

4150 Instruction - Board Authority Authorized Courses

Policy 4150

STATUS: ADOPTED

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*INSTRUCTION - BOARD AUTHORITY AUTHORIZED COURSES*

Board Approved: October 23, 1978 (Originally “Locally Developed Courses”)

Last Revised: June 19, 2013

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Description:

The Board of Education believes they must be responsive to the learning needs of students throughout the district. With that in mind the Board may by resolution approve Board Authority Authorized Course and the supporting resources to meet the educational needs of its students, providing the criteria approved for the selection of instructional materials are applied and providing the procedures outlined in the regulation are followed.

*INSTRUCTION - BOARD AUTHORITY AUTHORIZED COURSES*

Board Approved and Codified: June 16, 1986 (Originally “Locally Developed Courses”)

Last Revised: June 19, 2013

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**Description:****Procedures For Establishment of Board Authority Authorized Courses:**

1. The Principal of the school shall submit a course outline\* of the proposed course to the Superintendent/designate. Using the BAA template design.
2. The Superintendent will discuss the proposed course with the Principal.
3. The Superintendent will confirm with the principal that the course is relevant and appropriate to the students in the district.
4. When requested by the Principal to do so, the Superintendent will present the course outline, with a recommendation for approval, to the Board of Education for its decision.
5. The decision of the Board will be reported to the Principal by the Superintendent. If the decision is unfavourable, a list of reasons shall be given.

\*The outline of a proposed Board Authority Authorized Course shall be developed and presented using the BAA template available on the Ministry website @ ([http://www.bced.gov.bc.ca/graduation/board\\_authority\\_courses.htm](http://www.bced.gov.bc.ca/graduation/board_authority_courses.htm)). The BAA course planning should be done in consultation with the District Career Programs Manager who maintains a database of existing BAA courses. The template will require that:

1. The course is not a remedial, modified or GED preparation course.
2. The course does not significantly overlap with current provincial curriculum.
3. The course name reflects the subject area and includes the grade level.
4. The assigned grade level reflects the appropriate level of instruction.
5. The credit value appropriately reflects the length and scope of the course.
6. The course synopsis clearly identifies what the student will have learned when the course is completed.
7. The rationale outlines the reasons for wanting to offer opportunities to study the course.
8. The organizational structure outlines the specific topics, units or modules which include the method of instruction and assessment components and time allotments.
9. The learning outcomes are assessable and observable and can be understood by the students.
10. The instructional component of the courses clarifies the intent of the learning outcomes and provides for a range of pedagogical opportunities.
11. The assessment component provides a variety of opportunities to assess formatively and summatively the student’s achievement of the outcomes.
12. The learning resources selected for the course are age appropriate, support the learning and reflect the diversity of student learning rates and styles.