in the School Act.

In the interest of sound, consensual decisions, the Board of Education for School District No. 59 (Peace River South) expressly encourages the open exchange of individual opinions by members of the Board.

For the effective and efficient operation of School District No. 59 (Peace River South), it is desirable that all Trustees adhere to the following code of ethics:

1. Trustees shall act in the best interest of the District as a whole and not for any particular area or group;
2. Trustees shall express individual opinions at appropriate Board forums during which the opinions of other members of the Board may also be heard;
3. Trustees shall not engage in debate which may question the integrity or good faith of other trustees, or of the Board as a whole;
4. Trustees shall respect the decisions of the majority and support those actions which flow from Board resolutions. A vote in the negative shall not absolve a member of the Board from their duty to support the majority. Once a decision has been taken after full consideration of the Board, a member of the Board should desist from further debate, at that time, on the understanding that topics may always be reintroduced at a later date.
5. Trustees, because their effectiveness is dependent upon public trust, shall not place themselves in a potential conflict of interest situation by engaging in any type of business relationship with the Board. A Trustee must abstain from voting in the event that he/she has a conflict of interest by reason of having a direct pecuniary interest in a vote.
6. Trustees should respect the position of the Chairperson as the spokesperson of the Board in matters which have received Board ratification.

Such code of ethics does not prevent a Trustee from acting as a concerned citizen, nor does it deny the right to express concerns but it does require that opposition be expressed in a responsible manner within the context of the Board meeting as a whole. Professional persons, regardless of the capacity in which they speak, are bound at all times to conduct themselves in accordance with their profession's code of ethics. No less should be expected of an elected member of a corporate public body.

In matters of supreme conscience, a Trustee may resign from a Board in order to express

opposition. Democracy requires that the opinion of the majority be respected. In the case of a corporate entity such as a School Board, it is particularly necessary that Trustees recognize this as needed for the effective operation of the school system. In cases of extreme breach of the above code of ethics, the Board may express its condemnation of the actions of a Trustee through a vote of censure by resolution of the Board passed by an affirmative vote of at least 4 of 7 Trustees.

Confidential information pertaining to property, medical and disciplinary matters that relate to personnel, individual students, legal actions, and labour relation matters discussed during in-camera meetings of the Board shall not be published or divulged by any Trustee to members of the public or media and if such information is so published or divulged by any Trustee, the Board may express its condemnation of the actions of the Trustee through a vote of censure by resolution of the Board passed by an affirmative vote of at least 4 of 7 Trustees. Individual Trustees who violate confidentiality may be liable for any legal costs and damages that may result from the breach of confidentiality.

### **Board Meetings:**

In order that board meetings will be effective, a Trustee should:

- have a reasonable knowledge of the conduct of meetings and rules of order
- have a full understanding of the content of the meeting through a full review of the information provided by the secretary treasurer
- participate constructively in discussions, confining remarks to the matter under discussion and thus expediting the meeting
- provide individuals and delegations appearing before the board respectful hearings

### **Committees:**

Each member of the board should accept his/her assignment to working committees willingly and be prepared to carry out his/her fair share of committee work.

### **Representation:**

The Board member should:

- accept his/her share of public appearances on behalf of the board
- be careful to always present the Board's view and not only his/her own
- at all times promote interest in and support for the Board of Education and the public schools

## SCHOOL BOARD POWERS AND DUTIES

The Board shall concern itself primarily with broad questions of policy rather than administrative tasks to be performed by the Superintendent of Schools and the Secretary-Treasurer who shall be held responsible for the effective administration and supervision of the entire school system.

The Board, functioning within the framework of the School Act, and recognizing the authority of the Province, fulfills its responsibilities by executing their duties as follows:

1. Establishing policy;
2. Approving locally developed curricula and provides instructional aids;
3. Consulting on the appointment of senior staff members;
4. Approving the budget and policies whereby the administration may formulate procedures and regulations for the orderly accomplishment of business;
5. Estimating and seeking to provide funds for the operation, support, maintenance, improvement and ongoing development of the school system;
6. Providing for planning, expansion, improvement, financing, construction, maintenance, use and disposition of physical plants of the school system;
7. Establishing goals and objectives for the educational program in the District;
8. Establishing practices for the dissemination of information relating to the schools, necessary for maintaining a well-informed public;
9. Performing all other duties and responsibilities as outlined in the School Act and Regulations.
10. Maintaining liaison with the Parent Advisory Councils and School Planning Councils of their assigned schools.

**2200 Trustee Stipend**

Policy 2200

STATUS: ADOPTED

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*TRUSTEE STIPEND*

Board Approved and Issued: November 9, 1981

Last Revised: June 19, 2013

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Description:

Trustees of School District No. 59 (Peace River South) shall be paid an annual stipend.

*TRUSTEE STIPEND*

Board Approved and Issued: SEPTEMBER 9, 1985

Last Revised: June 19, 2013; August 2014; September 2016; February 2017

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Description:

A stipend shall be paid to members of the Board of Education as follows:

All Trustees will receive a base amount\* that will be adjusted annually based on the Canadian Consumer Price Index (CPI) established in July of each year.

The Vice Chair will receive \$1,000 in addition to the base amount.

The Chair shall receive \$2,000 in addition to the base amount.

The annual stipend shall be paid to each Board member in twelve equal instalments. Remuneration shall commence the month immediately following an official school trustee election.

One-third of the amounts paid as trustee stipend shall be deemed to be for expenses normally incurred in the discharge of their duties.

\*The base amounts and any further remuneration for each member of the Board of Education will be reflected in the SOFI Report and can be found on the School District #59 website.

## **2230 Trustee Reimbursement of Expenses**

Policy 2230

STATUS: ADOPTED

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### *TRUSTEE - REIMBURSEMENT OF EXPENSES*

Board Approved: January 1981

Last Revised: June 19, 2013; December 17, 2014

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#### Description:

Trustees shall be reimbursed for expenses incurred in the discharge of their duties at rates established by the Board.

A Trustee stipend is provided with a tax exempt portion in accordance with Revenue Canada provisions to cover incidental costs of Trusteeship.



*TRUSTEE - REIMBURSEMENT OF EXPENSES*

Board Approved and Issued: January 12, 1981

Last Revised: December 17, 2014

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**Description:**

To ensure that Trustee expenses are accounted for in the fiscal year in which they are incurred, claims must be submitted within 30 days after the close of the fiscal year. Claims submitted after the accounts are closed for audit purposes shall not be honoured.

**TRUSTEE EXPENSES**

1.0 To claim reimbursement for in-district or out-of-district costs, the Trustees will be required to file a completed "Travel Expenses" form supported by appropriate receipts or invoices for travel, accommodation, registration(s) and other out-of-pocket expenses necessarily incurred.

1.1 Transportation/Vehicle expenses will be paid to the lesser amount of:

- Airfare (The calculation for airfare reimbursement shall be based on the best rate available at that time.)
- kilometrage at a rate equal to the current rate paid by the BCSTA
- The actual costs of taxis, rental cars, ferry charges, tips (up to 15%) etc. may be reimbursed. Receipts are required.

1.2 Per Diem

The per diem rate for out-of-district business is \$60/day for meals ( \$15 for breakfast, \$20 for lunch and \$25 for dinner). Other incidental expenses such as coat checks and gratuities will be reimbursed upon the submission of receipts

1.3 Accommodation

The actual cost of the hotel/motel may be claimed. Receipts are required. Where accommodation costs are paid directly by the administration office, any charges for room service or personal telephone costs incurred by the Trustee will be payable by the Trustee.

1.4 In-District Travel

Trustees may claim actual expenses for in-district travel which will be reimbursed upon presentation of receipts. A per diem will not be issued.

1.5 Business Insurance

Trustees who use his/her private vehicle on Board business shall be reimbursed the cost differential in upgrading his/her private vehicle insurance from pleasure to business/work to business as required. (The limit on a pleasure policy is 6 trips/per month to be used for business purposes.) \*note that a trip to a school constitutes 1<sup>st</sup> trip and the return trip constitutes a 2<sup>nd</sup> trip.

The maximum base insurance coverage is to be calculated for:

- \$2,000,000 liability
- collision deductible
- comprehensive deductible with a full safe driver's discount level

2.1 The Trustee expenses shall cover those expenditures incurred in the normal day-to-day business of the Board and which are part of the Board's normal expectations of all Trustees. The day-to-day business of the Board includes travel to and attendance at:

- Board meetings
- Board Committee meetings
- PAC meetings and school events
- Negotiation/arbitration seminars and meetings
- New Trustee Seminars
- Board delegations to the Minister-Ministry of Education
- Trustee initiated retreats
- Any other Board supported activity

2.2 Trustees are expected to maintain offices at home and to be accessible to carry out duties from their home office.

2.3 All Trustee expense claims shall be reviewed by the Secretary-Treasurer, or in his/her absence, the Superintendent of Schools. Any expense claim that does not comply with the regulations will require Board approval for payment.

## **2231 Trustee Benefits**

Policy 2231

STATUS: ADOPTED

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### *TRUSTEE - BENEFITS*

Board Approved: December 17, 2014

Last Revised:

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#### Description:

The Board of Education recognizes the importance of technology in efficiently managing the information flow between Trustees, administration, provincial bodies and others Boards. The Board therefore commits to ensuring that Trustees have access to the appropriate devices and Internet communication.

The Board of Education recognizes the importance of personal professional development for Trustees as they carry out the duties of their positions. The Board of Education therefore commits to ensuring that Trustees are provided with a budget for an opportunity for a personal professional development experience.

*TRUSTEE – TRUSTEE BENEFITS – TECHNOLOGY & PROFESSIONAL DEVELOPMENT*

Board Approved and Issued: Decemer 17, 2014

Last Revised:

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Description:

To ensure that Trustees have:

- the technology available to them in order to carry out the duties of their positions
- access to limited professional development activities

### TRUSTEE BENEFITS

#### 1.0 Technology

At the beginning of each term in office Trustees will be provided with a new computer or i-pad, basic internet access (District will cover 50% of this cost (not including installation or equipment) and other technology such as printer, cell phone and modem where necessary. All hardware is the property of the school district.

Use of the computer/i-pad will fit within the District Network Use Agreement.

The computers/i-pads remain the property of the school district during the term of the trustee and beyond unless the Trustee exercises his or her option to purchase the computer/i-pad at the end of his or her term. The original software with purchase will be included. Any software that is part of a district license will not be included.

Cost of the computer/i-pad will be:

1. 1 year – 80% of original cost
2. 2 years – 40% of original cost
3. 3 years – 15% of original cost
4. 4 years – 5% of original cost

#### 1.2 Personal Professional Development

Board of Education Trustee's are able to access personal professional development opportunities as per the following guidelines:

- a. That the personal professional activity is related to the duties of a Trustee as approved by the Chair or Professional Development Committee.
- b. That the Trustee is expected to report back to the Board of Education on the activity.
- c. The maximum cost of the activity including registration, travel, per diem and other allowable expenses described in Regulation 2230 – Trustee- Reimbursement of expenses, will be \$2000.00 per year.

- d. Trustees may carry over professional development funds from one year to the next to a maximum of \$4000.00.

**2235 Trustee Recognition**

Policy 2235                      STATUS: ADOPTED

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*TRUSTEE RECOGNITION*

Board Approved and Codified: May 20, 1986

Last Revised: June 19, 2013

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Description:

The Board believes that trustees should be recognized for their public service on leaving the Board.

*TRUSTEE RECOGNITION*

Board Approved and Codified: May 20, 1986

Last Revised: June 19, 2013

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Description:

Trustees leaving the Board will be honoured by the Board at a dinner with the presentation of an appropriate gift, the value (price) of which will be commensurate with the years of service.

Example:

1 term (3 years) - gift value \$150.00

Plus \$50.00 for each additional term

## **2270 Delegations to Board Meetings**

Policy 2270

STATUS: ADOPTED

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### *DELEGATIONS TO BOARD MEETINGS*

Board Approved: February 1971

Last Revised: June 19, 2013

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#### **Description:**

The public and members of district staff as individuals or as members of an employee organization or bargaining unit (as opposed to appearing in line of duty), may have an opportunity to make general presentations to the Board.

The Board reserves the right to limit presentations and to refuse to hear those arising from the floor of a Board meeting without advance notice of the presentation to the Secretary-Treasurer. The Secretary-Treasurer shall provide a procedure which indicates to the presenter, the proper methods for obtaining a hearing and making a presentation to the Board.

#### **Verbal presentations**

It will be at the discretion of the Secretary Treasurer to permit delegations to present verbal submissions. Verbal submissions regarding labour, personnel, contract negotiations, property sales or acquisitions and legal matters may not be entertained.

It will be at the discretion of the Chairperson to stop a presentation where, in his/her opinion, the content of the presentation is inappropriate for a Board meeting.



*DELEGATIONS TO BOARD MEETINGS*

Board Approved: February 1971

Last Revised: June 19, 2013

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Description:

**Presentations Requested by the Board**

From time to time the Board may request staff, students or outside agencies to present information on a particular topic. As these presentations are invitational, the Board may ask questions and exchange information with the delegation.

**Presentations Requested by a Delegation or Person**

Where a person or delegation has requested to present, and is granted permission to bring information to the Board, the presentation will be accepted for the information of the Board only. The Board will respond to any requests from the delegation, in writing, at a future time. Should a trustee require clarification of the information presented, the question will be addressed to the Board Chair.

**Advance Request Procedure**

A person or delegation who wishes to address the Board should make the request, preferably in writing, to the Secretary-Treasurer indicating the subject of their presentation. This will be done a minimum of 2 weeks in advance of the Board meeting.

**Recognition from Floor**

Recognition from the floor in the case of no previous request having been made, may, at the discretion of the Chairperson, under some circumstances be granted. Such factors as time, agenda and the urgency of the proposed request will be weighed by the Chairperson in making this determination. Such requests, however, must be sought by speaking to the Secretary-Treasurer upon arrival, indicating the desire to be heard and the subject matter. It shall never be in order to merely rise from the floor and seek recognition.

**How to Address the Board**

When recognized by the Chairperson one should thank the Chair, state his/her name, group or school being represented, the subject of the remarks to be made, then as briefly as possible, but as fully as necessary, provide their presentation. On conclusion the person who has made remarks to the Board will be thanked by the Chair, and should remain in the room to ascertain whether there are questions that members of the Board or its officials desire to ask.

**Undue Interruption of Business**

There shall be no undue interruption of anyone making presentation to the Board, except by the Chairman to advise of time limitations or if the presentation is out of order.

**Time Limitations**

Time limitations on length of presentations may be imposed by the Chairman either before or during the presentations as, in his/her judgment, are required. Those who have made advance requests will be recognized at the time designated on the agenda. As a general rule, requests to be heard made during the course of a meeting will not be granted until all items on the agenda have been covered. However, if a visitor desires to speak on a subject being considered by the Board he/she should seek recognition before the Board takes action.

[Request for Presentation.pdf](#)



## School District No.59 (Peace River South)

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### **Request to make presentation at Public Board Meeting:**

Organization:

Contact Name:

Mailing Address:

City:

PC:

Phone:

Fax:

Email:

Subject of Presentation:

Will you be presenting with any audio, visual,  
or other software/equipment?

Yes

No

If yes, do you require any equipment?

Do you require any special set up?

# People Attending:

Requested Meeting Date:

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Please fax, mail, drop off, or email your request to make a presentation at a Board Meeting to Richell Schwartz ([rschwartz@sd59.bc.ca](mailto:rschwartz@sd59.bc.ca)) at least 14 days prior to the meeting date requested. Please provide any additional information (handouts, brochure, etc.) at the time the request is made.

Please refer to *Policy and Regulation 2270: Delegations to Board Meetings* for further information. The Policy Manual is available online at [www.sd59.bc.ca](http://www.sd59.bc.ca).

If you have any questions, please contact Richell Schwartz at 250-782-8571 ext. 217.

## **2280 Participation by the Public**

Policy 2280

STATUS: ADOPTED

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### *PARTICIPATION BY THE PUBLIC*

Board Approved and Codified: January 20, 1986

Last Revised: June 19, 2013

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#### Description:

The Board encourages parents to take an active part in school affairs. Such persons shall be invited to act as advisers individually and in groups to:

- clarify the general ideas and attitudes held by our community regarding schools;
- consult on board policies under which the school system is to be managed;
- consult with administrators on practices that will be used to implement regulations designed to implement the policies
- consult on the range of courses of study and the special supports that should be available for students;
- provide opinion(s) the extent to which programs purposes and course outcomes are being achieved by present practices;
- provide active volunteer services to the professional staff in the operation of classes, trips and planning where the staff deems such assistance to be valuable;
- consult on issues which the Board must make a decision;

The Board and the staff shall give substantial weight to the advice that they receive from parents and community groups interested in the schools, especially those individuals and groups that they have invited or created to advise them regarding selected problems. But the board and staff shall use their own best judgment in arriving final decisions.

**ELECTED BY ACCLAMATION**

## Stephanie Higginson

SD68 (Nanaimo-Ladysmith)

## Carolyn Broady

SD45 (West Vancouver)

### A message from Stephanie and Carolyn

Colleagues, it is with mixed emotions we write this message to you. We are both honoured to be acclaimed into our roles as president and vice-president and are committed to continuing our important work, but we are also saddened at the circumstances that have caused the cancellation of AGM and that have led to this altered election process. We want to assure you that we take the responsibility you have bestowed on us with the utmost respect and seriousness at this critical time. The continuity of leadership during these unprecedented times will allow BCSTA to better represent you.

Over this past year together, the board of directors has worked diligently to build relationships with government and other education partners across the entire education sector. Our relationships have never been stronger. All of this is done with a focus on ensuring the autonomy of local boards of education. These relationships will be especially important as we move through these uncertain times. The BCSTA board will continue to play an important role representing your needs through liaising with the Ministry of Education and other government agencies to help coordinate a response plan that will support staff and students across our province.

As we move deeper into this health crisis, we will work with the new board to navigate these uncharted waters to ensure that the needs of boards of education and the communities we serve are met at the provincial level.

During these unsettling times, moving forward together will be essential as we work to find ways to provide leadership in our local communities to support both our staff and students. Across the province our communities will be looking to all of us for guidance and leadership. BCSTA will be here to support your local board of education to help you meet the needs of your communities. Through our strong relationships with each other, we will work together to be the leaders our communities elected us to be at this very critical time for public education. In the words of Dr. Bonnie Henry, be kind, be calm and be safe.



# Valerie Adrian (Anatwoqwees)

SD74 (Gold Trail)



I always remember the saying, "we live in interesting times" and understood it to be defined as times of chaos and turmoil and that is what we are living right now.

However, from this we discover the decency of our fellow humans, their goodness and humanity when we face times such as this. From the students, staff, district leadership and our various levels of government we can find stories that reflect how we are all coming together to find the best solutions for our staff, who deserve a safe and healthy work environment and especially our students who deserve continuity of their education. I wanted to take this opportunity to recognize the Ministry of Education for their continued support; trustees who are taking time out of their busy schedules for our updates or providing more updates to their staff and students; our senior staff across the province, most of whom should have been on vacation, for taking the lead on delivery of education; and our parents who are waiting patiently as we maneuver the ever changing educational landscape.

Kalhwa7alap, (Hello everyone), my name is Aanatwoqwees (Valerie Adrian). I am from the St'at'imc Nation, proud co-parent of seven children, (all public school graduates), and grandparent of six. I have been a trustee for eighteen years. I currently sit as a co-chair for SD74 (Gold Trail) and as a director for BCSTA. I have sat on various committees and working groups for BCSTA including the Indigenous Education Committee, Finance Committee and the Funding Model Adult and Continuing Education Implementation Working Group.

As we move forward into the unknown, I will continue to be a strong advocate for rural and remote communities especially the Indigenous communities. I understand fully how we cannot overlook networking with our Indigenous communities and Nations to ensure all the hard work we have put in over these few years are not for naught. Indigenous caregivers will need governance supports to assist their students given their access or, non-access, to technology and, in some cases, the negative inter-generational repercussions on parenting skills by the residential school system, racism, laws and legislation. It is not just the knowledge of what has happened to Indigenous people that is important but having that person who can share their life experiences and knowledge from a lived experience.

I always highlight rural and remote and Indigenous education but I will continue to work hard for all students. We have to be vigilant, keep a strong working and governing relationship with our educational partners such as the local, Indigenous provincial and federal governments so we remain local governors of education in our province. I am looking at this COVID19 virus as an opportunity prove the worth of locally elected trustees and to perhaps look at novel ways of ensuring the continuity of education for our students. I once again humbly request your support for the Board of Directors as we find our way back to uninteresting times. Kukstumkalap. (Thank all of you people)

vadrian@sd74.bc.ca

## DIRECTOR

# Tim Bennett

SD57 (Prince George)



Hadih,

Friends and colleagues,

I hope that this finds you and yours well. I write this on March 23rd

I am not sure the climate in which you will be reading this. Will we have flattened the curve?

Are we still living with the day to day realities of COVID-19? I hope that when you are reading this we are in a place where we can be celebrating with loved ones, enjoying company of friends and conducting board business back in board rooms. I think we could all use some good news.

The main consistent over the past few weeks has been uncertainty. Through this all there is one thing that has shone bright and that is the amazing people that make up BCSTA. As trustees we are brought together by our communities to make decisions about one of the best public education systems in the world. We provide governance, set budgets, advocate for our students and instill confidence in our public education system. I am proud to be a school trustee and serve alongside you all. I am proud to have been elected to represent you over the past two years as a Director on the BCSTA Board. Today, I am asking for your support again.

For those of you who don't know me, I will provide you with the quick highlights.

- Trustee for School District 57 (Prince George) since 2011.
- Board Chair since 2016
- By day, am the Executive Director of Big Brothers Big Sisters of Northern BC.
- BCSTA Director since 2018.

- Father to three amazing boys
- Mother is from Canim Lake Indian Band, and have been on a cultural journey along with my boys.
- Past Branch President of the Northern Interior Branch.
- Rotarian, mediocre golfer and drinker of too much coffee.

Over past two years I have also had the opportunity to sit on the

- Indigenous Education Committee
- K-12 Aboriginal Education Partners Council
- Legislative Committee
- Elections Advisory Working Group
- Student Initiatives Working Group (Chair)
- Inclusive Education Working Group (Chair)

When I ran for Director I spoke about the importance of communication. I am proud of the work the board has done increasing communications both with our members and throughout the general public. I am proud of what this team has done and I hope to have an opportunity to continue the work we started. We have a great framework with our strategic plan and have many important projects underway. I promise to continue to work hard for our students, our communities and you all, the proud members of BCSTA.

It has been a great privilege to serve as Director. If you would like to connect I can be reached by phone or text at 250.649.8316, by email at [tbennett@sd57.bc.ca](mailto:tbennett@sd57.bc.ca) or on Twitter at @tiben12.

I look forward to the opportunity where we can see each other in person. Thanks again for all your do for BCSTA, for our friendships, laughter and mentorship. We are stronger together.

Take care, stay safe and wash your hands.

Snachailya

## DIRECTOR

# Shelley Carter

SD75 (Mission)



Hello/Ey Swayel,

My name is Shelley Carter and I am a third term school trustee in SD#75 Mission, BC. I believe in this organization that makes up the 60 boards of education within the

BCSTA. I would like to ask for

your support to vote for me for BCSTA Director.

Why Now? Why run for Director? People that know me know that I am a tireless advocate for democratically, locally elected boards of education and for a strong vibrant public education system that supports the needs of all students. We need to keep focusing on mental health issues and our grad rates for our indigenous students. As a trustee it has been very fulfilling by allowing me to have a voice among many.

I am very passionate about having a great co-partner working relationship with the Ministry of Education & Government. Public education not only in BC but across Canada is facing many challenges especially during these unpredictable, unprecedented times. Locally democratically school boards are needed, and the delivery of public education is having to adapt not only to the current educational challenges that we face, but to the ever-changing needs of students and jobs of the future. Local boards know their students and communities best; each district will have unique needs and challenges. As an organization we need a strong collective voice that will not only support each individual district so that they can be allowed to adapt and support their students, but also to ensure that public education in BC continues to be a high priority with this government and community as we are all aware of the erosion and elimination of elected school trustees in other provinces.

As a team player I will continue to work collaboratively with all our educational partners

including students, parents, and staff and continue to build upon the positive relationships BCSTA has with the MOE, BCASBO, BCSSA, BCPSEA, MLA's & other community partner groups.

If successful I will work with all trustees to continue the work that BCSTA has committed to through its strategic plan, around governance, communications, common concerns, goals and trustee mentorship to support the success of all boards of education.

Positions Current and Past

- BCSTA Fraser Valley Branch President - Current
- BCSTA Provincial Council Rep - Current
- BCSTA BCPSEA alternate Rep - Current
- BCSTA PLC Committee Alternate - Current
- BCSTA Trustee Liaison BC School Sports Committee - Current
- Board Member for Mission Community Foundation - Current
- SD#75 Board Vice Chair - Past
- Business Committee Chair - Past
- Education Committee Chair - Past

I am also an advocate for the MPSD Indigenous Committee & Mission DPAC.

As I am taking pen to paper to write this candidates speech, the BCTF & BCPSEA have come to a tentative agreement. We now must work alongside our partner groups to move forward in a collaborative learning environment. Great leadership will be an asset and I know I am up to the task.

I want to thank you for your consideration of a vote for me. I believe change is a good thing. I want to thank the past Board of Directors and wish all the candidates Good Luck!

If you have any questions for me, you can reach me by email at [shelley.carter@mpsd.ca](mailto:shelley.carter@mpsd.ca) or my cell at 604-615-5971.



## Mike Murray

SD42 (Maple Ridge-Pitt Meadows)



### **Previous Involvement/ Experience**

- Director, BCSTA Board 2018-2020;
- Chair, Finance Committee and Capital Working Group;

-Board representative to the Northern Interior Branch and the Financial Management Working Group

- Secretary, Fraser Valley Branch, BCSTA 2017-18
- Trustee - SD42 Maple Ridge/ Pitt Meadows, Chair - 2011 to 2018
- President and Director of several provincial and community organizations from 1974 to present
- General Manager: Parks, Recreation, Culture and Social Planning for Maple Ridge and Pitt Meadows until retirement in 2010

### **Why offer to serve? There is more work to do!**

I count my time as a school trustee as some of the most rewarding work I have had the opportunity to be involved with, engaging with others in support of students. I have the time to commit to the work of the Board with direct responsibility for the Finance Committee, Capital Working Group and aspects of the Funding Model Review which we hope to see through to their completion over the next year or so. All of these represent work members have identified as important for the organization to pursue, to achieve the kind of meaningful change which will benefit students.

### **Five key roles of the BCSTA Board**

I believe the following roles are critically important in helping members do the best they can for students. By performing them well we'll ensure continuation of the exceptional system of public education we've all benefitted from as students and parents. We owe it to those who came before

us to pay it forward, with an organizational imperative of continuous improvement, for our current students and those who follow.

### **Network Development / Membership Engagement**

This includes bringing members together in many settings to learn and work with each other, ensuring province wide representation and consideration of all perspectives as we work toward a common vision.

### **Professional Development**

Thanks to the Professional Learning Committee and staff we benefit from the Learning Series, Academy, Learning Guide and many other professional development opportunities as we fine tune our individual skills and our effectiveness as Boards of Education.

### **Advocacy**

This role involves establishing working groups based on membership direction and presenting well researched perspectives to government on matters critical to student success. If we do our homework well and make a strong case for change those we are trying to influence will listen carefully to what we have to say.

### **Relationship Building**

Developing protocol agreements with MOE, UBCM and FNECS and maintaining collaborative relationships with BCASBO and BCSSA are important to establish a stronger collective voice in our advocacy and better co-governance of the public education system.

### **Good Governance**

Developing the strategic plan and ensuring financial sustainability, effective communication with members and well grounded organizational practices and structures are all part of maintaining a healthy organization which serves its members well.

Thank you for the opportunity to serve over the past two years.

Most important be safe...be well!

Questions / thoughts - please text 604 626-5193 or email [mwmurray@shaw.ca](mailto:mwmurray@shaw.ca)

## Rick Price

SD48 (Sea to Sky)



It is a privilege to run for the Board of Directors, and it is especially important, during this current crisis, that we have a strong executive.

Here is a brief resumé:

- a trustee in Sea to Sky since 2005, and board chair since 2008

- proud of Sea to Sky's Aboriginal graduation rates from the mid-thirties to the high nineties (this achievement rightly belongs to our staff - but they do their best work when trustees govern well)
- I have made presentations to the BCSTA on governance and strategic planning
- I have been asked to assist with governance questions in other school districts and organizations, including the BC School Superintendents Association
- I have served as a member, and then chair, of the BCSTA Legislative Committee. In this role, Carolyn Broady and I collaborated on a presentation at a recent Academy on the topic of effective motion writing.

The following are a few key ideas that will guide my work as a board member with BCSTA:

1. BCSTA must continue to support boards in good governance practices, and in promoting healthy, collaborative relationships among trustees. At a time when elected boards are being eliminated across Canada, good governance is vital to our survival.
  - a key to good board governance is an ambitious and creative strategic plan, bringing focus and unity to a board

- boards with positive internal relationships get better student results; boards determine district culture, and culture trumps strategy

2. I will champion our organization in nurturing and growing our co-governance relationship with the Ministry of Education. Given the national trend to disband public boards, and the current Covid crisis, this is an existential necessity.

- by being an essential element of an effective partnership, we ensure our own survival

- it is challenging to hold government to account while remaining a respectful partner. We can do it and we must do it.

3. I will advocate for a continuing focus on effective aboriginal education practices, as the most effective way to raise graduation rates for all students. This is both an educational and a social justice imperative.

4. I will encourage the Ministry of Education to use, as the best measure of school district success, student achievement rather than financial compliance.

5. I will promote provincial policies that acknowledge the recruitment and retention challenges faced by our more remote districts.

6. I believe that we should be paying nationally competitive wages to our employees but at the same time, I believe that the province (through BCPSEA) should remain firm on the class size/composition issues for which we have been bargaining.

Thank you for your thoughtful consideration, and... I am so sorry that we will not be seeing each other at AGM. Stay healthy and safe, everyone.

rprice@sd48.bc.ca

## Donna Sargent

SD38 (Richmond)



My name is Donna Sargent and I am looking for your continued support at the upcoming BCSTA AGM 2020 for the position of Director on the BCSTA Board.

As I sit down to type this I am feeling very awkward about speaking about myself during this very challenging time. I understand fully the intensity in your lives right now - your family, your work, your trusteeship. I think about you all often and hope you are doing all right.

I also understand the importance of this organization BCSTA and the role we play to support, share and work together to help ensure you can continue the important work of helping students succeed.

I have been very fortunate to have served as Director for 5 years and feel I would like to continue to bring my varied experience, leadership skills and passion to the Board. My passion, which drives me comes from a heartfelt commitment to the importance of public education for every child.

I have proudly served as Trustee in the Richmond School District for 18 years and strongly believe in democratically elected Boards of Education who are accountable to their community for student achievement and who bring the voice of the community to the decision making table.

Trustees need a strong provincial organization that advocates and supports the work of Boards of Education around the province. We need to strengthen that work through good communication, understanding and advocacy.

As Co-Governors of the Public Education system it is imperative our relationship with the Ministry of Education is strong, open, transparent and healthy. We must be at the decision making table ensuring the voice of our members are heard. I have worked hard along with my colleagues to build that relationship. It needs to continue, be strengthened and I am committed to do that.

I have learned first hand from all of you about your district and your needs. We are a membership driven Association and we must always strive to listen, understand and advocate the needs of our members.

BCSTA is an important, valued and respected organization and has contributed significantly to making Public Education the best it can be. We are seen as a leader in Public Education and we must continue that work along with our Provincial partners. Working with our Provincial partners has also been an important goal and we have made progress but we must continue that work.

Our next year will be very challenging but I know we can all work together, support each other and continue to make our Public Education system in B.C. the best it can be. I am hardworking, principle-centered and a team player and I am ready to continue that work.

Thank you very much for considering my nomination.

- BCSTA Director (5 years)
- BCSTA Indigenous Ed Committee Liaison
- Ministry of Ed Funding Formula Inclusive Ed Working Group
- BCSTA SOGI Lead / K-12 Collaborate Rep

Please feel free to contact me through my email address [dsargent@sd38.bc.ca](mailto:dsargent@sd38.bc.ca) or cell 604-250-6750

## Linda Van Alphen

SD67 (Okanagan Skaha)



I am proud to have been nominated for the position of Director on the Board of the British Columbia School Trustees Association for the year 2020-2021.

I have served on the Board of Education for SD#67 Okanagan Skaha for over 18 years and was initially encouraged to run for trustee in 2002 by Connie Denesiuk, who was President of BCSTA from 2008-2011.

On the SD#67 Board of Education; I have served in multiple positions including the Aboriginal Education Planning Council (now Indigenous Education Committee), BCPSEA Representative, Provincial Council, Education Committee Chair, Business Committee Chair, Policy Committee Chair, Vice-Chair and Chair of the Board.

Over these years, I have also been privileged to serve as Branch Education Chair and President of the Thompson Okanagan Branch of BCSTA. As President, I was able to support our members in creating a stronger presence for smaller communities within our parent organization; specifically, through Motion building for Provincial Council and the BCSTA AGM.

I have also participated in the following Provincial Committees.

1) Legislative Committee - our group was tasked to rewrite the entire Policy book with input from our membership. The result being what trustees work with today. This comprehensive manual begins with our "Foundational Statements" and is added to or amended each year through our "Policy Resolutions" at AGM or PC.

- 2) Education Committee - through "best practices" presented at committee level I was able to contribute to the first-rate Professional Learning opportunities presented at Academy or AGM and to the development of a succinct Strategic Plan for the committee.
- 3) Teacher Qualification Service - sitting with counterparts of the BCTF to consider Appeals on Teacher compensation based on educational criteria.

When I consider the attributes that I would bring to the Board of Directors of BCSTA, I would say that first and foremost I keep what is best for our students at the forefront of every conversation and decision that I make. Beyond that, throughout my years as a Trustee, I have faced many challenges and controversies where I have been able to convey a sense of calmness under intense public and political pressure. It is also my belief that preparation, adherence to Policy/Legislation, due diligence and strictly respecting the roles of all individuals within our Education system are my strong suits.

I have a great deal of admiration for all the members of the past and present BCSTA Board of Directors and the work they have accomplished. I have often turned to the President, Board of Directors and Staff to access resources and support that benefit trustees in SD#67 and the Thompson Okanagan Branch.

In reviewing the size of the districts represented by the Directors and their locations, I believe I would bring the unique perspective to the Board table of a mid-sized district, located in the southern Interior, which has faced many challenges over the past years due to declining enrollment.

Thank you for considering my nomination for the position of Director on the Board of BCSTA for the 2020-2021 year.

Lvanalphen@sd67.bc.ca